

F.No.C-34013/09/2014-Vig  
Government of India/भारत सरकार  
Ministry of Education/ शिक्षा मंत्रालय  
Department of Higher Education/ उच्चतर शिक्षा विभाग  
Vigilance Section/ सतर्कता अनुभाग

Room No. 209 "C" Wing, Shastri Bhawan  
New Delhi dated the 28 February, 2024

**OFFICE MEMORANDUM**

Sub : Extension of tenure of Ms. Neeta Prasad, Joint Secretary as part time CVO, Ministry of Education – reg.

The undersigned is directed to state that the Competent Authority in the Ministry of Education in consultation with Central Vigilance Commission has approved the extension of tenure of Smt. Neeta Prasad, Joint Secretary, IIS (Central Services – 1991) as part-time Chief Vigilance Officer in the Department of Higher Education & Department of School Education & Literacy in the Ministry of Education for a further period of one year beyond 31.01.2024 i.e upto 31.01.2025 (date of her superannuation on retirement).

2. It is requested that all communications pertaining to Vigilance matters intended for the aforesaid Departments may accordingly be addressed to Smt. Neeta Prasad, Joint Secretary and Chief Vigilance Officer.

3. The official and residential addresses alongwith the telephone numbers of Smt. Neeta Prasad are given below : -

Office Address

Ministry of Education  
Room No. 111, 'C' Wing  
Shastri Bhawan, New Delhi – 110001

Telephone Number

Tele : 011-23071486  
Mobile : 9811408522

Residential Address

House No. A-6, Tower -8,  
Kidwai Nagar (East),  
New Delhi – 110023



(Sanjay Kumar)

Under Secretary to the Government of India

Tele : 23386317

1. Smt. Neeta Prasad, Joint Secretary (ICC) and CVO.
2. PS to Hon'ble Education Minister/PPS to Secretary (HE)/ PPS to Secretary (SE&L)
3. All Ministries/Departments of the Govt. of India.
4. Secretary, CVC, Satarkta Bhawan, Block-A, GPO Complex, INA, New Delhi – 110023.
5. Intelligence Bureau, Ministry of Home Affairs, New Delhi.
6. The Director, CBI, CGO Complex, Lodhi Road, New Delhi.
7. President's Secretariat.
8. Prime Minister's Office.
9. The Secretary, UPSC, Shahjahan Road, Dholpur House, New Delhi.