

URGENT

CORRIGENDUM

With reference to this office earlier letter no. No. Pr.Ao/HRD/Admn/Stationary/2015-16/ 2435-37 Date:-26/10/2015 on subjected "Quotations for supply of Stationery items" the last date of receipt of quotations is indicated as 04.11.2015 has been extended. The last date for receipt of quotations now is 23.11.2015 up to 02.00 P.M.

Accordingly, necessary corrections have been made in the tender and the same uploaded on the website.


(Ranmeet Singh)
Sr. Accounts Officer

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Government of India
Principal Accounts Office
Ministry of Human Resource Development,
Shastri Bhawan 'D' Wing Ground Floor
New Delhi

No. Pr.Ao/HRD/Admn/Stationary/2015-12545 Date: -02/11/2015.

Subject: - Empanelment of Vendors for supply of Stationery items.

This Organization frequently purchases the following items for official use for the entire establishment located at Delhi.

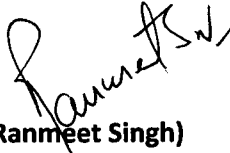
S.No	Name of the items
1.	Photo copier Paper (A-4) JK
2.	Photo copier Paper (FS) A5 JK
3.	HP Cartridge all Type. (Colour as well Black & White)
4.	Cartridge for Toshiba photocopier machines
5.	Cartridge Canon 4450 fax

2. Interested vendors are requested to send the quotations only in terms of **"Maximum Discount Offered on MRP of the product"** against each item for the brand indicated in table above. The L1 firm will be decided on the basis of Maximum discount offered item wise.

3. The supply order will be placed on need basis. The contract will initially be valid for one year, which will be extended further on mutual consent on same terms and conditions.

4. The selected vendor has to ensure that genuine company product is supplied. In case, it is found at any stage that the quality supplied is inferior, the supply order will be cancelled.

5. The participating vendors in the empanelment process must have all required PAN, TIN, Service Tax number etc.
6. The Quotations must be sent to this office on or before 23.11.2015 up to 02.00 P.M. Hrs. Quotations will be opened on dated 23.11.2015 at 03.00 P.M. ***The successful firm (L-1) will be decided on the basis of Maximum discount offered on MRP item wise.***
7. No extra charges for delivery charges to this office in Shastri Bhawan, New Delhi 'D' Wing will be paid. The supplier will be responsible for delivery of the goods in good condition at their own risk and cost.


(Ranmeet Singh)
Sr. Accounts Officer

- Copy to NIC for uploading the above Tender on website of the Ministry of HRD
- Notice Board of the Ministry of HRD