



**District Panchayat**  
Office of the Chief Executive Officer  
Dadra and Nagar Haveli  
**SILVASSA**

No.DP/CEO/C-DAC/2012/418

Date: 21/11/2012

**ORDER**

In order to effectively monitor the Public Grievances in District Panchayat, a web based online software is developed in consultation with NIC, Dadra and Nagar Haveli. The web based online Grievances and Monitoring System has been undertaken in three languages i.e. English, Hindi and Gujarati. All concerned Divisional Heads and their assistant / dealing hand and Village Panchayat staff shall be personally responsible to address the grievances received by them on a daily basis. The undersigned shall monitor the action taken and pending grievances every fortnight.

**At District Panchayat Level.**

Sr. No	Name of Department	Department's Head		Dealing Hand	
		Name	Mobile No.	Name	Mobile No.
1	Veterinary Department	Dr. P.M. Moon	9924063313	Shri L.D. Prajapati	9925225077
2	PWD Irrigation Division-III	Shri. S.B. Patel	9824571655	Shri I.P. Patel	9998992970
3	Development & Planning Office	Shri. P.P. Parmar	9099017856	Shri Nayan Patel	9825636428
4	Primary Education (Admin)	Shri. R.A. Bhavsar	9924115239	Smt. Jyoti K. Tirumala	9825487162
5	Primary Education (Academic)	Shri J.A. Bhandari	9978250780	Shri I.S. Jadhav	9427482546
6	Sarya Shiksha Abhiyan	Dr. Satish P. Patel	9662037211	Shri Kalpesh B. Rathod	9723732654
7	Child Development & Project Office	Smt. Namratasingh Parmar	9426740703	Shri Pramod M. Patel	9904593673
8	Soil Conservation Department	Shri. D.R.Jadav	9824777674	Smt. K.S. Kapdi	9377787772
9	Finance and Budget	Shri R.A. Bhavsar	9924115239	Smt. J.T. Patel	9824712958
10	District Rural Development Agency	Smt. Namratasingh Parmar	9426740703	Shri K.M. Valand	9824299014
11	Social Welfare Hostel (SWH)	Shri P.P. Parmar	9099017856	Shri N.C. Bhawar	9904676265

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A.P. June

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**At Village Panchayat Level**

Sr. No	Name of Scheme	Department's Head		Dealing Hand	
		Name	Mobile No.	Name	Mobile No.
1	Water Supply	Shri S.B. Patel	9824571655	Concerned Deputy Engineer of that Village Panchayat	
2	Minor Irrigation / Checkdam	Shri S.B. Patel	9824571655	Concerned Deputy Engineer of that Village Panchayat	
3	Rural Road (DPO) (CD Works)	Shri P.P. Parmar	9099017856	Concerned Panchayat Secretary of that Village Panchayat	
4	Rural Road (PWD) (Irrigation)	Shri S.B. Patel	9824571655	Concerned Deputy Engineer of that Village Panchayat	
5	Primary Education	Shri S.B. Patel	9824571655	Concerned Deputy Engineer of that Village Panchayat	
6	Sarva Shiksha Abhiyan (Construction)	Shri R.M. Patel (DPE)	9898039764	Shri P. R. Aneesh, Civil Work Coordinator	9737550059
7	Mahatma Gandhi National Rural Employment Guarantee Act. (MGNREGA)	Shri P.P. Parmar	9099017856	Shri S.A. Satputa	9904194508
8	National Social Assistance Programme (NSAP)	Smt. Namrata Singh Parmar	9426740703	Shri NileshBhai S. Patel	9723087137
9	Indira Awas Yojana (IAY)	Smt. Namrata Singh Parmar	9426740703	Smt. Manisha M. Patel	9624979022
10	Total Sanitation Campaign (TSC)	Shri P.P. Parmar	9099017856	Shri R.M. Patel	9898039764
11	Sawanjayanti Gram Swrojgar Yojana (SGSY)	Smt. Namrata Singh Parmar	9426740703	Smt. S.D. Desai	7600677595
12	Member of Parliament Local Area Development (MPLAD)	Shri S.B. Patel	9824571655	Concerned Deputy Engineer of that Village Panchayat	

The dealing hand shall submit the grievance within seven days and the concerned Divisional Head shall dispose the grievances within five days thereafter. The above time line has to be strictly adhered and the same shall be reflected in the concerned ACRs.

This has the approval of President, District Panchayat, Dadra and Nagar Haveli vide diary No. - dated 21/11/2012.

*Chhetan*  
21/11/12  
**(K.S. Chandrashekar)**  
Chief Executive Officer  
District Panchayat, D&NH,  
Silvassa

To,

1. All Divisional Head working under District Panchayat, Silvassa.
2. All Panchayat Secretary, D&NH, Silvassa.
3. All concerned staff.

Copy to

1. The President, District Panchayat, D&NH, Silvassa for information please
2. The Vice President, District Panchayat, D&NH, Silvassa for information please
3. All Sarpanch of Village Panchayat, D&NH, Silvassa for information please