

F. No. 15-1/2015-S&S  
Government of India  
Ministry of Human Resource Development  
Department of Higher Education  
S&S Section  
\*\*\*

Room No.123-C, ShastriBhavan  
New Delhi, the 19<sup>th</sup> June, 2015

**QUOTATION/TENDER NOTICE**

**Sub:- Procurement of Conference Table for 21 delegates (1 Chairperson + 20 Delegates), 1 Chair for Hon'ble Minister of Human Resource Development and 20 Chairs for delegates for Ministry of Human Resource Development- regarding.**

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Sealed quotations are invited from reputed and experienced firms for procurement of Conference Table for 21 delegates (1 Chairperson + 20 Delegates), 1 Chair for Hon'ble Minister of Human Resource Development and 20 Chairs for delegates for Ministry of Human Resource Development, as per the photographs attached.

2. Only firms which have supplied Conference Tables and Chairs of minimum 15 seating capacity to at least three Ministries may apply. Experience certificate showing satisfactory completion of the said work signed by office of the level of Section Officer and above may be submitted with the quotation.

3. The rates for the Conference Table may be quoted as per following:-

S.No.	ITEM	Quantity	RATE (in Rupees)	Taxes, if any
1.	Conference Table	01		
2.	Chair for Chairperson	01		
3.	Chairs for delegates	20		

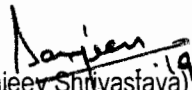
4. The sealed quotations may be submitted superscribed as "QUOTATIONS FOR PROCUREMENT OF CONFERENCE TABLE FOR 21 DELEGATES" and addressed to the Under Secretary (S&S), Ministry of Human Resource Development, Room No.123-C, ShastriBhawan, New Delhi - 110001 by 11.00 AM on or before 29.06.2015. The quotations will be opened on the same day at 11.30 AM. Interested firms or their authorized representatives who wish to be present at the time of opening of the quotations may remain present.

5. An earnest money of Rs.10,000/- (Rupees Ten Thousand only) is to be deposited in the form of Fixed Deposit Receipt/Bank Draft/Banker's Cheque/Bank Guarantee drawn in favour of "Pay & Account Officer(Education), Department of Higher Education, Ministry of Human Resource Development, Shastri Bhawan, New Delhi-110001.

6. Payment of Earnest Money Deposit in cash or in any other form will not be accepted. The quotations received without the Earnest Money Deposit shall be summarily rejected and no tenderer shall have any right to make any representation against it even if his quotation happens to be the lowest. The earnest money will be liable to be forfeited, if the tenderer withdraws or amends, impairs or derogates from the tender in any respect within the period of validity of his tender.

*Sanjay*  
7/9/15

7. Specification of Conference Table and Chairs is at Annexure- I. The design lay out of conference table is annexed at Annexure-II and that of chairs is annexed at Annexure-III
8. The terms and conditions of the said procurement are as under: -
- i) Participating firms are required to state clearly as to who will be responsible for timely delivering the required items.
  - ii) It shall be the responsibility of the successful tenderer to deliver the required item within 15 days from the date of order issued by the Ministry. Unloading of goods/stores and delivery to the Ministry shall be responsibility of the firm.
  - iii) The firms must not make any compromise on quality. In case it is found at some stage that the quality is inferior than that already approved, the contract is likely to be cancelled and suitable penalty imposed on the firm, as decided by the Ministry, which can extend to blacklisting of the firm also.
  - iv) The rates should be quoted according to the specification given in prescribed Performa. The rates of taxes, if chargeable should be mentioned clearly and separately.
  - v) The EMD will stand forfeited if the successful bidder withdraws or on notifying the rates refuses to accept the tender or violate any other terms & conditions of the tender
  - vi) The payment will be made through ECS on receipt of pre-receipted bill in triplicate.
  - vii) Only firms which have supplied Conference Tables and Chairs of minimum 15 seating capacity to at least three Ministries may apply. Experience certificate showing satisfactory completion of the said work signed by office of the level of Section Officer and above must be submitted with the quotation.
9. You are requested to read and understand all the terms and conditions as detailed out in the foregoing paragraphs before sending your quotation, as no change or violation of the aforesaid terms and conditions shall be permissible once this Ministry accepts the quotation.

  
(Sanjeev Shrivastava) 19/11/18  
Under Secretary to the Govt. of India  
Tel. No. 23073109

Copy to :

1. Dealers (as per list attached)
2. CPP Portal of Govt. of India
3. Programmer CMIS – for uploading the same on the website of the Department for wide publicity.

## ANNEXURE-I

Sl. No.	Details of Firm	
1.	Name and address of the Firms	
2.	Telephone No.	
3.	Mobile No.	
4.	Detail of EMD	
5.	Date of EMD	
6.	Amount of EMD	

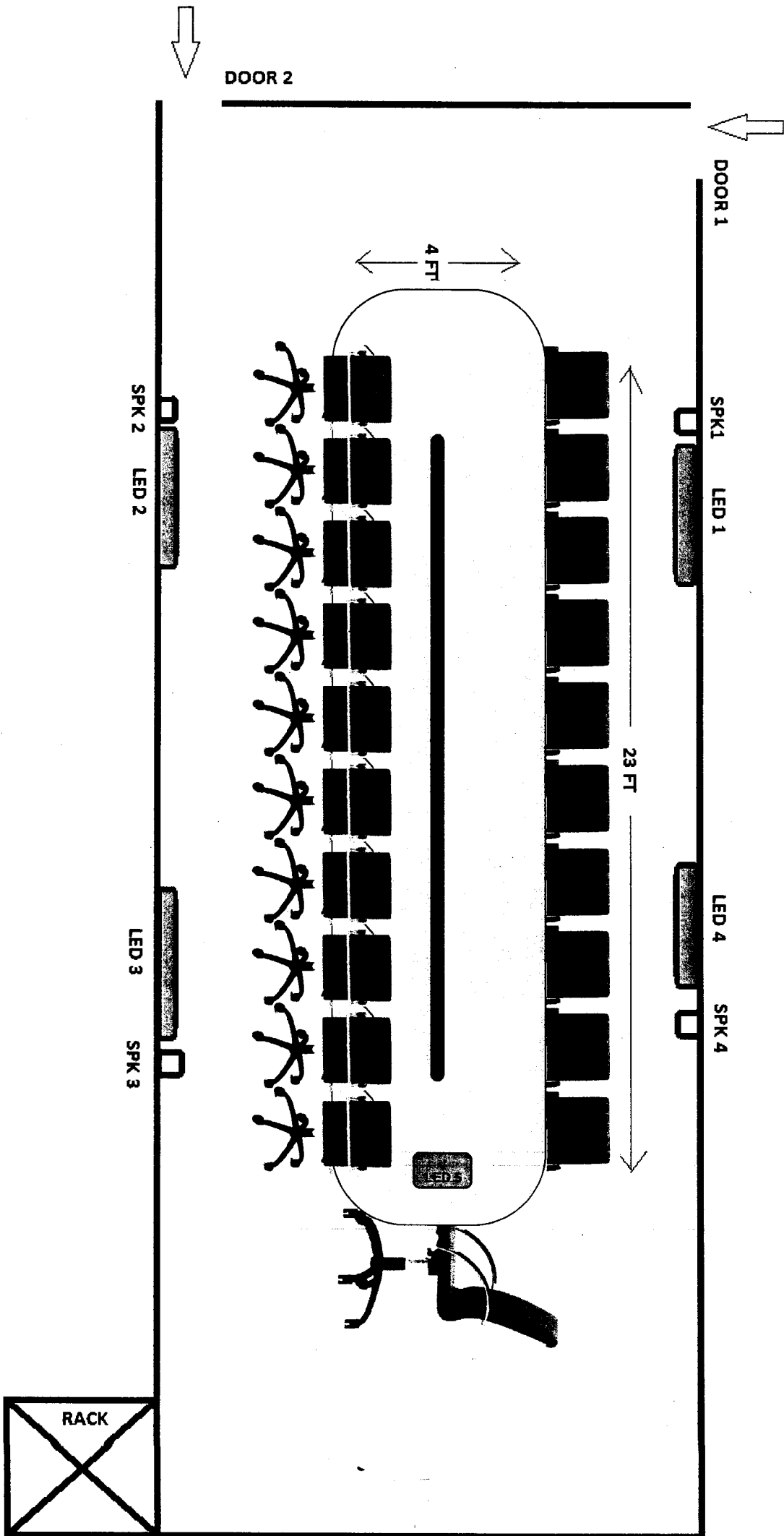
**SPECIFICATION OF CONFERENCE TABLE AND CHAIRS**

Sl. No.	ITEM	Quantity	RATE (in Rupees)	Taxes, if any
1.	<b>Conference Table-</b> base made of solid teak wood 3"x 1½" thick frame fitted with 19mm commercial board ISI mark with teak veneer 3.5mm thick of branded company ISI like Sonear or Apple touch or any equivalent company duly melamine polish dilla design, table top of 12mm thick Plain webled Glass as per design. Size- 22'x4' with provision of one computer screen inside table top.	01		
2.	<b>Chair for Chairman-</b> Model No. GS 318 (Geeken Seating Collection Pvt. Ltd.)	01		
3.	<b>Chair for delegates-</b> Model No. GS 319 (Geeken Seating Collection Pvt. Ltd.)	20		

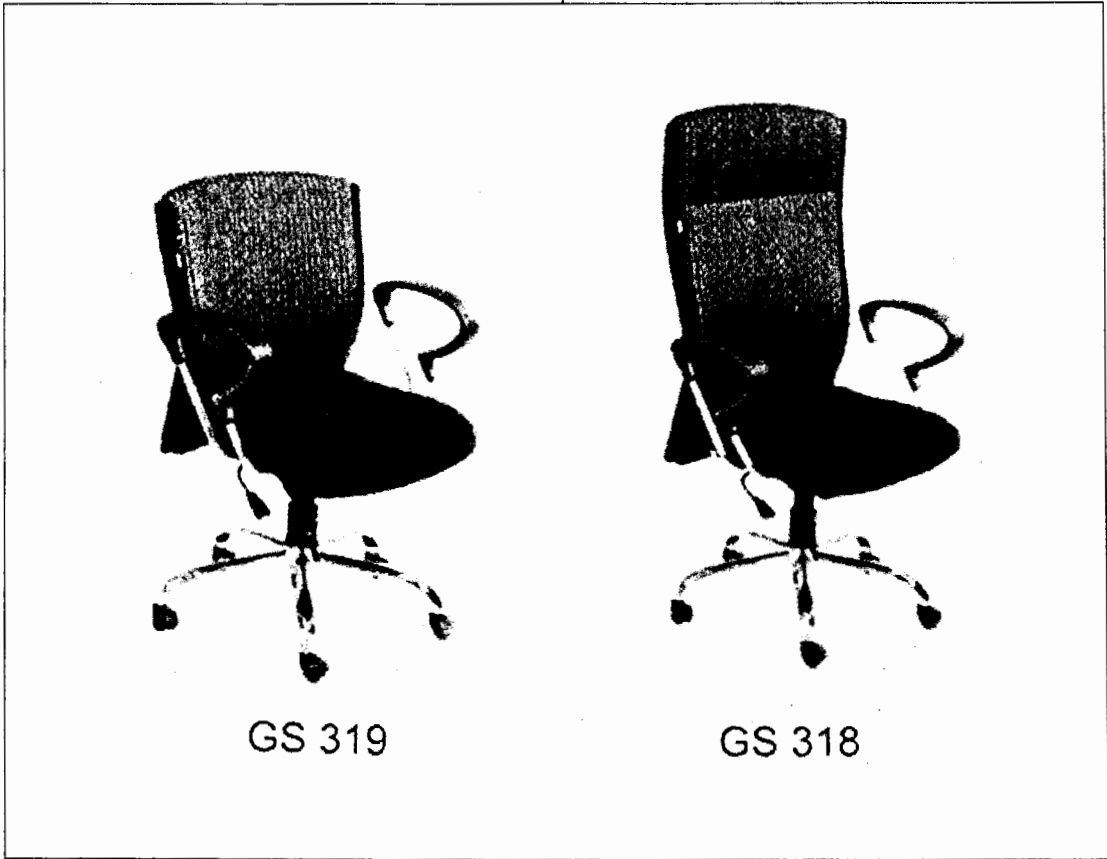
Name & Signature of the  
Authorized Signatory of the Firm  
(With Seal of the Agency Affixed)

*Sanjeev*  
- 19/6/15

ANNEXURE-II



*Amrinder - 16/12/15*



GS 319

GS 318

Sanjay  
19/6/15

List of firms

1.	Mridula Furnishings Pvt. Ltd. 31/19 Old Rajinder Nagar Basement Near Salwan Public School Gate No. 1 New Delhi- 110005
2.	Gharaunda, WP 483, Ghop No. 7, 1 <sup>st</sup> Floor Shiv Market Wazir Pur Ashok Vihar Delhi- 110052
3.	Gaurav Furnishers 1-80 Central Market Lajpat Nagar 11 New Delhi-1100024
4.	Design & Decor 83 Turkman Road, (Mento Road) Jian Market, New Delhi-110002
5.	A S Enterprises F-27 B, 1 <sup>st</sup> Floor, Madhu Vihar Gurudawara lane, I P Extention Delhi-110092
6.	M/s Narang Furnishers (India), 57, M.M. Road, Rani Jhansi Road, New Delhi- 110005
7.	M/s Kamal Enterprises, Shop No. 13, A-1, C.S.C. Safdarjung Enclave New Delhi- 110029
8.	M/s. Shree Balaji Furnishers, A-1/265, 1 <sup>st</sup> Floor, Safdarjung Enclave, New Delhi - 110029
9.	M/s Deepak Furniture, Shop No. 116, DMRC Shopping complex Bhai Veer Singh Marg, New Delhi-110 001.