

LAST DATE
FOR SUBMISSION OF APPLICATIONS - 24.4.2015

Government of India
Ministry of Human Resource Development
Department of Higher Education

Appointment of Vice-Chancellor of Maulana Azad National Urdu University (MANUU) (A Central University)

The MANUU is an institution of excellence to promote and develop Urdu language and to impart vocational and technical education in Urdu medium through conventional teaching and distance education system.

The Vice-Chancellor, being the academic as well as administrative head, is expected to be:

- A visionary with proven leadership qualities, administrative capabilities as well as teaching and research credentials.
- Having outstanding academic record throughout and a minimum of 10 years' experience as a Professor in a University system or in an equivalent position in a reputed research and/or academic/ administrative organization.
- Not more than 65 years of age as on the closing date of receipt of applications of this advertisement.

Salary and Service Conditions

- The post carries a pay of Rs. 75,000/- (Fixed) per month with Special Allowance of Rs. 5000/- and other usual allowances.
- The appointment will be on contractual basis for a period of five years or up to the age of 70 years, whichever is earlier.

Procedure for appointment

- Appointment will be made from a panel of names recommended by the Search-cum-Selection Committee.
- Applications of eligible individuals received, by post through candidates/nominators, shall be considered. Such applications should reach within 30 days from the date of the publication of this advertisement, by Registered/ Speed Post to:

Shri Subodh Kumar Ghildiyal, Deputy Secretary (Central University)
Department of Higher Education, Ministry of HRD
Room No. 429, 'C' Wing, Shastri Bhawan, New Delhi-110115

The advertisement can also be seen at websites: <http://mhrd.gov.in> and <http://www.manuu.ac.in>

*Application for the post of Vice-Chancellor, 'MANUU' should be super-scribed on the envelope.

The CV/Bio data must contain general information (Name, Present Position/ Post last held, Date of Birth, address for correspondence, Email-id and contact number), Educational Qualifications, Area of Specialization, Service details (including date of appointment as Professor/ Equivalent) administrative posts held, publications, no. of persons guided for Ph.D. and M.Phil degrees.

This department is not responsible for postal delay.

PLEASE SUBMIT APPLICATIONS AS PER
PROFORMA GIVEN BELOW

Format of Application for the post of Vice Chancellor of a Central University

(The Applicant can add more lines in the proforma wherever required)

1. General Information of Applicant

Name				
Date of Birth		DD	MM	YYYY
Correspondence Address				
Contact No.	Mobile			
	Landline			
Email				

2. Educational Qualification

Qualification	Year	% Achieved	University	Subject / Topic of Specialization
Post Doctorate				
Ph.D				
Post Graduation				
Graduation				

3. Present Position

Present Position Held	Organization	From (date)	Total Experience (In Years and Months)

4. Academic Experience/Service Details

Post	Organization	Duration		Experience (In Years and Months)
		From (Date)	To (Date)	
Vice Chancellor				
Professor or Equivalent				
Associate Professor or Equivalent				
Assistant Professor or Equivalent				

5. International Academic Exposure, if any

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6. Administrative Post(s) Held (On full time basis)

Sr. No.	Post	Organization	Duration	
			From (Date)	To (Date)

7. Research Projects executed by the Applicant (Attach list)

	Completed (No.)	Under Process (No.)
National		
International		

8. No. of Ph.D successfully guided (Attach list)

	Awarded (In No.)	Under Progress (In No.)
Ph.D		

9. Publication (Attach list)

	National	International
Number of papers published (In Number)		
Number of Books Published (In Number)		

10. Area of Specialization (Upto 100 words)

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11. Scholarship(s) / Award(s)/ Member(s) /Fellowship(s) etc. of Academic Societies

Sr. No.	Name of Award/Fellowship etc.	Year of Award	Awarded by

12. Details of Referees, if any

Sr. No.	Name of the Referee	Post Held by Referee	Email	Phone No.	Mobile

14. Your Vision for the University (upto 500 Words)

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I, hereby, declare that all the statements/ particulars made/furnished in this application are true, complete and correct to the best of my knowledge and belief. I also declare and fully understand that in the event of any information furnished being found false or incorrect at any stage, my application/candidature is liable to be summarily rejected at any stage and if I am already appointed, my services are liable to be terminated without any notice from the post of Vice-Chancellor as per Act/ Statutes etc. and other applicable rules.

Place:

(Signature of the Applicant)

Date:

Note: Total No. of pages (A-4 size) of the application should not exceed 10 pages.