

F. No.17-23/2013-S&S
Government of India
Ministry of Human Resource Development
Department of Higher Education
S&S Section

Room No. 123-C, Shastri Bhawan, New Delhi
Dated the 31st March, 2015

Subject: Tender for award of contract for hiring services of monkey handlers to drive away the monkeys from Shastri Bhawan – regarding-

Sealed quotations are invited for providing the services of 4 (four) monkey handlers to drive away the monkeys from Shastri Bhawan initially for a period of one year, which may be extended for two years for a maximum of one year at a time on the same terms and conditions after satisfactory performance. The detailed terms and conditions for the contract are given below:

SCOPE OF WORK

| S.No. | No. of Monkey handler | Duty Timing |
|-------|-----------------------|---------------------|
| 1 | 2 | 6.00 AM to 2.00 PM |
| 2 | 2 | 2.00 PM to 10.00 PM |


2. TERMS & CONDITIONS:

- (i) The timings for providing the services of monkey handlers will be in two shifts i.e. from 6.00 AM to 2.00 PM and 2.00 PM to 10.00 PM for six days in a week.
- (ii) The payment will be made in the following month on submission of bill by the contracted agency.
- (iii) In case of absence on any day, deduction at pro-rata basis will be made from the monthly bill.
- (iv) The agency will be responsible to drive away the monkeys from the premises of Shastri Bhawan building including floors/terraces.
- (v) The contracted agency will work under the direct supervision of the Caretaker/SO(S&S), M/o HRD, D/o Higher Education.
- (vi) The Ministry/Department will not be responsible for any kind of injury to the monkey handler while performing the work under contract. The agency will be fully responsible for such an incident, if any.
- (vii) In all matters of dispute relating to this Contract, the decision of the Ministry shall be final and binding upon the agency.
- (viii) The Ministry reserves the right to accept or reject any quotation without assigning any reason thereof.

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- (ix) In case the services of the contracted agency are found un-satisfactory, the services of the agency will be terminated immediately, without any further notice or without assigning any reason and the decision of the Ministry will be binding on the agency.
- (x) Quotations should be accompanied by **earnest money deposit (EMD)** of Rs. **4,000/- (Rupees Two Thousand only)** in the form of Demand Draft/pay order from any commercial bank drawn in favour of PAO (Edu) Department of Higher Education, Shastri Bhawan, New Delhi, without which the quotations will not be considered. The earnest money will be returned to all the unsuccessful tenderers after the finalization of the contract. The earnest money will stand forfeited if the successful tenderer withdraws the rates quoted or does not accept the offer or resiles from any conditions of the contract.
- (xi) The successful tenderer will be required to furnish **security deposit** amounting to **Rs.10,000/- (Rupees ten thousand only)** within 10 (ten) days from the date of acceptance of tender. The security deposit shall be in the form FDR through any commercial bank in favour of PAO (Edu), Department of Higher Education, Ministry of Human Resource Development, Shastri Bhawan, New Delhi. The security deposit money will be refundable only after the expiry of the contract. The security deposit will be forfeited if during the period of contract your services are found to be unsatisfactory in any respect.

3. Willing firm may furnish the quotations completed in all respect and in double sealed cover superscribed "**Quotations for providing services of monkey handlers.**" should be put in the Tender Box, placed at the Information & Facilitation Centre (IFC) of the Department, at Gate No. 6, Shastri Bhawan, New Delhi by **3.00 P.M by 20th April, 2015**. The quotations will be opened on the same day at **3.30 P.M.** in Room No.123-C, Shastri Bhawan, New Delhi in the presence of the representatives of the firm, if any.


(Sanjeev Shrivastva)
Under Secretary to the Government of India
Tele: 23073109

Copy to:

1. Programmer (CMIS) – for putting the tender on the Website of the Ministry.
2. All the Ministries/Departments of Government of India, New Delhi.
3. CPP Portal of the Government of India.
4. Firms as per list