No19-4/2019-AE-1
Government of India
Ministry of Human Resource Development
Department of School Education & Literacy
(AE-1 Section)

Shastri Bhawan, New Delhi Date 3rd Narch 2020

OFFICE MEMORANDUM

Sub: Filling up of vacant post of Deputy Director in Level-11, in the Directorate of Adult Education, Ministry of Human Resource Development, New Delhi- regarding.

The undersigned is directed to inform that the post of Deputy Director in the Directorate of Adult Education, Ministry of Human Resource Development, Jamnagar House, New Delhi is to be filled up on deputation basis from among officers of the Central or State Governments or Union Territories or universities or recognized research institutions or Public Sector Undertakings or semi Government or autonomous or statutory organization. The vacancy position and mode of recruitment of the posts are as follows:

Name of the post and Group of posts	Level of Pay	No. of posts vacant	. Mode of recruitment
Deputy	Level 11 (Non-	1	Deputation in the
Director(Group A)	Ministerial)		instant case

- 2. Post-wise eligibility criteria for appointment on deputation basis is to be seen at Annexure-A.
- 3. The application in the prescribed pro-forma (Annexure-B), complete in all respects may be sent to the undersigned, through proper channel, latest within 60 days from the date of publication in the Employment News.
- 4. This may kindly be given wide publicity.

(Shah Faiz Ahmed)

Under Secretary to the Government of India Tel. No. 011-23385745

To

All Ministries/ Departments (through Website of MHRD)

ANNEXURE-A

Government of India Ministry of Human Resource Development (Department of School Education & Literacy) Directorate of Adult Education

The following post in the Directorate of Adult Education (DAE), New Delhi, a Subordinate Office of the Department of School Education and Literacy, Ministry of Human Resource Development is proposed to be filled by transfer on deputation (including short-term contract).

S.No.	Name of the Post	Pay Scale	Period of Deputation	Age	Eligibility/Educational Qualifications
1.	Deputy Director	Pay Band-3, Rs.15600- 39100 with Grade Pay of Rs.6600 Revised Pay Level -11	Period of deputation (including short-term contract) including period of deputation (including short-term contract) in another excadre post held immediately preceding this appointment in the same or some other organization or department of the Central Government shall ordinarily not to exceed four years.	Shall not be exceeding fifty-six (56) years as on the closing date of the receipt of applications	Deputation (including short-term contract) Officers under the Central Government or State Governments or Universities or recognized research institutions or autonomous bodies or statutory organizations or public sector undertakings,- (a)(i) holding analogous post on regular basis in the parent cadre or department; or (ii) with five years' service in the grade rendered after appointment thereto on a regular basis in the pay band-3, Rs. 15600-39100/- with grade pay of Rs. 5400/- or equivalent in the parent cadre or department; and (b) possessing educational qualifications' and experience as under:-
					Essential (i) Master's Degree from a recognized University or Institute. (ii) Degree or Diploma in Education or Adult Education or Sociology or Psychology or Statistics from a recognized University or
					Institute. (iii) five years' experience in conducting research or evaluation of adult education or production of literacy materials or books in a Government department or university or commercial organization or training of personnel in adult education including functional literacy programme. Desirable: Doctorate Degree in Education or Adult Education from a recognized University or Institute.

Note: The terms of appointment on deputation shall be governed by the instructions issued by DoPT vide OM NO. 6/8/2009-Estt(Pay-II) dated 17.6.2010 or as amended from time to time by the Department of Personnel and Training.

The applications in the prescribed proforma (in duplicate) should indicate name of the post applied for along with the complete and up-to-date last five years Annual Confidential Reports (ACRs) duly attested by an Officer not below the rank of Under Secretary to the Government of India within 60 days of the date of publication of this advertisement to: UNDER SECRETARY (AE), ROOM NO. 403, C Wing, Shastri Bhawan, New Delhi-110001.

(SHAH FAIZ AHMED)

Under Secretary to the Government of India

CURRICULUM VITAE PROFORMA

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	1. Name and ad	ldress (in Block lett	ters):						
		(in Christian era):							
3. Date of retirement under Central/State Government rules:									
		Educational Qualifications: Whether educational and other qualifications required for the post are satisfied (If any qualification has been							
	treated as equ	uivalent to the one r	prescribed in	the Rules st	ate the authority for the same	e)			
	Qualifications/experie	ence required			xperience Possessed by the (
	Essential:								
				(2)					
				(3)					
	Desired			(1)					
				(2)					
	6. Please state of	clearly whether in th	ne light of en	tries made b	y you above, you meet the re	equirements of the post-			
	7. Details of En	nployment in chror	nological ord	er: Enclose	d a separate sheet duly auth	enticated by your signature, is			
	the space bel	ow is insufficient.			a a separate sheet daily dati	entreated by your signature, in			
	Office/Institution	Post Held	From	To	Scale of Pay And basic	Nature of Duties (in			
					pay	detail)			
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	8. Nature of present	employment i.e. A	d-hoc or Ten	porary or O	uasi Permanent or Permaner	nt.			
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		b. Period of appointment on deputation/contract							
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	C. Ivan	ne of the parent offi	ce/organisati	on to which	you belong				
	10. Additional details	about present own	Larman						
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				121					
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Dat	e				Signature of the C	andidate			
					Address				

Countersigned (Employer with seal)