

F.No.17-6/2017-S&S
Government of India
Ministry of Human Resource Development
Department of Higher Education

Shastri Bhawan, New Delhi
Dated, the *01st May*, 2017
June

Notice inviting tender

Subject: Tender for washing of Towels, Sofa Covers and Car Seat Covers etc. of Ministry of Human Resource Development – regarding.

Tender are invited for providing services of washing of Towels, Sofa Covers and Car Seat Cover in the Ministry of Human Resource Development initially for a period of one year.

2. Interested firms may furnish the quotations in the following manner duly completed and signed, in the sealed cover, the outer of the cover being addressed to the Under Secretary (S&S), Room No.123-C, Shastri Bhawan, New Delhi:

- (i) Washing Charges of Towels (per piece):
- (ii) Washing Charges of Sofa Covers (per piece):
.....
- (iii) Washing Charges of Car Seat Covers (per piece):....
.....

Note:- Over writing must be avoided, otherwise the quotation is likely to be rejected.

3. The Cover containing tender must be prominently marked with words the "TENDER FOR WASHING OF TOWELS, SOFA COVERS AND CAR SEAT COVERS" and should be put in the Tender Box placed at the Information & Facilitation Centre (IFC) of the Ministry at gate No.6, Shastri Bhawan, New Delhi by 11.00 A.M. on 23rd June, 2017. The quotation will be opened on the same day at 3.30 P.M. in Room No.123A-C Wing, Shastri Bhawan, New Delhi. Representatives of the Firms may be present at the time of opening of quotations.

4. The successful tenderer will be required to furnish security deposit amounting to Rs.5,000/- (Rupees five thousand only) within 10 (ten) days from the date of acceptance of tender. The security deposit shall be in the form of FDR/Account payee Demand Draft from a Commercial bank/Bank Guarantee from Commercial banks in favour of the Pay & Account Officer (Edu), Ministry of Human Resource Development, Shastri Bhawan, New Delhi. The Security Deposit will be refundable only after the expiry of the contract. The Security Deposit will be forfeited, if during the period of contract, services of the firm is found to be unsatisfactory in any respect.

5. The Ministry of Human Resource Development reserves the right

[Signature]
17/6/2017

to accept or reject any tender, in whole or in part thereof without assigning/specifying any reason (s) thereof and the decision of the Ministry in this regard shall be final and binding on the contractor firm. The firm entrusted with the work shall have to carry out the contract at the rates approved by the Ministry, which shall be valid for the whole period of the contract and no upward revision will be allowed during the period of the contract under any circumstances.



Under Secretary to the Government of India
Tele: 23073109

Copy to:

1. CPP Portal of the Government of India
2. All Ministries/Departments of Government of India for wide publicity
3. Programmer CMIS, with the request to upload the above said letter on the Website of the Ministry for wide publicity.
4. Firms as per list.

May kindly see for approval,

Indu
5/6/17

DR/RK

Sujit
05/6/17

CMIS (H. Computer)