

Number of Minority Students State wise, Program wise and their percentage in 14-15

State	Program	Approved Institutes Count 2014-2015	Approved intake 2014-2015	Minority Male 2014-2015	Minority Female 2014-2015	Total Students 2014-2015	Total Minority (Male+Female) 2014-2015	% of Minority 2014-2015
Andaman and Nicobar Islands	ENGINEERING AND TECHNOLOGY	1	360	0	0	360	0	0
Andhra Pradesh	ENGINEERING AND TECHNOLOGY	493	299528	4370	1449	153208	5819	3.8
	MANAGEMENT	397	51750	1250	410	31918	1660	5.2
	MCA	192	15180	67	48	3787	115	3
	PHARMACY	141	23649	223	235	9636	458	4.8
	APPLIED ARTS AND CRAFTS	2	80	0	0	62	0	0
	ARCHITECTURE AND TOWN PLANNING	2	180	2	0	96	2	2.1
	HOTEL MANAGEMENT AND CATERING	1	50	0	0	20	0	0
Arunachal Pradesh	ENGINEERING AND TECHNOLOGY	7	1320	1	0	309	1	0.3
	APPLIED ARTS AND CRAFTS	1	20	0	0	0	0	0
Assam	ENGINEERING AND TECHNOLOGY	31	7967	278	97	4233	375	8.9
	PHARMACY	3	198	22	4	191	26	13.6
	MANAGEMENT	10	910	21	8	476	29	6.1
	MCA	9	450	6	1	162	7	4.3
	ARCHITECTURE AND TOWN PLANNING	1	80	0	0	26	0	0
	APPLIED ARTS AND CRAFTS	1	17	1	0	7	1	14.3

	HOTEL MANAGEMENT AND CATERING	1	60	0	0	18	0	0
	ENGINEERING AND TECHNOLOGY	55	20803	994	133	10819	1127	10.4
	MANAGEMENT	24	2005	113	36	1037	149	14.4
	MCA	11	630	18	22	455	40	8.8
	PHARMACY	4	288	5	2	112	7	6.3
Bihar	APPLIED ARTS AND CRAFTS	1	30	0	0	5	0	0
	ENGINEERING AND TECHNOLOGY	9	2391	57	50	1966	107	5.4
	APPLIED ARTS AND CRAFTS	1	128	0	0	101	0	0
	PHARMACY	3	198	0	1	159	1	0.6
	ARCHITECTUR E AND TOWN PLANNING	2	63	5	16	57	21	36.8
Chandigarh	MANAGEMENT	2	90	0	6	31	6	19.4
	ENGINEERING AND TECHNOLOGY	90	42005	316	175	18534	491	2.6
	PHARMACY	20	2006	23	9	1505	32	2.1
	MANAGEMENT	24	2340	15	21	796	36	4.5
	APPLIED ARTS AND CRAFTS	3	90	0	3	51	3	5.9
	ARCHITECTUR E AND TOWN PLANNING	2	60	0	2	17	2	11.8
Chhattisgarh	MCA	9	900	6	7	277	13	4.7
Dadra and Nagar Haveli	PHARMACY	1	126	0	5	83	5	6
	ENGINEERING AND TECHNOLOGY	1	330	11	0	295	11	3.7
	MANAGEMENT	1	120	0	0	43	0	0

Daman and Diu	ENGINEERING AND TECHNOLOGY	1	360	0	0	347	0	0
Delhi	MANAGEMENT	42	9899	200	82	5385	282	5.2
	MCA	19	1530	17	12	1046	29	2.8
	ENGINEERING AND TECHNOLOGY	34	15721	860	166	15224	1026	7.8
	PHARMACY	6	758	90	54	456	144	31.6
	ARCHITECTURE AND TOWN PLANNING	6	859	8	0	330	8	2.4
	HOTEL MANAGEMENT AND CATERING	1	120	0	0	120	0	0
	APPLIED ARTS AND CRAFTS	3	325	2	1	69	3	4.3
Goa	ENGINEERING AND TECHNOLOGY	11	4193	305	77	3756	382	10.2
	MANAGEMENT	1	360	39	17	316	56	17.7
	APPLIED ARTS AND CRAFTS	1	50			50	0	0
	PHARMACY	2	252	1	21	224	22	10
	HOTEL MANAGEMENT AND CATERING	2	100	31	2	69	33	59.9
Gujarat	MANAGEMENT	109	14596	149	56	7092	204	2.9
	ENGINEERING AND TECHNOLOGY	230	149366	2171	232	93902	2403	2.6
	PHARMACY	77	11020	67	59	3972	126	3.2
	MCA	67	7551	47	16	2817	63	2.2
	HOTEL MANAGEMENT AND CATERING	2	120	6	0	115	6	5.2
	ARCHITECTURE AND TOWN	17	1644	10	4	952	14	1.5

	PLANNING							
	PHARMACY	49	5425	73	16	3553	89	2.5
	MCA	45	3258	8	6	734	14	1.9
	ENGINEERING AND TECHNOLOGY	337	156596	1981	153	60353	2134	3.5
	MANAGEMENT	153	15974	155	68	6385	223	3.5
	ARCHITECTURE AND TOWN PLANNING	9	790	14	5	360	19	5.1
	APPLIED ARTS AND CRAFTS	1	60	1	5	24	6	25
Haryana	HOTEL MANAGEMENT AND CATERING	5	360	23	8	260	31	11.9
	ENGINEERING AND TECHNOLOGY	55	22066	84	22	6314	106	1.7
	MCA	8	480	0	0	135	0	0
	PHARMACY	19	1702	22	8	1112	30	2.7
	MANAGEMENT	13	1660	12	7	424	19	4.5
Himachal Pradesh	ARCHITECTURE AND TOWN PLANNING	1	30	0	0	27	0	0
	ENGINEERING AND TECHNOLOGY	38	8834	439	119	5671	558	9.8
	MANAGEMENT	12	805	24	13	387	37	9.6
	MCA	10	573	29	12	237	41	17.3
	HOTEL MANAGEMENT AND CATERING	1	45	0	1	15	1	6.7
	APPLIED ARTS AND CRAFTS	1	30	0	0	0	0	0
Jammu and Kashmir	ARCHITECTURE AND TOWN PLANNING	3	130	0	0	46	0	0
Jharkhand	MANAGEMENT	15	2290	121	77	1170	198	16.9

	ENGINEERING AND TECHNOLOGY	45	17119	897	98	11507	995	8.6
	MCA	4	360	0	3	48	3	6.3
	ARCHITECTURE AND TOWN PLANNING	2	112	3	2	82	5	6.1
	PHARMACY	2	228	1	1	81	2	2.5
	HOTEL MANAGEMENT AND CATERING	3	390	2	0	47	2	4.3
	ENGINEERING AND TECHNOLOGY	506	216495	9212	2802	150642	12014	8
	ARCHITECTURE AND TOWN PLANNING	21	1474	40	31	1140	71	6.2
	MANAGEMENT	224	25920	917	386	13375	1303	3.7
	MCA	88	7515	151	88	3223	239	7.4
	PHARMACY	65	10317	675	364	5335	1039	19.5
	HOTEL MANAGEMENT AND CATERING	14	1345	129	6	813	135	16.6
Karnataka	APPLIED ARTS AND CRAFTS	13	920	5	39	550	44	8
	MANAGEMENT	81	8010	575	451	4496	1026	22.8
	PHARMACY	38	3844	135	530	2476	665	26.9
	ENGINEERING AND TECHNOLOGY	235	94308	9736	5314	60388	15050	24.9
	MCA	55	4402	216	408	2140	624	29.2
	HOTEL MANAGEMENT AND CATERING	6	540	99	1	362	100	27.6
Kerala	ARCHITECTURE AND TOWN PLANNING	10	662	42	67	515	109	21.2
Madhya	ENGINEERING	298	152970	2541	503	79583	3044	3.8

Pradesh	AND TECHNOLOGY							
	MANAGEMENT	219	27337	507	306	17522	813	4.6
	MCA	71	5220	15	18	1118	33	3
	PHARMACY	115	12070	205	65	8098	270	3.3
	HOTEL MANAGEMENT AND CATERING	6	400	6	1	229	7	3.1
	ARCHITECTURE AND TOWN PLANNING	7	576	9	6	373	15	4
	APPLIED ARTS AND CRAFTS	2	156	0	0	2	0	0
Maharashtra	MANAGEMENT	421	59537	1359	660	33291	2019	6.1
	ENGINEERING AND TECHNOLOGY	801	370029	9769	2113	210310	11882	5.6
	ARCHITECTURE AND TOWN PLANNING	13	876	53	37	589	90	15.3
	MCA	139	14022	146	45	4308	191	4.4
	PHARMACY	346	29455	1288	536	24474	1824	7.5
	APPLIED ARTS AND CRAFTS	7	420	0	8	255	8	3.1
	HOTEL MANAGEMENT AND CATERING	16	1106	16	1	604	17	2.1
Mantpur	ENGINEERING AND TECHNOLOGY	2	255	0	0	230	0	0
Meghalaya	ENGINEERING AND TECHNOLOGY	4	800	30	6	449	36	8
	MANAGEMENT	1	120	2	1	29	3	10.3
	MCA	1	30	1	1	18	2	11.1
	APPLIED ARTS AND CRAFTS	1	30	0	0	30	0	0
	ARCHITECTURE	1	30	0	0	15	0	0

	E AND TOWN PLANNING							
	PHARMACY	1	62			35	0	0
	APPLIED ARTS AND CRAFTS	1	40	0	0	40	0	0
	ENGINEERING AND TECHNOLOGY	2	140	0	0	124	0	0
Mizoram	MANAGEMENT	1	30	0	0	29	0	0
	MANAGEMENT	1	60	0	0	30	0	0
Nagaland	ENGINEERING AND TECHNOLOGY	2	300	0	0	52	0	0
	MANAGEMENT	92	9506	55	28	3711	83	2.2
	ENGINEERING AND TECHNOLOGY	209	96625	789	84	43057	873	2
	MCA	44	2925	1	2	465	3	0.6
	PHARMACY	19	2403	18	10	1620	28	1.7
	ARCHITECTURE AND TOWN PLANNING	2	70	0	0	55	0	0
Odisha	HOTEL MANAGEMENT AND CATERING	1	40	0	0	10	0	0
	MANAGEMENT	8	660	9	3	350	12	3.4
	ENGINEERING AND TECHNOLOGY	26	12664	223	63	6262	286	4.6
	MCA	7	420	7	5	131	12	9.2
	APPLIED ARTS AND CRAFTS	1	30	2	1	30	3	10
	HOTEL MANAGEMENT AND CATERING	1	20				0	0
Puducherry	PHARMACY	1	76	2	4	74	6	8.1
Punjab	ENGINEERING	246	119598	3389	656	54916	4045	7.4

	AND TECHNOLOGY							
	PHARMACY	73	6772	295	126	4374	421	9.6
	MCA	65	5070	58	198	1555	256	16.5
	MANAGEMENT	133	12120	353	322	5545	675	12.2
	ARCHITECTURE AND TOWN PLANNING	9	668	13	15	382	28	7.3
	HOTEL MANAGEMENT AND CATERING	5	420	0	0	200	0	0
	ENGINEERING AND TECHNOLOGY	331	133866	1990	208	49450	2198	4.4
	MANAGEMENT	115	10210	128	38	3109	166	5.3
	MCA	42	3720	35	17	1348	52	3.9
	PHARMACY	53	5312	279	31	3162	310	9.8
	APPLIED ARTS AND CRAFTS	10	1079	0	84	684	84	12.3
	HOTEL MANAGEMENT AND CATERING	5	390	2	0	104	2	1.9
	ARCHITECTURE AND TOWN PLANNING	3	156	3	0	77	3	3.9
Rajasthan	ENGINEERING AND TECHNOLOGY	3	1299	32	8	858	40	4.7
	MCA	1	45	0	1	7	1	14.3
	MANAGEMENT	1	60	1	1	21	2	9.5
Sikkim	PHARMACY	1	156	0	1	83	1	1.2
Tamil Nadu	ENGINEERING AND TECHNOLOGY	1009	537197	14844	4471	284222	19315	6.8
	MCA	262	17280	148	74	3258	222	6.8
	MANAGEMENT	384	34807	858	450	17532	1308	7.5
	PHARMACY	39	4742	202	123	2815	325	11.5

	ARCHITECTUR E AND TOWN PLANNING	11	768	60	39	601	99	16.5
	HOTEL MANAGEMENT AND CATERING	7	530	11	0	132	11	8.3
	APPLIED ARTS AND CRAFTS	1	10	0	0	10	0	0
	ENGINEERING AND TECHNOLOGY	404	292182	9926	2223	141642	12149	8.6
	MANAGEMENT	462	75194	2526	1286	34908	3812	10.9
	MCA	138	11246	60	25	1628	85	5.2
	PHARMACY	172	35500	524	948	12271	1472	12
	APPLIED ARTS AND CRAFTS	5	220	0	1	86	1	1.2
	HOTEL MANAGEMENT AND CATERING	2	150	0	0	20	0	0
Telangana	ARCHITECTUR E AND TOWN PLANNING	7	1018	15	13	433	28	6.5
	ENGINEERING AND TECHNOLOGY	7	1430	6	4	1079	10	0.9
	ARCHITECTUR E AND TOWN PLANNING	1	20	0	0	19	0	0
Tripura	PHARMACY	1	30	3	0	24	3	12.5
Uttar Pradesh	MANAGEMENT	544	74924	1355	434	47344	1789	3.8
	ENGINEERING AND TECHNOLOGY	578	289390	8032	815	165186	8847	5.4
	MCA	118	9820	119	22	2855	141	4.9
	PHARMACY	122	15360	719	107	9046	826	9.1
	HOTEL MANAGEMENT AND CATERING	18	1620	59	2	829	61	7.4

	ARCHITECTUR E AND TOWN PLANNING	35	3646	61	21	1251	102	6.2
	APPLIED ARTS AND CRAFTS	11	885	1	13	421	14	5.3
	ENGINEERING AND TECHNOLOGY	97	32065	400	49	14734	449	3
	MANAGEMENT	55	6530	67	31	3005	98	3.3
	PHARMACY	36	3065	94	12	2152	106	4.9
	MCA	14	870	6	8	212	14	6.6
	HOTEL MANAGEMENT AND CATERING	6	510	0	0	250	0	0
	ARCHITECTUR E AND TOWN PLANNING	2	70	0	0	34	0	0
Uttarakhand	APPLIED ARTS AND CRAFTS	1	120	0	0	104	0	0
	ENGINEERING AND TECHNOLOGY	181	74614	2831	259	44966	3090	6.9
	MANAGEMENT	59	6145	62	21	2051	83	4
	PHARMACY	22	2545	98	27	1548	125	8.1
	MCA	39	2499	20	7	789	27	3.4
	ARCHITECTUR E AND TOWN PLANNING	9	446	7	6	280	13	4.6
West Bengal	HOTEL MANAGEMENT AND CATERING	10	771	18	1	256	19	7.4
Grand Total		10325	3950671	104411	32354	2081210	138765	6.6

Chapter I

Grant of Approval through a single application form for

Setting up new Technical Institution offering Technical Program at Degree / Post Graduate Degree , Diploma, Post Graduate Diploma and Post Diploma Level

Change of Site / Location

Closure of Institute

Conversion of Women's Institution into Co-Ed Institution

1		Introduction
	1.1	A new Technical Institute can be created by providing infrastructure and other requirements as per this Approval Process Handbook.
	1.2	New Technical Institute offering technical education shall not be established and / or started without prior approval of the Council
	1.3	Management Program and / or MCA Program as Institutes shall be allowed to be built on an existing UG Engineering & Technology / Pharmacy / Architecture / Hotel Management and Catering Technology Institute provided minimum land required for UG Engineering & Technology / Pharmacy / Architecture / Hotel Management and Catering Technology Institute is met.
	1.4	Technical Institute shall be approved when it is on one continuous plot of land except for those in North Eastern states where it can spread into 3 pieces of land not far from each other by more than 1 Km.
	1.5	Admission authority / body / Institution shall not permit admissions of students to a Technical Program which is not approved by the Council
	1.6	Applicants are advised to apply only if the Building for the purpose of application is complete as per the Infrastructure requirements without any deficiency at the time of filling the application form on the AICTE Web-Portal www.aicte-india.org
2		Seeking approval of the Council for
	2.1	a Setting up new Technical Institute offering one Technical Program at Degree, Post Graduate Degree, Diploma, Post Graduate Diploma and Post Diploma Level
		b Change of Site / Location
		c Closure of Institute
		d Conversion of Women's Institution into Co-Ed Institution
	2.2	Requirements and Eligibility
		a A Society registered under the Registration of Societies Act 1860 through the Chairman or Secretary of society or
		b A Trust registered under the Charitable Trusts Act 1950 or any other relevant Acts through the Chairman or Secretary of the trust or

	c	A company established under Section 25 of Companies Act 1956 or
	d	Central or State Government / UT Administration or by a Society or a Trust registered by them.
2.3		The above bodies as mentioned in a, b, c may be a body formed under Public Private Partnership (PPP) or under BOT mode through an officer authorized by Central or State Government / UT Administration.
2.4		The applicants fulfilling the following conditions on or before the last date prescribed for receipt of application by the Council shall be eligible to apply.
	a	The promoter society / trust / A company established under Section 25 of Companies Act 1956, of a new technical Education Institution shall have the land as required and prescribed in its lawful possession with clear title in the name of the promoter society / trust / A company established under Section 25 of Companies Act 1956, on or before the date of submission of application. Provided that it shall be open for the promoter society / trust / A company established under Section 25 of Companies Act 1956 of the proposed Institution to mortgage the land only after the receipt of letter of approval, only for raising the resources for the purpose of development of the Technical Education Institute situated on that land
	b	Land requirement for Technical Institute shall be as mentioned in Appendix 4.1 Plot/s of land under consideration shall be contiguous having no obstacles like river, canals, rail tracks, highways, or any other such entity hampering continuity of land. Land use certificate shall be obtained from the Competent Authority as designated by concerned State Government / UT. Land conversion certification shall be obtained from the Competent Authority as designated by concerned State Government / UT. Certificate from the Sub-Divisional Magistrate / Collector / Tahasildar in the Format CERTIFICATE ⁴ shall be obtained from the Competent Authority as designated by concerned State Government / UT
	c	Building plan of the Institution shall be prepared by an Architect registered with Council of Architecture and approved by the Competent Authority as designated by concerned State Government / UT.
	d	Administrative area requirements as stated in Appendix 4 shall be applicable for a Technical Institute.
	e	Amenities area requirements as stated in Appendix 4 will be applicable for a Technical Institute

	f	Circulation area of 25% of sum of Instructional, Administrative and Amenities area is desired for covering common walkways, staircases, entrance lobby and other similar areas.	
2.4.1	(i)	Central Library with Reading Room program wise area requirement shall be as per Appendix 4.2.1	
	(ii)	Computer Centre program wise area requirement shall be as per Appendix 4.2.1	
	(iii)	Administrative area requirements as stated in Appendix 4 will be applicable for Technical Institute.	
	(iv)	Amenities area requirements as stated in Appendix 4 will be applicable for Technical Institute.	
	(v)	Circulation area of 25% of sum of Instructional, Administrative and Amenities area is desired for covering common walk ways, staircases, entrance lobby and other similar area.	
2.5		The fund position of the applicant (Self financed Institutions, Private Universities) in the form of FDRs and / or Bank accounts in Nationalised Bank or Scheduled Commercial Banks recognised by Reserve Bank of India shall be as under on the date of Scrutiny.	
		Program proposed (Degree, Post Graduate Degree, Diploma and Post Diploma)	Total minimum funds required as proof of operational expenses at the time of Scrutiny in the name of Society / Trust (Rupees in Lakhs)
	a	Engineering & Technology	100
	b	Pharmacy	50
	c	Hotel Management & Catering Technology	50
	d	Architecture	50
	e	Applied Arts & Crafts	50
	f	MCA	50
	g	Management	50
2.6		The applicants shall not use name of the technical Institution in such a way that the abbreviated form of the name of the technical Institution becomes IIM or IIT or IISc or NIT or AICTE or UGC or MHRD or GOI. The applicant shall also not use the word(s) Government, India, Indian, National, All India, All India council, Commission anywhere in the name of the technical Institution and other names as prohibited under the Emblems and	

Names (Prevention of Improper Use) Act, 1950. Provided that the restrictions mentioned above shall not be applicable, if the technical Institution is established by Government of India or its name is approved by the Government of India.

2.7 Name of the "Technical Institute" for which approval is accorded by the Council shall not be changed without the approval of the Council. The Council may permit the change of name as per laid down procedures as given in this handbook

2.8 New Technical Institute offering Engineering & Technology program shall necessarily opt for courses from group 'C' of courses. Minimum number of courses to be selected from group 'C' with respect to total number of courses opted by new Institution is given in following table.

Total number of courses opted by New Technical Institute	Number of courses to be selected from group 'C'	Courses listed in group 'C'
5	3 or more	Applied Electronics & Instrumentation
4	3 or more	Chemical Engineering / Technology
3	2 or more	Civil Engineering / Technology, Construction Engineering / Technology
2	1 or more	Computer Science, Computer Science and Engineering, Computer Science & Information Technology, Computer Technology
1	1	Electrical Engineering or Electrical & Electronics Engineering Electronics and Communication Engineering Information Technology Instrumentation and Control Engineering Mechanical Engineering Production Engineering

2.9 Out of a maximum five courses that may be approved for a New Institution at the level of a Diploma (Polytechnic) or a Degree Institution (UG/PG), a combination of Diploma, UG and PG shall not be approved

2.10 The head of the "Technical Institute" shall be named as "Principal / Director" having qualifications satisfying existing norms as defined for Principal in a program of the Technical Institute.

2.11 Requirement of Computers, Software, Internet and Printers shall be as given in Appendix 5.

2.12 Requirement of Laboratory equipments and Experiments shall be as given in Appendix 5.

2.13 Requirement of books and Library facilities for each Program shall be as

		given in Appendix 5.								
2.14		Requirement of E- Journals shall be as given in Appendix 10								
2.15		Requirement of essential and desired requirements shall be as given in Appendix 6.								
3		Submission of Application								
3.1	a	<p>A unique USER ID will be allotted to each new applicant for setting up a new Institution, for further process on payment of Rs. 5000 (Five Thousand Only), through the payment gateway on the AICTE Web-Portal www.aicte-india.org</p> <p>If any existing Institution has not obtained a USER ID / Password previously, a new unique USER ID shall be allotted to applicants for further process on payment of Rs. 5000/- (Five Thousand Only), through the payment gateway on the AICTE Web-Portal www.aicte-india.org</p> <p>If any existing Institution has misplaced / forgotten USER ID / Password the institute shall apply for "forgot USER ID/ Password" the same shall be allotted to applicants for further process on payment of Rs. 5000/- (Five Thousand Only), through the payment gateway on the AICTE Web-Portal www.aicte-india.org</p> <p>Using the USER ID, the application in the prescribed Format shall be uploaded on the AICTE Web-Portal www.aicte-india.org by using this USER ID, the applicant will be able to track the status of the application at various stages of processing the application.</p>								
	b	<p>The processing fee shall be paid through the AICTE payment gateway on the Portal, through Corporate Internet banking failing which, the application shall not be considered.</p> <p>Applications shall be accepted subject to realization of the Payment Processing Fee for</p>								
3.2	a	<p>Setting up new Technical Institute offering Technical Program at Degree / Post Graduate Degree , Diploma, Post Graduate Diploma and Post Diploma Level:</p> <table border="1"> <thead> <tr> <th>Type of Institution applied for</th> <th>Processing Fees in Lakhs</th> </tr> </thead> <tbody> <tr> <td>Minority Institution</td> <td>3.5</td> </tr> <tr> <td>Institution set up exclusively for women</td> <td>3.5</td> </tr> <tr> <td>Institution set up in North Eastern States</td> <td>3.5</td> </tr> </tbody> </table>	Type of Institution applied for	Processing Fees in Lakhs	Minority Institution	3.5	Institution set up exclusively for women	3.5	Institution set up in North Eastern States	3.5
Type of Institution applied for	Processing Fees in Lakhs									
Minority Institution	3.5									
Institution set up exclusively for women	3.5									
Institution set up in North Eastern States	3.5									

		All other Institutions	5.0	
		Government / Government aided / Central University / State University	Nil	
	b	Change in Site / Location, Closure of Institute and conversion of Women only Institute to Co-Ed Institute		
		Type of Institution	Change in Site / Location (Rupees in Lakhs)	Closure of Institute (Rupees in Lakhs)
		Minority Institution	2.0	1.5
		Institution set up in North Eastern States other than Government / Government aided / Central University / State University	2.0	1.5
		Institution set up exclusively for women other than Government / Government aided / Central University / State University	2.0	1.5
		All other Institutions except Government / Government aided / Central University / State University	3.0	2.0
		Government / Government aided / Central University / State University	Nil	Nil
3.3		Views of State Government and affiliating University		
3.4		The State Government / UT and the affiliating University / Board will forward to the concerned Regional Office of the Council, their views on the applications received, with valid reasons or otherwise within a period of 15 days from the date of receipt of applications.		
3.5		The views of the State Government / UT and the affiliating University / Board will be taken into account by the Regional Committee while taking the decision whether the application is to be processed further or not.		
		In the absence of receipt of views from the State Government / UT and / or the affiliating University / Board, the Council will proceed for completion of approval process.		
3.6	a	Change of Site / Location		
		Conditions for Approval		
		The Institute shall be AICTE approved existing Institute/ Technical campus. The change in Site / Location shall be allowed within a radius of 20Km.		

b

Procedure for Approval

The AICTE approved existing Institute seeking change of site / Location shall apply on portal for extension of approval as per regulations.

Select option for change of site / Location giving details as required.

The application shall be processed as per procedure of approval for New Institution. It shall be necessary to provide built up area as per norms required to conduct all existing courses at new site / Location. Expert Visit Committee shall verify infrastructure, however equipment's, library and other movable property shall be verified after shifting the same from existing location to new location.

Only after approval by the council for change of site / location, the equipments, library and other movable property in the existing Institute shall be shifted to new site/location and the approval for activities on existing location shall cease.

After shifting of the equipments, library and other movable property in the existing Institute to new site/location another Expert Visit shall be conducted to verify the facilities at new site / Location.

The change of site / location shall be effected only on receipt of final approval in respect of new location.

Request for approval for partial shifting of the courses / Program in the Institution shall not be considered.

On approval of new location, all activities of Institute shall necessarily / compulsorily carry out at newly approved location.

Any violation in this respect may lead to withdrawal of approval and Institute shall not be allowed to continue its activities in either locations.

Applicant shall need to submit all documents as required for approval of new Institution. Following additional documents shall be necessary while seeking approval for change of site / location of the existing Institute;

1. No Objection Certificate (NOC), from state Government
2. No Objection Certificate (NOC), from Affiliating University/Board
3. Resolution of the society/Trust seeking approval for change of site/location of the existing Institute

3.7

Closure of Institution

a

Eligibility

The Institute shall be AICTE approved existing Institute / Technical campus.

	b	<p>Conditions for Approval</p> <ul style="list-style-type: none"> • The Institute may apply for complete closure or progressive closure. • In case of complete closure the Institute shall be closed completely in one instance. • In case of progressive closure, closure at the first year level shall be allowed in the current academic year. However, the subsequent years of working shall lapse at the end of each academic year progressively. • Once complete closure or progressive closure is approved the Institution shall not start any program in the said premises. However the Institution may apply afresh for starting new program. Such request shall be considered as application for establishment of new Institution and shall be processed as per chapter 1 of Approval process handbook. • Complete closure or partial closure is subject to no pending court case filed against the Institution by AICTE, no Charge sheet filed against the Institute.
	c	<p>Procedure for Approval</p> <p>The AICTE approved Institute seeking closure of Institute shall apply on portal for the closure of the Institute as per the regulation.</p> <p>The institute will be called for scrutiny to verify the following :</p> <ol style="list-style-type: none"> 1. Status of students already studying in the Institute 2. Status of Faculty and staff in the Institute 3. Any other liabilities of the Institution 4. Pending Court cases and serious charges, violation of norms, pending Ragging cases against the Institute 5. No Objection certificate (NOC), from State Government 6. No Objection certificate (NOC), from Affiliating University 7. Resolution of the society/Trust seeking closure of the of the existing Institute 8. Latest salary sheet giving details, such as, scale of pay, gross pay, PF deduction, TDS for all teaching and non teaching staff and Teaching Staff: Student ratio. <p>The closure of the Institute shall be effected only on receipt of approval of the Council for closure of Institute.</p>
3.8	a	<p>Conversion of Women's only Institution to Co-Ed Institution Eligibility</p> <p>The Institute shall be AICTE approved existing Institute / Technical campus.</p>

	b	<p>Conditions / Documents for Approval</p> <ol style="list-style-type: none"> 1. A certificate stating that admissions for three consecutive years are less than 40% issued by Competent Admission Authority. 2. A certificate stating the actual enrolment of students for the last three consecutive years issued by the Registrar of the Affiliating University 3. Resolution of the Trust / Society / Board of Governors for the conversion from Women's Institution to Co-Ed Institution. <ol style="list-style-type: none"> a) No Objection certificate (NOC), from State Government b) No Objection certificate (NOC), from Affiliating University c) Additional Money Deposit as per the Co - Ed Institute d) Land related documents to be submitted as per the Regulations <p>c</p> <p>Procedure</p> <p>Institute seeking conversion from Women only to Co-Ed Institution, shall also apply on portal for extension of approval as per regulations</p> <p>The application shall be processed as per procedure of approval for New Institution. It shall be necessary to provide built up area as per norms required to conduct all existing courses.</p> <p>The conversion from Women only to Co-Ed Institution shall be effected only after grant of approval in respect of conversion.</p>
4		<p>Evaluation of application by Scrutiny Committee</p> <p>4.1 The applications shall be evaluated by a Scrutiny Committee constituted by the Regional Officer by selecting members using automated selection process provided on the AICTE Web-Portal.</p> <p>4.2 Concerned Regional Officer or an Officer of the Council will assist the committee and place relevant records and documents before the committee and make necessary arrangements for conduct of the meetings, however, he will not be part of the committee</p> <p>4.3 The Scrutiny Committee will invite all applicants for presentation of their proposals. Applicants are advised to adhere to given Scrutiny schedule and not to remain absent for Scrutiny.</p> <p>If the applicant(s) remains absent for scrutiny, then in no circumstances what so ever, their applications proposal shall be taken up for a scrutiny.</p> <p>Applicants shall produce original documents along with attested copies at the time of scrutiny</p> <p>4.4 Based on the recommendations of the Scrutiny Committee, the deficiencies, if any, shall be communicated to the applicant Society / Trust / A company established under Section 25 of Companies Act 1956, through web portal.</p> <p>4.5 Applicants who are communicated deficiencies or remain absent at the scrutiny shall be eligible for an appeal by way of re-scrutiny, which will be provided to them on the date and time scheduled by AICTE.</p> <p>4.6 The Scrutiny Committee during re-scrutiny shall verify only the deficiencies</p>

		pointed out by the Scrutiny Committee as per the norms and standards.
	4.7	Applications which are found to be in order in all respects by the Scrutiny Committee or Re-Scrutiny Committee will be processed further.
	4.8	The attested copies of original documents shall be retained by the committee. These shall be scanned & uploaded on the Web-Portal along with the report of the committee. This scanning and uploading will be done by the Regional office of the council.
	4.9	The Regional officer shall ensure and certify that all the fields of all scrutiny reports are filled completely and are in order.
	4.10	All applicants recommended for Expert Committee Visit by the Scrutiny Committee, or Re-Scrutiny Committee shall be communicated the date of Expert Committee Visit through Web Portal.
5		Evaluation of application by Expert Committee
	5.1	An Expert Committee shall visit the proposed premises of the Institution to verify <ul style="list-style-type: none"> 1. Readiness with respect to Appendix 4, i.e. instructional, administrative and amenities area requirements for Technical Institution 2. Readiness with respect to Appendix 5, i.e. Computer, Software, Internet, Printers, Laboratory Equipments , Books, Journals and Library facilities for Technical Institution 3. Readiness with respect to Appendix 6 i.e. Essential and Desired requirements for Technical Institution 4. Progress related to appointment of Principal / Director and faculty with respect to the norms, standards and conditions prescribed by the Council
	5.2	The Expert Committee shall verify physically the Infrastructural facilities of the applicant Institute. The Expert Committee shall be constituted by the Regional Officer by selection of members using automated selection process provided on the AICTE Web-Portal. However, if any member of Expert Committee is unable to attend the scheduled visit or refuses or incapacitated to take part in such scheduled visit, then Regional Officer with prior or post-facto approval of the Chairman Regional Committee may opt to choose another expert from approved panel of the experts.
	5.3	Concerned Regional Officer or an Officer of the Council will assist the committee and make necessary arrangements for conduct of the Expert Committee Visit, however, they will not be part of the committee
	5.4	Expert Committee shall have access to the report of the Scrutiny Committee and Re-Scrutiny Committee
	5.5	Expert Committee shall verify actual availability of equipments, computers, software, internet, printers, book titles, book volumes, subscription of National & International E-Journals. Mere presentation of Purchase Orders / Payment records for subscription etc. without actual availability shall not be considered

5.6	Expert committee shall also verify documents in original as in Appendix 17.2 and Video as in Appendix 17.2.17 with respect to actual infrastructure visited
5.7	The applicant will arrange for Video recording at his own expense with date and time of the entire proceedings of the Expert Committee visit, which will form part of the Expert Committee report. The applicant will also arrange Internet ready Laptop / desktop, scanner and printer to the Expert Committee.
5.8	The Expert Committee shall submit to the RO: 1. Its visit report in the prescribed format. 2. Attested Copies of all documents as at 5.5 3. Video recording of Expert Committee visit. 4. Attendance sheet duly signed / digitally authenticated by, the expert Committee members, and representatives of applicant Society/Trust present during the visit
5.9	The Regional officer shall ensure and certify that all the fields of all Expert Visit Committee reports are filled completely and are in order.
5.10	The scanning and uploading of the documents as at 5.5 and 5.8 will be done by the concerned Regional office of the Council.
6	Evaluation of application by Regional Committee
6.1	The reports of Scrutiny Committee, Re-Scrutiny Committee and Expert Visiting Committee will be made available to the Regional Committee. The Regional Officer shall ensure and certify that all the fields of Regional Committee report are filled completely and are in order. The Regional Committee will consider these reports along with views of concerned State Government / UT and affiliating University / Board, if any, and recommend the application for further processing.
6.2	Applicants, whose applications are recommended for further processing after the decision of the Executive Committee, shall be informed for submission of a Money Deposit along with an affidavit.
6.3	Applicants as in Clause 6.2, shall deposit the prescribed amount of Money in AICTE's bank account for an amount as applicable to the category of the Institutions indicated in table 6.3 A, below (Government, Government Aided Institutions and University Departments (Government) are exempted).

6.3 A Program	Under Graduate		Post Graduate Degree and Post Graduate Diploma		Diploma and Post Diploma	
	Minority / Women / North Eastern States	Others	Minority / Women / North Eastern States	Others	Minority / Women / North Eastern States	Others
Rs. In Lakhs						
Engineering & Technology	28.00	35.00	28.00	35.00	12.00	15.00
Pharmacy	12.00	15.00	12.00	15.00	12.00	15.00
Architecture / Town Planning	12.00	15.00	12.00	15.00	12.00	15.00
Applied Arts & Crafts	12.00	15.00	12.00	15.00	12.00	15.00
Management	12.00	15.00	12.00	15.00	12.00	15.00
HMCT	12.00	15.00	12.00	15.00	12.00	15.00
MCA	12.00	15.00	12.00	15.00	--	--

6.4	The amount deposited by the Institution shall remain with the Council for at least 10 years which may be extended as per the regulations. The interest accrued on this deposited amount shall be credited to the Council.
6.5	The Principle amount shall be returned to the Society / Trust / A company established under Section 25 of Companies Act 1956. on expiry of the term. However, the term of the deposited amount could be extended for a further period as may be decided on case to case basis and / or forfeited in case of any violation of norms, conditions, and requirements and / or non-performance by the Institution and / or complaints against the Institution.
6.6	Regional Officer concerned, while forwarding the recommendations of the Regional Committee for further process of issuance of LOA or otherwise to AICTE head quarters for placing before the Executive Committee, shall verify that the processes and parameters prescribed under these regulations and approval process handbook are followed by the Scrutiny / Re-scrutiny Committee, EVC and the Regional Committee.
6.7	The Bureau concerned at AICTE head quarters shall also verify that the processes and parameters prescribed under these regulations and approval process hand book are followed. The concerned officer in Approval Bureau shall ensure and certify that all the fields of all the reports are filled completely and are in order.
7	Grant of approval
7.1	The recommendations of the Regional Committee for further process of issuance of LOA or otherwise shall be placed before the Executive Committee of AICTE.