

No. A.32011/9/2004-E.I
Government of India
Ministry of Education
(Department of Higher Education)

Shastri Bhawan, New Delhi

Dated the 2nd December, 2021

OFFICE ORDER

Subject: Allocation of works to the Ministers of State in the Ministry of Education

While the Hon'ble Union Education Minister (EM) will be overall in-charge of the Department of Higher Education and Department of School Education & Literacy in the Ministry of Education and his approval will be taken in all policy and all important matters relating to administration of the Departments, the following items of work indicated below have been allocated by Hon'ble Education Minister to the Hon'ble Ministers of State:

A. Smt. Annpurna Devi, Hon'ble Minister of State for Education

- I. Adult Education
- II. Matters relating to the National Foundation for Teachers Welfare (NFTW)
- III. All matters relating to UDISE+
- IV. State level review of Samagra Shiksha, PM-POSHAN, KV, NV, Exemplar School, NMMSS etc.
- V. Disciplinary matters in respect of employees of NVS and KVS
- VI. Acknowledgement and reply to VIP references other than those received from the Hon'ble Prime Minister, Cabinet Ministers, Governors and Chief Ministers of States relating to Department of School Education & Literacy
- VII. Unstarred Questions; Authentication and laying of Papers on the Tables of both the Houses of Parliament relating to Department of School Education & Literacy
- VIII. Extension of times/fulfilment/request for dropping of Parliament Assurances relating to Department of School Education & Literacy

- IX. Reply to Hon'ble MP in the matter of Rule 377 (LS) and Special Mentions (RS), zero hour relating to Department of School Education & Literacy
- X. VIP References addressed to the Hon'ble MOS
- XI. Any other matter which the Hon'ble Education Minister may like to delegate

B. Dr. Subhas Sarkar, Hon'ble Minister of State for Education

- I. Book Promotion including National Book Trust (NBT)
- II. Matters relating to Language including National Council for Promotion of Urdu Languages (NCPUL), National Council for Promotion of Sindhi Language (NCPSL), Central Institute of Classical Tamil (CICT) and other language institutions
- III. Scholarship (All Scholarship Schemes including J&K for Department of School Education & Literacy and Department of Higher Education)
- IV. All matters relating to All India Survey on Higher Education (AISHE)
- V. State level review of RUSA
- VI. Acknowledgement and reply to VIP references other than those received from the Hon'ble Prime Minister, Cabinet Ministers, Governors and Chief Ministers of States relating to Department of Higher Education
- VII. Unstarred Questions; Authentication and laying of Papers on the Tables of both the Houses of Parliament relating to Department of Higher Education
- VIII. Extension of times/fulfilment/request for dropping of Parliament Assurances relating to Department of Higher Education
- IX. Reply to Hon'ble MP in the matter of Rule 377 (LS) and Special Mentions (RS), zero hour relating to Department of Higher Education
- X. Fixation of pay, service conditions, Recruitment Rules of all officers and staff except Group 'A' of both the Departments
- XI. Matters relating to staff welfare of both the Departments
- XII. Sanctioning of disciplinary proceedings against all officers below Group 'A' of both the Departments
- XIII. VIP References addressed to the Hon'ble MOS
- XIV. Any other matter which the Hon'ble Education Minister may like to delegate

C. Dr. Rajkumar Ranjan Singh, Hon'ble Minister of State for Education

- I. Matters relating to UNESCO
- II. Matters relating to Minorities

- III. Matters relating to North East Region for both the departments of Ministry of Education
- IV. Supply of data to UNESCO Institute of Statistics (UIS)
- V. VIP References addressed to the Hon'ble MOS
- VI. Any other matter which the Hon'ble Education Minister may like to delegate

2. The matters listed at A(I), (II), (III) & (IV); B(I), (II), (III), (IV) & (V); and C(I), (II), (III) & (IV) will be put up before Hon'ble Education Minister for final decision.

3. (I) Starred Questions relating to Department of School Education and Literacy will be put up through Hon'ble MoS (AD) to Hon'ble Education Minister.

(II) Starred Questions, except questions pertaining to UNESCO and International Relations relating to Department of Higher Education will be put up through Hon'ble MoS (SS) to Hon'ble Education Minister.

(III) Starred Questions relating to UNESCO and International Relations will be put up through Hon'ble MoS (RRS) to Hon'ble Education Minister.

4. The following abbreviations will be used for Hon'ble Ministers of State:

| S.No. | Hon'ble Minister of Education | Abbreviation to be used |
|-------|-------------------------------|-------------------------|
| 1. | Smt. Annpurna Devi | MOS (AD) |
| 2. | Dr. Subhas Sarkar | MOS (SS) |
| 3. | Dr. Rajkumar Ranjan Singh | MOS (RRS) |

5. This order supersedes the earlier Office Order No. 59/2021-E.I issued on 15th July, 2021.

6. This issues with the approval of Hon'ble Education Minister.


 (Mrutyunjay Behera)
 Economic Adviser

Hindi version will follow.

To,

1. Office of Hon'ble Education Minister
2. Office of Hon'ble MoS (Smt. Annpurna Devi)/Office of Hon'ble MoS (Dr. Subhas Sarkar)/Office of Hon'ble MoS (Dr. Rajkumar Ranjan Singh)

3. The Prime Minister's Office [Kind Attn: Dr. P. K. Mishra, Principal Secretary to PM] South Block, New Delhi
4. Cabinet Secretariat (Kind Attn: Dr. Amandeep Garg, Joint Secretary), Rashtrapati Bhawan, New Delhi
5. Secretary, Department of Higher Education
6. Secretary, Department of School Education and Literacy
7. Financial Adviser/Chief Controller of Accounts
8. All Bureau Heads/Divisional Heads of Department of HE and SE&L
9. All officers of the Departments of Higher Education and School Education & Literacy
10. Parliament Section/S&S/CDN/Vig./RTI
11. Tech. Dir (NIC)/CMIS with the request to upload the above Office Order on the e-Office Portal under the caption "Allocation of work to Hon'ble Minister of State (Education)" and on the website of the Ministry
12. HTU for providing Hindi version
13. Office Order folder

