

With enclosure

No. F. 1-7/2016-Sch.4  
Government of India  
Ministry of Human Resource Development  
(Department of School Education and Literacy)  
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Shastri Bhawan, New Delhi,  
the 16<sup>th</sup> June, 2016

OFFICE MEMORENDUM

**Subject: Appointment to the post of Joint Director, PSSCIVE, Bhopal under NCERT, New Delhi – uploading of the advertisement on the website of DoPT – regarding.**

The undersigned is directed to refer to the subject mentioned above and to state that Pandit Sunderlal Sharma Central Institute of Vocational Education (PSSCIVE), Bhopal is a constituent unit of the National Council of Educational Research and Training (NCERT), an autonomous organization under this Ministry. Process of appointment to the post of Joint Director, PSSCIVE, Bhopal has been initiated.

2. It is requested that the advertisement for the post of Joint Director, PSSCIVE, Bhopal may kindly be hosted on the website of DoPT under the heading “Vacancies in Autonomous Organizations” for wider publicity.

Encls: As above.



(Dinesh Kumar)

Under Secretary to Government of India  
Tele: 2338 1434

To,  
The Technical Director,  
NIC, DoPT  
Room No. 11/A,  
North Block, New Delhi -1.

Copy to:

NIC, MHRD with the request that the Vacancy Circular may be hosted on the website of the Ministry immediately.



**Government of India**  
**Ministry of Human Resource Development**  
**(Department of School Education & Literacy)**

**Advertisement for the post of Joint Director,  
Pandit Sunderlal Sharma Central Institute of Vocational Education (PSSCIVE),  
Bhopal**

Applications/ Nominations are invited from eligible persons for the post of Joint Director, Pandit Sunderlal Sharma Central Institute of Vocational Education (PSSCIVE), Bhopal, a constituent unit of the National Council of Educational Research and Training (NCERT) having pay band of Rs. 37,400 to 67,000 (PB-4) with AGP of Rs. 10,000/-. The Joint Director, PSSCIVE, Bhopal is the Head of this unit which operates within the overall control of Director, NCERT. He/She will supervise, guide and coordinate all aspects related to day to day functioning as well as academic activities, including research, curriculum development and training in PSSCIVE, Bhopal which is a national resource institution in the area of vocational education. The appointment will be for a period upto 5 years or till the age of 62 years or until further orders, whichever is earlier. The Selection shall be made by the Central Govt. on the recommendation of a Search-cum-Selection Committee. Appointment shall be made by transfer on deputation or on short term contract.

**Eligibility:**

**(a) Essential:**

- (i) 5 years experience in Professor grade or equivalent with some exposure to professional/ technical coordination and supervision work or academic administration.
- (ii) The applicant should not be more than 57 years of age as on closing date of receipt of applications. However, in case of exceptionally qualified candidates, this may be relaxed.
- (iii) Experience of handling programme in the area of education of national/international levels and ability to undertake, guide and supervise all aspects relating to vocational education.

**(b) Desirable:**

- (i) Eminent scholar with published work of high quality.
- (ii) Experience of educational research, training, extension programme etc.

2. Applications/ Nominations, duly prepared in the proforma annexed and printed on A4 size paper, should reach Shri Dinesh Kumar, Under Secretary to the Government of India, Ministry of Human Resource Development, Department of School Education & Literacy, Ground Floor, B-Wing, Shastri Bhawan, New Delhi – 110 001, by 01.08.2016. Applications/ Nominations received after the last date or found deficient in any manner will not be entertained. While forwarding the applications/ nominations, it may be certified, after due verification, that the particulars furnished in the proforma (enclosed) are correct and no disciplinary case is either pending or contemplated against the applicant(s).

PROFORMA**APPLICATION FOR THE POST OF JOINT DIRECTOR, PSSCIVE, BHOPAL**

1. Name (in Block Letters):
2. Father's/ Husband's Name:
3. Date of Birth:
4. Age as on the last date for receipt of application:
5. Sex:
6. Nationality:
7. Permanent Address (in Block Letters):
8. Present Address (in Block Letters):
9. Address of present office with telephone no. (in Block Letters):
10. Educational Qualifications (Master Degree onwards):

Affix a recent passport size photograph
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Exam Passed	University	Year of Passing	Subject/ Area	Percentage of Marks/ Grade

11. Details of Posts Held (including present post)

Name of the Office/ Institution	Post Held	From	To	Scale of Pay	Whether Regular or Temporary	Nature of Duties

12. Details of 05 years experience in professor grade or equivalent:

