No. F. 14-1/2016-ES.5 Government of India Ministry of Human Resource Development Department of Higher Education (Scholarship Division)

Subject: 2016 Scholarships for Special Programmes for International Students: regarding.

NOTICE FOR PUBLIC

The Government of Mexico is inviting online applications from Indian national for '2016 Scholarships for Special Programmes for International Students' in the following categories:

- Visiting Professor, for specialists, researchers and academics from Higher Education Institutions (HEI) or research centres aboard who have been invited by a Mexican HEI or research centre to give special lectures, course workshops, seminars. Etc.
- **High-Level Conferences**, for foreign academics, researchers and experts in order to hold high-level conferences in HEI, research centres, social institutions and /or cultural centres in Mexico.
- Genaro Estrada Grant for Mexican Specialists, for researchers and experts with a wide trajectory in research and publications in any topic relating to Mexico, in order to carry out research in institutions of higher learning, archives, libraries, research centres and/or cultural centres in Mexico.
- Fine Arts Fellowships, for artists with a probable trajectory in the discipline in which they plan to carry out their fine arts project in Mexico.
- Fellowships for Media Collaborators, for working professionals in print and electronic media.
- Improving the Quality of Mexican Higher Education Institutions, for education
 specialists and international education administrators to give conferences, courses and
 workshops and to exchange experiences and best practices with Mexican administrators
 and others that contribute to improving the quality, internationalization of Mexican public
 higher education institutions.
- 2. The last date for submitting applications is 15.09.2016. The applicants are required to submit their application directly through the Academic Cooperation Management System of AMEXCID: https://sigca.sre.gob.mx/login.

3. The details of the scholarship programme is attached.

(Rashmi Malik)

Section Officer (ES-3)

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Fellowships for Informative Media Collaborators

With the purpose of providing knowledge of Mexico in the world based on its rich culture, arts, scientific discoveries, truism, gastronomy, education, history, and creativity, the Mexican Government grants fellowships (a grant awarded for a specific project) through the Fellowships for Informative Media Collaborators Program.

General Requirements

- 1. Only nationals from the countries listed in $\Delta nnex 1$ may apply.
- 2. Only the applicants that fulfill all the requirements listed in the application, meet the deadline, and submit all the required documents will be considered.
- 3. All forms and/or documents that are required for the application process should be submitted in Spanish, or depending on the case, translated into Spanish (need not be certified).
- 4. All applications should be submitted electronically through the <u>Academic Cooperation Management System</u> (SIGCA by its Spanish acronym), as indicated in the application, with a minimum of 45 (forty-five) calendar days before carrying out any activities relating to the conference.
- 5. When completing the application, the applicant should consider that in order to receive the full payment of the grant during the first month, conference activities should commence within the first 10 (ten) calendar days after arriving in Mexico. Also, in order to obtain payment during the last month, conference activities should end in the final 5 (five) calendar days of said month.
- 6. Applications submitted through means which are not SIGCA will not be considered (paper applications, faxes, e-mails, in person, or other).





- 7. All program grants include, international transportation from the capital of the country of origin of the awardee to Mexico City and transport, if required, to the destination city where the applicant will carry out their activities given the following:
 - a) All flights, without exception, will be bought in economy class.
 - b) The awardee should inform the Office of Academic Exchange (DIA by its Spanish acronym) of the General Department for Technical and Scientific Cooperation of AMEXCID of the specific travel dates for both inbound and outbound flights.
 - c) In the case that the awardee or the host institution purchases the flight, there will be no reimbursement.
 - d) The DIA will not cover any expense that the awardee incurs due to a change of flight or excess luggage fees.
 - e) If the applicant and/or the host institution were to cancel the event once airfare has been purchased by the DIA, the applicant and/or the institution must reimburse the DIA for the total costs.

Deadline

The application period will remain active between April 6th and September 15th, 2016. Also, the SIGCA portal will remain open until 11:59 pm on September 15th, 2016 (Mexican Central Time). The deadline will not be extended and belated application will not be considered.

You may arrive at the host institution between June and November 2016

Visas and migration documents

1. The applicants whom are nationals of countries which Mexico has visa-free agreements with, in case of being selected, do not require a visa to travel to Mexico when the length of stay does not exceed 180 calendar days. The awardee only has to present their passport at the point of entry with a passport that does not expire within six months, and the multiple entry form (FMM), which will be provided by the airline and/or the point of entry into Mexico.





- 2. The applicants that are of a nationality which Mexico does not have a visa-free agreement with, whose stay is less than 180 calendar days, shall solicit a Tourist Visa for Non-Paid Activities at the Mexican Embassy or representative entity in their country of residence.
- 3. In the case of applicants, regardless of their nationality, who are selected and their stay exceeds 180 calendar days, the awardee shall solicit the visa that the DIA indicates at the Mexican embassy or representative entity in their country of residence, in order to be able to obtain said visa and the corresponding migration documents once on Mexican territory.

For more information regarding migration topics, visit the Consulate Services webpage of the Ministry of Foreign Affairs: http://www.gob.mx/sre/acciones-y-programas/visas-para-extranjeros

Mexican Embassies Abroad:

http://www.gob.mx/sre/acciones-y-programas/representaciones-de-mexico-en-el-exterior

Additional Provisions

- Presenting all documents in their entirety does not guaranty that you will be awarded the grant.
- 2. Once the selection process has concluded, the DIA will notify the applicants through written mail those who have been selected. The decision is final and not eligible for appeal.
- 3. This grant is for individual use, intransferible, and can only be utilized during the year in which you apply.
- 4. The following are ineligible for the fellowship.
 - Foreign diplomats in Mexico and their families.
 - Foreigners with temporary or permanent residency status in Mexico.
 - Foreigners who are also considered Mexican nationals.
- 5. Grants will not be awarded to two applicants for the same project.





- 6. Those who were awarded the grant in 2015 are ineligible.
- 7. The grant does not cover expenses for family members nor dependents of the awardee, in the given case that the awardee wishes to travel with their family, they will be held responsible for any incurring costs such as airfare, transportation, and other.

Program Description

The fellowship is directed towards working professionals in print and electronic media in a structure of the print of the structure of the str

Candidate Profile

Working professionals in communication media abroad

Length of Stay

Minimum of five days

Maximum one month





Required application documents

- 1. The application should be submitted on-line with a digital photograph.
- 2. Letter from the communication outlet in which the applicant Works, that expresses the applicant's interest in applying for this program and their pledge to publish and/or transmit their work in Mexico.
- 3. Applicant's CV/Resume in Spanish or with a translation into Simple Spanish.
- 4. Statement that expresses the reasons that motivates the applicant's press work in Mexico.
- 5. Workplan, that includes:
 - a) Article title
 - b) Timetable of the specific activities, including the expected final results.
 - c) Start and end dates of the activities that are going to be carried out in Mexico. The applicant should consider, as established under General Requirements, in order to receive the first monthly payment of the fellowship, the activities should commence during the first 10 (ten) calendar days of the month and in order obtain the final payment, activities should conclude during the last 3 (three) days of the month.
- **6.** Electronic portfolio with at least three publications (print, audio. or video- include recordings or online links that are of good quality).
- 7. Medical certificate issued within the last three months of the application submission date by a public or private health institution. Certificates issued by your private medical provider will not be accepted.
- 8. For any and the rest of the second second
- **9.** Letter signed by the applicant, in which the applicant accepts the general terms of agreement of the special program grant.





Fellowship Details

- 1. Monthly stipend payment will equal 5 (five) minimum wage salaries as specified by the government of Mexico City which equals a monthly stipend of \$10,956.00 MXN (Approximately 627.90 USD¹).
- 2. Roundtrip international transportation from the capital of the country of residency to Mexico City.
- 3. National transportation from Mexico City- to where fellowship activities are to be carried out- and back to Mexico City. If during their stay, the awardee conducts activities within the Mexican Republic not related to the fellowship, the associated costs must be borne by the awardee.

Important

The fellow should turn in a digital copy of the produced material (print, audio, or video) to the Office of Academic Exchange.

Note: The awarded should have international medical insurance with wide coverage.

Exchange ratio determinated by The Bank of Mexico (<u>VAVW Januar a casted</u>) on April 4, 2016





Fine Arts Fellowships

With the goal of generating favorable conditions for the creative process of the international artistic community and to promote the development of original projects, as well as to generate ties with Mexican artists, and enrich the culture and vision of our country, the Mexican Government grants fellowships for Projects in the Fine Arts.

General Requirements

- 1. Only nationals from the countries listed in $\Delta coe x$ 1 may apply.
- 2. Only the applicants that fulfill all the requirements listed in the application, meet the deadline, and submit all the required documents will be considered.

All forms and/or documents that are required for the application process should be submitted in Spanish, or depending on the case, translated into Spanish (need not be certified).

All applications should be submitted digitally through the <u>Academic Cooperation Management System</u> (SIGCA by its Spanish acronym), as indicated in the application, with a minimum of 45 (forty-five) calendar days before carrying out any activities relating to the conference.

- 3. When completing the application, the applicant should consider that in order to receive the full payment of the grant during the first month, conference activities should commence within the first 10 (ten) calendar days after arriving in Mexico. Also, in order to obtain payment during the last month, conference activities should end in the final 5 (five) calendar days of said month.
- **4.** Applications submitted through means which are not SIGCA will not be considered (paper applications, faxes, e-mails, in person, or other).
- 5. All program grants include, international transportation from the capital of the country of origin of the awardee to Mexico City and transport, if required, to the destination city where the applicant will carry out their activities given the following:
 - a) All flights, without exception, will be bought in economy class.





- b) The awardee should inform the Office of Academic Exchange (DIA by its Spanish acronym) of the General Department for Technical and Scientific Cooperation of AMEXCID of the specific travel dates for both inbound and outbound flights.
- c) In the case that the awardee or the host institution purchases the flight, there will be no reimbursement.
- d) The DIA will not cover any expense that the awardee incurs due to a change of flight or excess luggage fees.
- e) If the applicant and/or the host institution were to cancel the event once airfare has been purchased by the DIA, the applicant and/or the institution must reimburse the DIA for the total costs.

Deadline

The application period will remain active between April 6th and September 15th, 2016. Also, the SIGCA portal will remain open until 11:59 pm on September 15th, 2016 (Mexican Central Time). The deadline will not be extended and belated application will not be considered.

You may arrive at the host institution between June and November 2016

Visas and migration documents

- 1. The applicants whom are nationals of countries which Mexico has visa-free agreements with, in case of being selected, do not require a visa to travel to Mexico when the length of stay does not exceed 180 calendar days. The awardee only has to present their passport at the point of entry with a passport that does not expire within six months, and the multiple entry form (FMM), which will be provided by the airline and/or the point of entry into Mexico.
- 2. The applicants that are of a nationality which Mexico does not have a visa-free agreement with, whose stay is less than 180 calendar days, shall solicit a Tourist Visa for Non-Paid Activities at the Mexican Embassy or representative entity in their country of residence.





3. In the case of applicants, regardless of their nationality, who are selected and their stay exceeds 180 calendar days, the awardee shall solicit the visa that the DIA indicates at the Mexican embassy or representative entity in their country of residence, in order to be able to obtain said visa and the corresponding migration documents once on Mexican territory.

For more information regarding migration topics, visit the Consulate Services webpage of the Ministry of Foreign Affairs:

http://www.gob.mx/sre/acciones-y-programas/visas-para-extranjeros

Mexican Embassies Abroad:

http://www.gob.mx/sre/acciones-y-programas/representaciones-de-mexico-en-el-exterior

Additional Provisions

- 1. Presenting all documents in their entirety does not guaranty that you will be awarded the fellowship.
- 2. Once the selection process has concluded, the DIA will notify the applicants through written mail those who have been selected. The decision is final and not eligible for appeal.
- 3. This grant is for individual use, intransferible, and can only be utilized during the year in which you apply.
- 4. The following are ineligible for the grant:
 - · Foreign diplomats in Mexico and their families.
 - Aliens with temporary or permanent residency status in Mexico.
 - · Aliens who are also considered Mexican nationals.
- 5. Grants will not be awarded to two applicants for the same project.
- 6. Those who were awarded the grant in 2015 are ineligible.
- 7. The grant does not cover expenses for family members nor dependents of the awardee, in the given case that the awardee wishes to travel with their family, they will be held responsible for any incurring costs such as airfare, transportation, and other.





8. The grant will be awarded based on the Mexican Agency for International

Program Description

This fellowship is in order to aid in the creation of a fine arts project in Mexico, under the tutelage of an expert in the subject matter, either a national or foreigner, who resides in the country.

The applicants must be exclusively for the creation (not performers nor investigators). The fellowship shall not be given in order to attend or participate in courses, seminars, or workshops.

Candidate Profile

Artists with a probable trajectory in the discipline in which they plan to carry out their fine arts project.

Length of Stay

Minimum of five days Maximum one month

Participating Mexican Host Institutions

Public or private academic, cultural, artistic institutions, workshops, and studies as well as working with an individual artist (with a provable trajectory in the discipline in which they plan to carry out their fine arts project) who are committed to mentor and facilitate whatever is required in order to develop the artist's project.





Required application documents

- 1. The application should be submitted on line with a digital photograph.
- Letter from the Mexican host institution in which it extends an invitation to the applicant in order to create an artistic project, whatever it might be, in which the following information is expressed:
 - a. Project title that is to be carried out by the applicant
 - b. Name of the author
 - c. Start and end dates of the activities that are going to be carried out in Mexico. The applicant should consider, as established under General Requirements, in order to receive the first monthly payment of the fellowship, the activities should commence during the first 10 (ten) calendar days of the month and in order obtain the final payment, activities should conclude during the last 3 (three) days of the month.
- 3. In the case that the host is a public academic or cultural institution, the letter should be printed on official letterhead, signed by the corresponding authority (Director of the institution or their equivalent, or Director of the International Office or office of Academic Exchange) and sealed
- 4. In the case of workshops, galleries, and other, the letter should be printed on official letterhead, and signed by the corresponding authority (Director of the institution or their equivalent, signed by the head of the institution and a CV/Resume for said institution should be attached. In all cases, the mentor's CV/Resume should be attached as well.
- 5. In the case that the fellowship is to be carried out with a mentor who is an independent artist, 3 (three) publications (magazine, newspaper, or other) in which their work is being highlighted must be attached.
- 6. Applicant's CV/Resume in Spanish or with a noncertified Spanish translation.
- 7. Written statement that expresses the artist's reasons and motivation to carry out the project in Mexico as well as their expected objectives.
- 8. A structured work plan, which shall include the name of the project, a timetable of the activities, and the specific characteristics of the project that will be developed (objective, technique, materials).





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- 9. Letter of recommendation of a known artist, which elaborates on the work quality of the artist along with documents related to their work (magazine and newspaper articles among others).
- 10.Digital portfolio or website with at least 5 (five) Works and 2 (two) sketches, that show the candidate's experience in the discipline in which they're to carry out their fellowship (all images should include title, technique, measurements, and year of creation).
- 11. For projects that are in video or animation format, applicants should present a portfolio in digital format (pdf) with 5 (five) works that contain 6 (six) relevant stills (stop motion) for each of the 5 works along with their title, technique, measurements, and year of creation.
 - In the case of scenic art or music, include an online link for 3 (three) works.
- 12. Medical certificate issued within the last three months of the application submission date by a public or private health institution. Certificates issued by your private medical provider will not be accepted.
- 13. Fig. 1: 11 Fig. 1: 11 Fig. 1: 11 Fig. 1: 11 First and last page).
- 14. Letter signed by the applicant, in which the applicant accepts the general terms of agreement of the special program fellowship.

Fellowship Details

- Monthly stipend payments will equal 5 (five) minimum wage salaries as specified by the government of Mexico City which equals a monthly stipend of \$10,956.00 MXN (Approximately 627.90 USD¹).
- Roundtrip international transportation from the capital of the country of residency to Mexico City. National transportation from Mexico City- to where fellowship activities are to be carried out- and back to Mexico City. If cluring their stay, the awardee conducts activities within the Mexican Republic not related to the fellowship, the associated costs must be borne by the awardee.
- 3. Medical insurance from the Mexican Institute of Social Security effective after the third month of the fellowship.

Note: The awardee who arrives for a stay less tunu 4 months should have international medical insurance with wide coverage.

¹ Exchange rate determinated by The Bank of Mexico (www.banxico.org.mx) on April 4, 2016.





Genaro Estrada Grant for Mexican Specialists

With the intent of contributing to the construction of permanent bridges of dialogue and in order to enrich academia and Mexican culture in the long term, through the presence of researchers, academics, experts, and international artists, who have worked in the different field topics that are related to Mexico, and with the goal to further deepen academia in the country, the Mexican Government awards grants through the Gerardo Estrada Program for Mexican Specialists.

General Requirements

- 1. Only nationals from the countries listed in <u>Annex 1</u> may apply.
- 2. Only the applicants that fulfill all the requirements listed in the application, meet the deadline, and submit all the required documents will be considered.

All forms and/or documents that are required for the application process should be submitted in Spanish, or depending on the case, translated into Spanish (need not be certified).

All applications should be submitted electronically through the <u>Academic Cooperation Management System</u> (SIGCA by its Spanish acronym), as indicated in the application, with a minimum of 30 (thirty) calendar days before carrying out any activities relating to the conference.

- 3. When completing the application, the applicant should consider that in order to receive the full payment of the scholarship during the first month, conference activities should commence within the first 10 (ten) calendar days after arriving in Mexico. Also, in order to obtain payment during the last month, conference activities should end in the final 5 (five) calendar days of said month.
- **4.** Applications submitted through means which are not SIGCA will not be considered (paper applications, faxes, e-mails, in person, or other).





5. All program grants include, international transportation from the capital of the country of origin of the awardee to Mexico City and transport, if required, to the destination city where the applicant will carry out their activities given the following:

a) All flights, without exception, will be bought in economy class.

b) The awardee should inform the Office of Academic Exchange (DIA by its Spanish acronym) of the General Department for Technical and Scientific Cooperation of AMEXCID of the specific travel dates for both inbound and outbound flights.

c) In the case that the awardee or the host institution purchases the flight, there

will be no reimbursement.

d) The DIA will not cover any expense that the awardee incurs due to a change of

flight or excess luggage fees.

e) If the applicant and/or the host institution were to cancel the event once airfare has been purchased by the DIA, the applicant and/or the institution must reimburse the DIA for the total costs.

Deadline

The application period will remain active between April 6th and September 15th, 2016. Also, the SIGCA portal will remain open until 11:59 pm on September 15th, 2016 (Mexican Central Time). The deadline will not be extended and belated application will not be considered.

You may arrive at the host institution between June and November 2016

Visas and migration documents

1. The applicants whom are nationals of countries which Mexico has visa-free agreements with, in case of being selected, do not require a visa to travel to Mexico when the length of stay does not exceed 180 calendar days. The awardee only has to present their passport at the point of entry with a passport that does not expire within six months, and the multiple entry form (FMM), which will be provided by the airline and/or the point of entry into Mexico.





- 2. The applicants that are of a nationality which Mexico does not have a visa-free agreement with, whose stay is less than 180 calendar days, shall solicit a Tourist Visa for Non-Paid Activities at the Mexican Embassy or representative entity in their country of residence.
- 3. In the case of applicants, regardless of their nationality, who are selected and their stay exceeds 180 calendar days, the awardee shall solicit the visa that the DIA indicates at the Mexican embassy or representative entity in their country of residence, in order to be able to obtain said visa and the corresponding migration documents once on Mexican territory.

For more information regarding migration topics, visit the Consulate Services webpage of the Ministry of Foreign Affairs: http://www.gob.mx/sre/acciones-y-programas/visas-para-extranjeros

Mexican Embassies Abroad:

http://www.gob.mx/sre/acciones-y-programas/representaciones-de-mexico-en-el-exterior

Additional Provisions

- Presenting all documents in their entirety does not guaranty that you will be awarded the fellowship.
- 2. Once the selection process has concluded, the DIA will notify the applicants through written mail those who have been selected. The decision is final and not eligible for appeal.
- 3. This grant is for individual use, intransferible, and can only be utilized during the year in which you apply.
- 4. The following are ineligible for the grants:
 - a) Foreign diplomats in Mexico and their families.
 - b)Foreigners with temporary or permanent residency status in Mexico.
 - c) Foreigners who are also considered Mexican nationals.
- 5. Grants will not be awarded to two applicants for the same project.
- 6. Those who were awarded the grant in 2015 are ineligible.





- 7. The grant does not cover expenses for family members nor dependents of the awardee, in the given case that the awardee wishes to travel with their family, they will be held responsible for any incurring costs such as airfare, transportation, and other.
- 8. The grant will be awarded based on the Mexican Agency for

Program Description

The grant is directed towards academics and/or researchers with a wide trajectory in Mexican topics, in order to carry out research in institutions of higher learning, archives, libraries, research centers, and/or cultural centers in Mexico.

This program does not take into account candidates whom are in the initial research process or whom wish to take courses.

Candidate Profile

Researchers and experts with a wide trajectory in research and publications in any topic relating to Mexico.

Length of Stay

Minimum one month Maximum twelve months

Participating Mexican Host Institutions

Higher Education Institutions, research centers, specialized libraries, and Mexican cultural institutions (private and public) which are committed to aiding and facilitating whatever is required in order to carry out awardee's activities.





Requirements

- 1. Must have a research project that involves a Mexican topic, approved by an advisor at the Mexican host institution.
- 2. Have a wide trajectory in researched and published works over any topic related to Mexico and on the topic for which the applicant plans to do research on through the grant.

Required Application Documents

- 1. The application should be submitted on-line with a digital photograph.
- 2. Letter from the Mexican host institution in which it extends an invitation to the applicant in order to create an artistic project, whatever it might be, in which the following information is expressed:
 - a) Title of the research project that is to be carried out.
 - b) Name and title of the advisor
 - c) Start and end dates of the activities that are going to be carried out in Mexico. The applicant should consider, as established under General Requirements, in order to receive the first monthly payment of the fellowship, the activities should commence during the first 10 (ten) calendar days of the month and in order obtain the final payment, activities should conclude during the last 3 (three) days of the month.
 - The letter should be printed on official letterhead, signed by the corresponding authority and sealed (Director of the institution or their equivalent, or Director of the International Office or office of Academic Exchange, head of graduate studies, graduate coordinator, etc.)
- 3. Applicant's CV/Resume in Spanish or with a noncertified Spanish translation.
- 4. Copy of the last degree obtained.
- 5. Certificate that accredits a high level of Spanish, in the case that Spanish is not the applicant's native language.
- 6. A detailed outline of the research project, as well as the expected results.





- 7. A written statement that express the reason and motivation for carrying out the investigation in Mexico.
- 8. Medical certificate issued within the last three months of the application submission date by a public or private health institution. Certificates issued by your private medical provider will not be accepted.
- 9. Para di ser a carre a mera a ser a l'incara antaquel
- 10. Letter signed by the applicant, in which the applicant accepts the general terms of agreement of the special program grant.

Grant Details

- 1. Monthly stipend payments will equal 5 (five) minimum wage salaries as specified by the government of Mexico City which equals a monthly stipend of \$10,956.00 MXN (Approximately 627.90 USD¹).
- 2. Roundtrip international transportation from the capital of the country of residency to Mexico City.
- 3. National transportation from Mexico City- to where fellowship activities are to be carried out- and back to Mexico City. If during their stay, the awardee conducts activities within the Mexican Republic not related to the fellowship, the associated costs must be borne by the awardee.
- 4. Medical insurance from the Mexican Institute of Social Security effective after the third month of the fellowship.

Note: The awardee who arrives for a stay less than 4 months should have international medical insurance with wide coverage.

¹ Exchange rate determinated by The Bank of Mexico (<u>www.banxico.org.rnx</u>) on April 4, 2016





High-Level Conferences

With the goal of contributing to the construction of permanent bridges of dialogue and in order to enrich academia and Mexican culture in the long term, through the presence of researchers, academics, experts, and international artists in Mexico, the Mexican Government awards scholarships through the High-Level Conference Program.

General Requirements

- 1. Only nationals from the countries listed in <u>Annex 1</u> may apply.
- 2. Only the applicants that fulfill all the requirements listed in the application, meet the deadline, and submit all the required documents will be considered.
- 3. All forms and/or documents that are required for the application process should be submitted in Spanish, or depending on the case, translated into Spanish (need not be certified).
- **4.** All applications should be submitted electronically through the <u>Academic Cooperation Management System</u> (SIGCA by its Spanish acronym), as indicated in the application, with a minimum of 30 (thirty) calendar days before carrying out any activities relating to the conference.
- 5. Applications submitted through means which are not SIGCA will not be considered (paper applications, faxes, e-mails, in person, or other).
- **6.** All program grants include, international transportation from the capital of the country of origin of the awardee to Mexico City and transport, if required, to the destination city where the applicant will carry out their activities given the following:
 - a) All flights, without exception, will be bought in economy class.
 - b) The awardee should inform the Office of Academic Exchange (DIA by its Spanish acronym) of the General Department for Technical and Scientific Cooperation of AMEXCID of the specific travel dates for both inbound and outbound flights.
 - c) In the case that the awardee or the host institution purchases the flight, there will be no reimbursement.





- d) The DIA will not cover any expense that the awardee incurs due to a change of flight or excess luggage fees.
- e) If the applicant and/or the host institution were to cancel the event once airfare has been purchased by the DIA, the applicant and/or the institution must reimburse the DIA for the total costs.

Deadline

The application period will remain active between April 6th and September 15th, 2016. Also, the SIGCA portal will remain open until 11:59 pm on September 15th, 2016 (Mexican Central Time). The deadline will not be extended and belated application will not be considered.

You may arrive at the host institution between June and November 2016

Visas and migration documents

- 1. The applicants whom are nationals of countries which Mexico has visa-free agreements with, in case of being selected, do not require a visa to travel to Mexico when the length of stay does not exceed 180 calendar days. The awardee only has to present their passport at the point of entry with a passport that does not expire within six months, and the multiple entry form (FMM), which will be provided by the airline and/or the point of entry into Mexico.
- 2. The applicants that are of a nationality which Mexico does not have a visa-free agreement with, whose stay is less than 180 calendar days, shall solicit a Tourist Visa for Non-Paid Activities at the Mexican Embassy or representative entity in their country of residence.
- 3. In the case of applicants, regardless of their nationality, who are selected and their stay exceeds 180 calendar days, the awardee shall solicit the visa that the DIA indicates at the Mexican embassy or representative entity in their country of residence, in order to be able to obtain said visa and the corresponding migration documents once on Mexican territory.





For more information regarding migration topics, visit the Consulate Services webpage of the Ministry of Foreign Affairs: http://www.gob.mx/sre/acciones-y-programms/visas-para-extranjeros

Mexican Embassies Abroad:

http://www.gob.mx/sre/acciones-y-programas/representaciones-de-mexico-en-el-exterior

Additional Provisions

- 1. Presenting all documents in their entirety does not guaranty that you will be awarded the grant.
- 2. Once the selection process has concluded, the DIA will notify the applicants through written mail those who have been selected. The decision is final and not eligible for appeal.
- 3. This grant is for individual use, intransferible, and can only be utilized during the year in which you apply.
- 4. The following are ineligible for the grant.
 - a) Foreign diplomats in Mexico and their families.
 - b)Foreigners with temporary or permanent residency status in Mexico.
 - c) Foreigners who are also considered Mexican nationals.
- 5. Grants will not be awarded to two applicants for the same project.
- 6. Those who were awarded the grant in 2015 are ineligible.
- 7. The grant does not cover expenses for family members nor dependents of the awardee, in the given case that the awardee wishes to travel with their family, they will be held responsible for any incurring costs such as airfare, transportation, and other.
- 8. The grant will be awarded based on the Mexican Agency for





Program Description

This scholarship is directed towards foreign academics, researchers, and experts in order to hold high-level conferences in Higher Education Institutions, research centers, social institutions, and/or cultural centers in Mexico.

Candidate Profile

Must hold a doctorate degree or demonstrate an extensive academic career or field research in the area in which they will hold their academic conference in Mexico.

Length of Stay

Minimum of five days Maximum one month

This grant does not include, with the exception of cases previously authorized by the DIA, conferences held in December.

Participating Mexican Host Institutions

Mexican higher education institutions both private and/or public, research centers, social institutions, or cultural centers committed to providing the required facilities in order to carry out the high-level conference.

Requirements:

- 1. Be an expert in the subject of the high-level conference.
- 2. Be invited by a Mexican higher education institution, research center, social institution, or cultural center in order to give the high-level conference.
- 3. Hold a doctorate degree in the subject matter of the conference, or have an extensive academic career in the subject matter.
- **4.** The hosting Mexican institution and the candidate must have a previous agreement in regards to their stay.





Required application documents

- 1. The application should be submitted online with a digital photograph.
- 2. Letter form the hosting Mexican institution in which an invitation is extended towards the applicant to give a high-level conference, which indicates the following information:
 - a) The title of the planned conference
 - b) The conference's target audience
 - c) The conference's objectives
 - d) Start and ending dates in which conference activities are to be carried out
 - e) The letter should be printed on an official letterhead, signed, and sealed.
 - 3. Applicant's CV/Resume in Spanish or with a noncertified Spanish translation.
 - 4. A copy of the last degree obtained.
 - 5. Medical certificate issued within the last three months of the application submission date by a public or private health institution. Certificates issued by your private medical provider will not be accepted.
 - 6. A copy of the applicant's current passport (first and last page).
 - 7. Letter signed by the applicant, in which the applicant accepts the general terms of agreement of the special program grant.

Scholarship Details

- 1. International transportation from the capital of the country of residence to and from Mexico City.
- National transportation from Mexico City- to where conference activities will be held- and back to Mexico City (in case that the high-level conference is held outside of Mexico City). If during their stay, the awardee conducts activities within the





Mexican Republic not related to the conference, the associated costs must be borne by the awardee or the host institution.

3. No more than one grant will be awarded per event or conference.

Note: The awardee should have international medical insurance with wide coverage.





Improving the Quality of Mexican Higher Education Institutions

With the intent of contributing to the improvement of quality, management, and internationalization and best practices of Public Mexican Higher Learning Institutions (IES by their Spanish acronym), the Mexican Government awards grants for the program Improving the Quality of Mexican Institutions of Higher Education.

General Requirements

- 1. Only nationals from the countries listed in Annex 1 may apply.
- 2. Only the applicants that fulfill all the requirements listed in the application, meet the deadline, and submit all the required documents will be considered.
- 3. All forms and/or documents that are required for the application process should be submitted in Spanish, or depending on the case, translated into Spanish (need not be certified).
- 4. All applications should be submitted electronically through the <u>Academic Cooperation Management System</u> (SIGCA by its Spanish acronym) as indicated in the application, with a minimum of 30 (thirty) calendar days before carrying out any activities relating to the conference.
- 5. When completing the application, the applicant should consider that in order to receive the full payment of the grant during the first month, conference activities should commence within the first 10 (ten) calendar days after arriving in Mexico. Also, in order to obtain payment during the last month, conference activities should end in the final 5 (five) calendar days of said month.
- 6. Applications submitted through means which are not SIGCA will not be considered (paper applications, faxes, e-mails, in person, or other).
- 7. All program grants include, international transportation from the capital of the country of origin of the awardee to Mexico City and transport, if required, to the destination city where the applicant will carry out their activities given the following:





- a) All flights, without exception, will be bought in economy class. The awardee should inform the Office of Academic Exchange (DIA by its Spanish acronym) of the General Department for Technical and Scientific Cooperation of AMEXCID of the specific travel dates for both inbound and outbound flights.
- b) In the case that the awardee or the host institution purchases the flight, there will be no reimbursement.
- c) The DIA will not cover any expense that the awardee incurs due to a change of flight or excess luggage fees.
- d) If the applicant and/or the host institution were to cancel the event once airfare has been purchased by the DIA, the applicant and/or the institution must reimburse the DIA for the total costs.

Deadline

The application period will remain active between April 6th and September 15th, 2016. Also, the SIGCA portal will remain open until 11:59 pm on September 15th, 2016 (Mexican Central Time). The deadline will not be extended and belated application will not be considered.

You may arrive at the host institution between June and November 2016

Visas and migration documents

- 1. The applicants, whom are nationals of countries which Mexico has visa-free agreements with, in case of being selected, do not require a visa to travel to Mexico when the length of stay does not exceed 180 calendar days. The awardee only has to present their passport at the point of entry with a passport that does not expire within six months, and the multiple entry form (FMM), which will be provided by the airline and/or the point of entry into Mexico.
- 2. The applicants that are of a nationality which Mexico does not have a visa-free agreement with, whose stay is less than 180 calendar days, shall solicit a Tourist Visa for Non-Paid Activities at the Mexican Embassy or representative entity in their country of residence.
- 3. In the case of applicants, regardless of their nationality, who are selected and their stay exceeds 180 calendar days, the awardee shall solicit the visa that the DIA indicates at the Mexican embassy or representative entity in their country of residence, in order to be able to obtain said visa and the corresponding migration documents once on Mexican territory.





For more information regarding migration topics, visit the Consulate Services webpage of the Ministry of Foreign Affairs: http://www.gob.mx/sro/acciones-y-programas/visas-para-extranjeros

Mexican Embassies Abroad:

http://www.gob.mx/srezacciones-y-programas/representaciones-de-mexico on electerior

Additional Provisions

- 1. Presenting all documents in their entirety does not guaranty that you will be awarded the fellowship.
- 2. Once the selection process has concluded, the DIA will notify the applicants through written mail those who have been selected. The decision is final and not eligible for appeal.
- 3. This grant is for individual use, intransferible, and can only be utilized during the year in which you apply.
- 4. The following are ineligible for the grants:
- a) Foreign diplomats in Mexico and their families.
- b) Foreigners with temporary or permanent residency status in Mexico.
- c) Foreigners who are also considered Mexican nationals.
- 5. Grants will not be awarded to two applicants for the same project.
- 6. Those who were awarded the grant in 2015 are ineligible.
- 7. The grant does not cover expenses for family members nor dependents of the awardee, in the given case that the awardee wishes to travel with their family, they will be held responsible for any incurring costs such as airfare, transportation, and other.
- 8. The grant will be awarded based on the Mexican Agency for International Latable 1 and 1





Program Description

Grants for education specialists and international education administrators to give conferences, courses and workshops and to exchange experiences and best practices with Mexican administrators and others that contribute to improving the quality, internationalization and administration of Mexican public higher education institutions.

This program does not give grants for research projects.

Candidate Profile

Must be an international education administrator or an expert in the topic of the conference, course, workshop or exchange of experiences and best practices in internationalization.

Length of Stay

Minimum five days Maximum one month

Required Application Documents

- 1. The application should be submitted on-line with a digital photograph.
- 2. Letter from the host Mexican institution in which an invitation is extended to the candidate in which the following information is expressed:
- a) Title of the conference, course, workshop, or seminar, which will be given by the applicant.
- b) Start and end date of the activities that are to be carried out in Mexico. The applicant should consider, as established under General Requirements, in order to receive the first monthly payment of the fellowship, the activities should commence during the first 10 (ten) calendar days of the month.
- c) The letter should be printed on official letterhead, sealed, and signed by the corresponding authority (Director of the institution or their equivalent, or Director of the International Office or office of Academic Exchange, head of graduate studies.





graduate coordinator, etc.)

3. The project must have been approved by the National Association of Universities and Higher Education Institutions (ANUIES).

CONTACT:

Brenda Elizabeth Galaviz Aragón, ANUIES Cooperation Director, Tenayuca No. 200, Col. Sta. Cruz Atoyac, C.P. 03310, t. 5420 4978 and 5420 4921. Email: brenda galaviz@anuies.mx.

- 4. The program activities must be previously scheduled with the academic institution.
- 5. **Applicant's CV/Resume in Spanish or a non-**certified translation.
- 6. Medical certificate issued within the last three months of the application submission date by a public or private health institution. Certificates issued by your private medical provider will not be accepted.
- 7. First and last page).
- 8. Letter signed by the applicant, in which the applicant accepts the general terms of agreement of the special program grant.

Grant Details

- 1. Monthly stipend payment will equal 5 (five) minimum wage salaries as specified by the government of Mexico City which equals a monthly stipend of \$10,956.00 MXN (Approximately \$627.90 USD¹)
- 2. Roundtrip international transportation from the capital of the country of residency to Mexico City.
- 3. National transportation from Mexico City- to where fellowship activities are to be carried out- and back to Mexico City. If during their stay, the awardee conducts activities within the Mexican Republic not related to the fellowship, the associated costs must be borne by the awardee.

Note: The awardee who arrives for a stay less than 4 months should have international medical insurance with wide coverage.

¹ Exchange rate determinated by The Bank of Mexico (www.banxico.org.mx) on April 4, 2016.





Visiting Professor

With the intent of contributing to the construction of permanent bridges of dialogue and in order to enrich academia and Mexican culture in the long term, through the presence of researchers, academics, experts, and international artists in Mexico, the Mexican Government awards grants through the Visiting Professor Program.

General Requirements

- 1. Only nationals from the countries listed in Annex 1 may apply.
- 2. Only the applicants that fulfill all the requirements listed in the application, meet the deadline, and submit all the required documents will be considered.
- 3. All forms and/or documents that are required for the application process should be submitted in Spanish, or depending on the case, translated into Spanish (need not be certified).
- 4. All applications should be submitted electronically through the <u>Academic Cooperation Management System</u> (SIGCA by its Spanish acronym), as indicated in the application, with a minimum of 30 (thirty) calendar days before carrying out any activities relating to the conference.
- 5. When completing the application, the applicant should consider that in order to receive the full payment of the grant during the first month, conference activities should commence within the first 10 (ten) calendar days after arriving in Mexico. Also, in order to obtain payment during the last month, conference activities should end in the final 5 (five) calendar days of said month.
- 6. Applications submitted through means which are not SIGCA will not be considered (paper applications, faxes, e-mails, in person, or other).





- 7. All program grants include, international transportation from the capital of the country of origin of the awardee to Mexico City and transport, if required, to the destination city where the applicant will carry out their activities given the following:
 - All flights, without exception, will be bought in economy class.
 - The awardee should inform the Office of Academic Exchange (DIA by its Spanish acronym) of the General Department for Technical and Scientific Cooperation of AMEXCID of the specific travel dates for both inbound and outbound flights.
 - In the case that the awardee or the host institution purchases the flight, there will be no reimbursement.
 - The DIA will not cover any expense that the awardee incurs due to a change of flight or excess luggage fees.
 - If the applicant and/or the host institution were to cancel the event once airfare has been purchased by the DIA, the applicant and/or the institution must reimburse the DIA for the total costs.

Deadline

The application period will remain active between April 6th and September 15th, 2016. Also, the SIGCA portal will remain open until 11:59 pm on September 15th, 2016 (Mexican Central Time). The deadline will not be extended and belated application will not be considered.

You may arrive at the host institution between June and November 2016

Visas and migration documents

1. The applicants whom are nationals of countries which Mexico has visa-free agreements with, in case of being selected, do not require a visa to travel to Mexico when the length of stay does not exceed 180 calendar days. The awardee only has to present their passport at the point of entry with a passport that does not expire within six months, and the multiple entry form (FMM), which will be provided by the airline and/or the point of entry into Mexico.





- 2. The applicants that are of a nationality which Mexico does not have a visa-free agreement with, whose stay is less than 180 calendar days, shall solicit a Tourist Visa for Non-Paid Activities at the Mexican Embassy or representative entity in their country of residence.
- 3. In the case of applicants, regardless of their nationality, who are selected and their stay exceeds 180 calendar days, the awardee shall solicit the visa that the DIA indicates at the Mexican embassy or representative entity in their country of residence, in order to be able to obtain said visa and the corresponding migration documents once on Mexican territory.

For more information regarding migration topics, visit the Consulate Services webpage of the Ministry of Foreign Affairs:

http://www.gob.mx/sre/acciones-y-programas/visas-para-extranjeros

Mexican Embassies Abroad:

http://www.gob.mx/sre/acciones-y-programas/representaciones-de-mexico-en-el-exterior

Additional Provisions

- 1. Presenting all documents in their entirety does not guaranty that you will be awarded the grant.
- 2. Once the selection process has concluded, the DIA will notify the applicants through written mail those who have been selected. The decision is final and not eligible for appeal.
- 3. This grant is for individual use, intransferible, and can only be utilized during the year in which you apply.
- 4. The following are ineligible for the grants:
 - a. Foreign diplomats in Mexico and their families.
 - b. Foreigners with temporary or permanent residency status in Mexico.
 - c. Foreigners who are also considered Mexican nationals.
- 5. Grants will not be awarded to two applicants for the same project.





- 6. Those who were awarded the grant in 2015 are ineligible.
- 7. The grant does not cover expenses for family members nor dependents of the awardee, in the given case that the awardee wishes to travel with their family, they will be held responsible for any incurring costs such as airfare, transportation, and other.
- 8. The grant will be awarded based on the Mexican Agency for International

Program Description

Grants for specialists, researchers and academics from institutions of higher education (IES) or research centers abroad who have been invited by a Mexican IES or research center to give special lectures, courses, workshops, seminars, etc.

Candidate Profile

Must have a PhD or an established academic/research career in the academic area to be pursued in Mexico. The applicant must teach a minimum of four hours a week.

Length of Stay

Minimum one month Maximum six months

Participating Mexican Host Institutions

Higher Education Institutions or research centers (private and public) which are committed to aiding and facilitating whatever is required in order to carry out awardee's activities.





Required Application Documents

- 1. The application should be submitted on-line with a digital photograph.
- Letter from the Mexican host institution in which it extends an invitation to the applicant in order to create an artistic project, whatever it might be, in which the following information is expressed:
 - a) Title of the lecture, course, workshop, or seminar that the applicant will give.
 - b) Start and end dates of the activities that are going to be carried out in Mexico. The applicant should consider, as established under General Requirements, in order to receive the first monthly payment of the fellowship, the activities should commence during the first 10 (ten) calendar days of the month and in order obtain the final payment, activities should conclude during the last 3 (three) days of the month.

The letter should be printed on official letterhead, signed by the corresponding authority and sealed (Director of the institution or their equivalent, or Director of the International Office or office of Academic Exchange, head of graduate studies, graduate coordinator, etc.)

- 3. Nomination letter in a manage and a second in the secon
- 4. Applicant's CV/Resume in Spanish or with a noncertified Spanish translation.
- 5. Copy of the last degree obtained by the applicant.
- 6. A timetable of the activities that are going to be carried out which the Mexican host institution has agreed to, which also states the amount of hours that the applicant will teach.
- 7. Medical certificate issued within the last three months of the application submission date by a public or private health institution. Certificates issued by your private medical provider will not be accepted.
- 9. Letter signed by the applicant, in which the applicant accepts the general terms of agreement of the special program grant.

SRE



Merit Awards for Special Programs from the Mexican Government for International Students | 2016 Application Period

Grant Details

- 1. Monthly stipend payments will equal 5 (five) minimum wage salaries as specified by the government of Mexico City which equals a monthly stipend of \$10,956.00 MXN (Approximately \$627.90 USD¹)
- 2. Roundtrip international transportation from the capital of the country of residency to Mexico City.
- 3. National transportation from Mexico City- to where fellowship activities are to be carried out- and back to Mexico City. If during their stay, the awardee conducts activities within the Mexican Republic not related to the fellowship, the associated costs must be borne by the awardee.
- 4. Medical insurance from the Mexican Institute of Social Security effective after the third month of the fellowship.

Note: The awardee who arrives for a stay less than 4 months should have international medical insurance with wide coverage.

¹ Exchange rate determinated by The Bank of Mexico (www.banxico.org.mx) on April 4, 2016.





Annex 1

LATIN AMERICA **NORTH AMERICA** United States of America Argentina Belize Canada Bolivia Canada/ Province of Quebec Brazil **CARRIBEAN** Chile Antigua and Barbuda Colombia Bahamas Costa Rica Barbados Ecuador Cuba El Salvador Dominica Guatemala Grenada Honduras Guyana Nicaragua Haiti Panama Jamaica Paraguay Puerto Rico (US Territory) Peru Dominican Republic Uruguay Saint Kitts and Nevis Venezuela Saint Vincent and the Grenadines

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Saint Lucia <u>EUROPE</u>
Suriname Germany
Trinidad and Tobago Austria
Belgium
ASIA Bulgaria

Afghanistan Cyprus
Azerbaijan Slovenia
Bangladesh Spain

Brunei Russian Federation





Bhutan

Cambodia

People's Republic of China

Korea

North Korea

Philippines

India

Indonesia

Japan

Kazakhstan

Kirgizstan

Malaysia

Laos

Mongolia

Myanmar

Nepal

Pakistan

Singapore

Sri Lanka

Thailand

Tajikistan

Timor

Turkmenistan

Uzbekistan

Vietnam

<u>AFRICA</u>

Angola

Algeria

Benin

Finland

France

Hungary

Great Britain

Greece

Ireland

Italia

Latvia

Lithuania

Norway

Netherlands

Poland

Portugal

Czech Republic

Slovakia

Romania

Serbia

Sweden

Switzerland

Turkey

Ukraine

PACIFIC

Australia

Cook Islands

Fiji

Marshall Islands

Salomon Islands

Kiribati

Micronesia



Botswana Nauru Burkina Faso Niue

Burundi New Zealand

Cape Verde Palau

Cameroon Papua Nueva Guinea

Chad Samoa
Comoros Tonga
Côte d'Ivoire Tuvalu
Djibouti Vanuatu

Eritrea

Ethiopia MIDDLE EAST

Gabon Saudi Arabia

Gambia Palestine
Ghana Bahrain
Guinea Egypt

Equatorial Guinea United Arab Emirates

Kenia Iran
Lesotho Iraq
Liberia Israel
Libya Jordanian

Malawi Kuwait

Morocco Lebanon

Mauritius Oman

Mauritania Qatar

Mozambique Yemen

Namibia

Niger NON AUTONAMOUS TERRITORIES

Nigeria Anguilla
Western Sahara Bermuda
Republic of Congo Gibraltar



Rwanda

São Tomé and Príncipe

Senegal

Seychelles

Sierra Leone

Somalia

Swaziland

South Africa

Tanzania

Togo

Tunes

Uganda

Zambia

Zimbabwe

Guam

Caiman Islands

Turks and Caicos

British Virgin Islands

US Virgin Islands

Montserrat

New Caledonia

Pitcairn Islands

American Samoa

Santa Elena

Tokelau