



शिक्षा का अधिकार

सर्व शिक्षा अभियान
सब पढ़ें सब बढ़ें



A&N ISLANDS

SSA UT MISSION AUTHORITY, A & N ISLANDS

OFFICE OF THE STATE PROJECT OFFICER

1st FLOOR, SHIKSHA SADAN, LINK ROAD, PORT BLAIR - 744101, PHONE: 237180

F. No: 10-1/SSA/RTE/2011-12 (PF) 62

Dated the 19th May, 2014

To

1. The Secretary (RD/PRI), A & N Administration
2. The Secretary, Port Blair Municipal Council, A & N Administration
3. The Secretary, Tribal Welfare, A & N Administration

Sub: Functions of Mapping of Local Authorities under RTE Act –reg.

Madam/Sir

As you are aware that Section 9 of the RTE Act, 2009 mandates 13 functions to be performed by the local authority. The following urban, rural and tribal bodies shall act as Local Authorities within their respective jurisdiction for the purpose of implementation of different provisions of the said Act and Rules in the UT as has been notified under Section 2 (h) vide No. 40/2010/F.No.6-9/2010 – Legal dated 18.02.2010 in A & N Gazette.

1. Municipal Council in urban areas
2. Panchayati Raj Institutions in rural areas
3. Tribal Council in tribal areas (wherever tribal council exists in Nicobar District).

The functions of activity mapping of the Local Authorities/PRI under RTE Act are also enclosed for information and to disseminate the same to the concerned for compliance.

Encl: A/A

Yours faithfully

Deputy Director (Education)

Copy to:

1. PS to Chief Secretary, A & N Administration for kind information of Chief Secretary please.
2. PA to Secretary-cum-Director (Education) for kind information of Secretary-cum-Director (Education) please.
3. Dr. Nagesh Singh, Economic Advisor, Deptt. of School Education & Literacy, MHRD, GOI, Shastri Bhavan, New Delhi -110115.
4. The Deputy Director of Education (Admn.) for information.
5. The Deputy Director (AE)/N.O. (RTE) for information.
6. The State Project Officer (SSA) for information.
7. All the Zonal Officers for information and necessary action.

16/5
Deputy Director (Education)

Sl. No.	Functions devolved under Section 9 of RTE Act	Functions of Mapping of Local Authorities under RTE Act		
		Panchayati Raj Institutions		
		Zila Parishad	Panchayat Samiti	Gram Panchayat
1.	(a) Provide free and compulsory elementary education to every child : Provided that where a child is admitted by his or her parents or guardian, as the case may be, in a school other than a school established, owned, controlled or substantially financed by funds provided directly or indirectly by the appropriate Government or a local authority, such child or his or her parents or guardian, as the case may be, shall not be entitled to make a claim for reimbursement of education incurred on elementary of the child in such other school;	<ul style="list-style-type: none"> To supervise and undertake ransom checking for CWSN, SC/ST, children from weaker sections and girls' education. Supervise the implementation of RTE Act at Block and village level. 		<ul style="list-style-type: none"> Maintain list of Govt./Govt. aided and private school in their jurisdiction to provide admission to children aged between 6-14 years. Maintain list of all children in the jurisdiction and develop mechanism to update records of children aged between 6-14 years on annual basis while considering migration of children in and out of the village. On the basis of above to ensure that all children are in school. In order to enroll Oose, persuade all such children and interact with their parents to persuade them also. To facilitate a transparent system for those who opt for 25% admission so that all applications are considered from eligible children.
2.	(b) Ensure availability of a neighborhood school as specified in section 6;	<ul style="list-style-type: none"> To verify availability of school as per neighborhood norms specified in State RTE rules. 	<ul style="list-style-type: none"> To verify that a school has been established within distance norms as prescribed for PS and UPS. 	<ul style="list-style-type: none"> Where no school as per neighborhood norm, to raise demand for the same.

Sl. No.	Functions devolved under Section 9 of RTE Act	Functions of Mapping of Local Authorities under RTE Act		
		Panchayati Raj Institutions		
		Zila Parishad	Panchayat Samiti	Gram Panchayat
		<ul style="list-style-type: none"> If new school needs to set up. <ul style="list-style-type: none"> To ensure release of funds for construction immediately. To ensure teacher availability in the school. This may require recruitment/redeployment. To sensitize lower functionaries on RTE Act. To supervise the functions of block and village level while ensuring the neighborhood school. 	<ul style="list-style-type: none"> If new school is demanded to verify the demand and take up with sanctioning authority. 	<ul style="list-style-type: none"> Ensure availability of land for new PS and UPS To ensure construction immediately.
3.	c) Ensure that the child belonging to weaker section and the child belonging to disadvantaged group are not discriminated against and prevented from pursuing and completing elementary education on any grounds.	<ul style="list-style-type: none"> To monitor and supervise adoption of non-discriminatory practices To sensitize lower functionaries about non-discrimination. 		<ul style="list-style-type: none"> To track attendance and regularity of children from disadvantaged group and weaker sections. To ensure along with the teachers and SMC an equal participation in all curricular and extra curricular activities.
4.	d) Maintain records of children up to the age of fourteen years residing within its jurisdiction, in such manner as may be prescribed	<ul style="list-style-type: none"> Supervisory role that record of children is maintained in every village/block. To consolidated DISE information. To ensure use of standard formats to consolidate information on neighborhood school, as developed by the State 	<ul style="list-style-type: none"> Supervisory role that record of children is maintained in every village. 	<ul style="list-style-type: none"> To maintain record of birth in the village. To maintain in prescribed formats information on all children 0-3 years about name, father, mother name, Date of Birth, sex, coverage by AWC/Pre School etc. To maintain in prescribed formats information on all children 3-6 years about name, father, mother name, Date of birth, enrollment in school / out of school/ special training.



Sl. No	Functions devolved under Section 9 of RTE Act	Functions of Mapping of Local Authorities under RTE Act		
		Panchayati Raj Institutions		
		Zila Parishad	Panchayat Samiti	Gram Panchayat
7. & 11	g) Provide special training facility specified in section 4 AND k) Ensure admission of children of migrant families	<ul style="list-style-type: none"> To supervise, ensure and keep information on all the special training which is taking place in the district. 		<ul style="list-style-type: none"> To maintain record out of school children Along with the SMC to ensure that all OOSC have been enrolled and are catching up with the regular class To ensure that special training is provided as far as possible in the school, else at nearest safe location and to support the SMC and school in the same To mobilize village community so that all the OOSC are sent to special training/school regularly. To keep track of all children who migrate in or out the village Provide special training support to all children migrating in to the village. To mobilize the community to take care of children left behind while migrating.
8.	h) Ensure good quality elementary education conforming to the standards and norms specified in the schedule.	<ul style="list-style-type: none"> To ensure redeployment of teachers as per prescribed PTR. To monitor progress and completion of infrastructure is done where sanctioned. 		<ul style="list-style-type: none"> To monitor children attendance and support enrolments/ special training of OOSC children. To ensure any time admission of migrant children. To mobilize community for sending children regularly to schools.
9.	i) Ensure timely prescribing of curriculum and courses of study for elementary education.	<ul style="list-style-type: none"> To ensure timely distribution of textbooks and TLM's etc in each school. 		<ul style="list-style-type: none"> To monitor the work of schools to ensure requisite working days/ instructional hours are adhered to, in case of contravention to complain to the controlling officer. To mobilize village community.

[Handwritten signature]

Sl. No	Functions devolved under Section 9 of RTE Act	Functions of Mapping of Local Authorities under RTE Act		
		Panchayati Raj Institutions		
		Zila Parishad	Panchayat Samiti	Gram Panchayat
10.	(j) Provide training facility for teachers	<ul style="list-style-type: none"> To prepare training calendar in consultation with DIETs/BRCs In case specialized training is needed to connect the teachers with the institution providing the same. To provide physical infrastructure for in-service teachers training of newly appointed teachers. To provide BRCs with information on community perception of what is required in as focus in the in-service training. 	<ul style="list-style-type: none"> Provide for infrastructure for block level teachers training. 	
12	l) Monitor functioning of schools within its jurisdiction	<ul style="list-style-type: none"> To ensure that complaints received from village and block panchayat level are resolved. 		<ul style="list-style-type: none"> To monitor maintenance of school building and that the area is used only for the purposes of education. To ensure teacher attendance. If village panchayat is dissatisfied then issues to be raised with DEO/ ZP. To meet HM and SMC members of low performing schools to monitor school functioning and create community pressure to implement RTE Act. Check improvement in learning level over time.
13	m) Decide the academic calendar	<ul style="list-style-type: none"> To be decided based on local needs by Zila Parishad on the basis of nature of occupations of the community, local festivals, etc. 		

[Handwritten signature]

Functions of Mapping of Local Authorities under RTE Act

S.No	Functions devolved under Section 9 of RTE Act	Tribal Council/ Municipal Council
1.	a) Provide free and compulsory elementary education to every child : Provided that where a child is admitted by his or her parents or guardian, as the case may be, in a school other than a school other than a school established, owned, controlled or substantially financed by funds provided directly or indirectly by the appropriate Government or a local authority, such child or his or her parents or guardian, as the case may be, shall not be entitled to make a claim for reimbursement of education incurred on elementary of the child in such other school;	<ul style="list-style-type: none"> • To supervise and undertake ransom checking for CWSN, SC/ST, children from weaker sections and girls' education. • Supervise the implementation of RTE Act in their respective jurisdiction. • Maintain list of Govt./Govt. aided and private school in their jurisdiction to provide admission to children aged between 6-14 years. • Maintain list of all children in the jurisdiction and develop mechanism to update records of children aged between 6-14 years on annual basis while considering migration of children in and out of the village/city. • On the basis of above to ensure that all children are in school. • In order to enroll Oosc, persuade all such children and interact with their parents to persuade them also. • To facilitate a transparent system for those who opt for 25% admission so that all applications are considered from eligible children.
2.	b) Ensure availability of a neighborhood school as specified in section 6	<ul style="list-style-type: none"> • To verify availability of school as per neighborhood norms specified in RTE rules. • If new school needs to be set up. <ul style="list-style-type: none"> ✓ To ensure release of funds for construction immediately. ✓ To ensure teacher availability in the school. This may require recruitment/redeployment. • To sensitize lower functionaries on RTE Act. • To supervise the functions while ensuring the neighborhood school. • To verify that a school has been established within distance norms as prescribed for PS and UPS. • If new school is demanded to verify the demand and take up with sanctioning authority. • Where no school as per neighborhood norm, to raise demand for the same. • Ensure availability of land for new PS and UPS. • To ensure construction immediately.
3.	c) Ensure that the child belonging to weaker section and the child belonging to disadvantaged group are not discriminated against and prevented from pursuing and completing elementary education on any grounds.	<ul style="list-style-type: none"> • To monitor and supervise adoption of non-discriminatory practices • To sensitize lower functionaries about non-discrimination. • To track attendance and regularity of children from disadvantaged group and weaker sections. • To ensure along with the teachers and SMC an equal participation in all curricular and extra curricular activities.

[Handwritten signature]

Functions of Mapping of Local Authorities under RTE Act		
S.No	Functions devolved under Section RTE Act	Tribal Council/ Municipal Council
4.	d) Maintain records of children up to age of fourteen years residing within its jurisdiction, in such manner as may be prescribed.	<ul style="list-style-type: none"> Supervisory role that record of children is maintained in every village/ward. To consolidated DISE information. To ensure use of standard formats to consolidate information on neighborhood school, as developed by the State To maintain record of birth in the village/ward. To maintain in prescribed formats information on all children 0-3 years about name, father, mother name, Date of Birth, sex, coverage by AWC/Pre School etc. To maintain in prescribed formats information on all children 3-6 years about name, father, mother name, Date of birth, enrollment in school / out of school/ special training. To maintain record of in/out migrating children if any. To maintain details of children with disability, single parent family, orphans etc as vulnerable group.
5.	e) Ensure and monitor admission, attendance and completion of elementary education by every child residing within its jurisdiction.	<ul style="list-style-type: none"> To monitor the admission and attendance of children in their jurisdiction. To monitor and support the removal of any hurdles in providing admission and ensuring attendance. To ensure that admission is not to be denied to anyone. If any child is irregular or dropout or is not enrolled, to mobilize the village community and ensure admission and regular attendance. To monitor that every child improves his/her learning levels. To ensure and assist SMC to monitor admission, attendance and completion of elementary education. Support SMC to get admissions in schools in transparent, open and fair manner. Mobilize parent of girls, vulnerable groups and weaker sections to send their child to school. Make sure that hurdles and problems are removed which may impact admission and attendance like lack of teachers, impact of natural disasters etc. if problems are beyond their capacity, to take up the same with the district.
6.	f) Provide infrastructure including school building, teaching staff and learning materials ;	<ul style="list-style-type: none"> To ensure that schools in the jurisdiction are in alignment with the RTE Act and maintain PTR. In case of any shortfall, the council may use own resources to make interim and adhoc arrangements. Funds received by the SMC have to be supervised to ensure timely completion and quality for civil works and provisioning of other school infrastructure. To take up issues with higher authorities if entitled staff not available or if teacher performance/attendance is poor. To rise issues to maintain PTR in schools.

Amman

Functions of Mapping of Local Authorities under RTE Act

S.No	Functions devolved under Section 9 of RTE Act	Tribal Council/ Municipal Council
7. & 11.	g) Provide special training facility specified in section 4 AND k) Ensure admission of children migrant families	<ul style="list-style-type: none"> • To maintain record of out of school children • Along with the SMC to ensure that all OOSC have been enrolled and are catching up with the regular class • To ensure that special training is provided as far as possible in the school, else at nearest safe location and to support the SMC and school in the same. • To mobilize village community so that all the OOSC are sent to special training/school regularly. • To keep track of all children who migrate in or out the village/ward. • Provide special training support to all children migrating in to the village/ward. • To mobilize the community to take care of children left behind while migrating.
8.	h) Ensure good quality elementary education conforming to the standards and norms specified in the schedule	<ul style="list-style-type: none"> • To ensure redeployment of teachers as per prescribed PTR. • To monitor progress and completion of infrastructure is done where sanctioned. • To monitor children attendance and support enrolments/special training of OOSC children. • To ensure any time admission of migrant children. • To mobilize community for sending children regularly to schools.
9.	i) Ensure timely prescribing of curriculum and courses of study for elementary education.	<ul style="list-style-type: none"> • To ensure timely distribution of textbooks and TLM's etc. in each school. • To monitor the work of schools to ensure requisite working days/ instructional hours are adhered to, in case of contravention to complain to the controlling officer. • To mobilize village community.
10.	j) Provide training facility for teachers	<ul style="list-style-type: none"> • To prepare training calendar in consultation with DIETs/BRCs • In case specialized training is needed to connect the teachers with the institution providing the same. • To provide physical infrastructure for in-service teachers training of newly appointed teachers. • To provide BRCs with information on community perception of what is required in as focus in the in-service training. • Provide for infrastructure for block level teachers training.
12.	l) Monitor functioning of schools within its jurisdiction	<ul style="list-style-type: none"> • To ensure that complaints received from Village/ward level is resolved. • To monitor maintenance of school building and that the area is used only for the purposes of education. • To ensure teacher attendance. • If the council is dissatisfied then issues to be raised with EO/DEO. • To meet HM and SMC members of low performing schools to monitor school functioning and create community pressure to implement RTE Act. • Check improvement in learning level over time.
13.	m) Decide the academic calendar	<ul style="list-style-type: none"> • To be decided based on local needs by council on the basis of nature of occupations of the community, local festivals, etc.