

No. F. 1-2/2013-EE.13  
Government of India  
Ministry of Human Resource Development  
(Department of School Education & Literacy)

.....  
New Delhi dated the September 28<sup>th</sup>, 2013

**OFFICE MEMORANDUM**

**Subject: Constitution of District Level Committee for Sarva Shiksha Abhiyan (SSA) programme, Mid Day Meal (MDM) scheme and Rashtriya Madhyamik Shiksha Abhiyan (RMSA) and Sakshar Bharat programme – monitoring of these programmes/schemes – regarding.**

In partial modification of this Ministry's Office Memorandum of even number dated 25<sup>th</sup> April, 2013 on the subject "Sarva Shiksha Abhiyan (SSA) – Revision in Framework for implementation of SSA", the undersigned is directed to state that it has been decided to constitute a District Level Committee for monitoring of Sarva Shiksha Abhiyan (SSA) programme, Mid Day Meal (MDM) scheme and Rashtriya Madhyamik Shiksha Abhiyan (RMSA) and Sakshar Bharat programme. The composition of the Committee is as under:-

- All Members of Parliament, Members of the State Legislature and members of the Zila Parsihad (wherever duly constituted), elected from that district/and or urban bodies (duly constituted) as applicable.
  - The District Magistrate/Collector/ Deputy Commissioner/Chief Executive Officer of the Zila Parishad/Urban local body, will be the Member-Secy.
  - District Education Officers in-charge of SSA, MDM, RMSA and Sakshar Bharat.
  - District officers in-charge of Drinking Water Mission/ Total Sanitation Programme/ ICDS programme/ Panchayati Raj/ Labour/ Handicapped Welfare/ Social Welfare/ Minority Welfare etc.
  - Two NGO's working on elementary education in the area, to be nominated by the District Magistrate/Collector/Dy. Commissioner/CEO Zila Parishad.
2. The senior most Member of Lok Sabha would be the Chairperson of the District Level Committee. Other Members of Parliament would be nominated as Co-Chairperson of the District Level Committee.

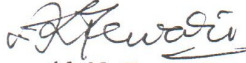
The nomination of Chairperson / Co-Chairpersons would be governed by Ministry of Rural Development Order No. Q-13018/06/2009-AI-V&MC(RD) dated 26<sup>th</sup> August, 2009, as amended from time to time.

3. Terms of Reference of the District Level Committee:
- The Committee will be apprised of the progress of the SSA, RMSA, MDM and Sakshar Bharat implementation in the district, both in terms of key targets and achievements thereof, and also on outcome indicators, inter-alia, enrolment, dropout, learning achievement levels of students, literacy etc.

- Suggestions of the members may be taken into consideration, within the parameters of the scheme guidelines and framework of implementation and the approved annual work plans & budget of the district, for improving SSA, RMSA, MDM and Sakshar Bharat implementation at the local level.
- The Committee may also examine the synergy and convergence of other related Government Departments in improving school infrastructure and other support services for benefit of children in the 6-14 and 14-16 years age group and for Sakshar Bharat programme.

4. The Committee will meet at least once a quarter. The Member Secretary of the District Level Committee will be personally responsible for ensuring that the meetings take place within 15 days of the end of the quarter. In case, the Chairperson is unable to preside over the meeting for unavoidable reasons, the Member Secretary will ensure that the meeting is chaired by a Co-Chairperson.

5. Minutes of the Committee will be put up on an appropriate district level website as determined by the District Magistrate/Deputy Commissioner/CEO, Zila Parishad, so that it is in the public domain.

  
(A.K. Tewari)

Under Secretary to the Govt. of India

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The State Project Directors, SSA, MDM, RMSA and Sakshar Bharat Programme of all States/UTs – with the request to also circulate to all MPs

Copy to:

1. All Divisional Heads of EE.I, School Education, EE.II and AE Bureau.
2. Education Secretaries of all States/UTs.
3. FA(HRD)
4. IF Division
5. Sr. PPS to Secretary (SE&L)
6. PS to AS(SE)
7. PS to AS (EE.I)
8. PS to JS (AE)
9. PS to EA (SE)
10. Project Managers, TSG, Ed.CIL of SSA, MDM, RMSA and Sakshar Bharat for circulating among all the Consultants of SSA, MDM, RMSA and Sakshar Bharat Programme.
11. Guard file.
12. Website of MHRD.

  
(A.K. Tewari)

Under Secretary to the Govt. of India