

F.No. 13-7/2019-INC  
Government of India  
Ministry of Human Resource Development  
Department of Higher Education  
(INC Section)

Shastri Bhavan, New Delhi  
Dated the 24<sup>th</sup> June, 2019

**OFFICE MEMORANDUM**

**Subject:- Call for nominations for 2019-2020 UNESCO Hamdan Bin Rashid Al-Maktoum Prize for Outstanding Practice and Performance in Enhancing the Effectiveness of Teachers**

The undersigned is directed to forward herewith a copy of the invitation regarding calling applications on the above noted subject and to request that the material may kindly be uploaded on the website of Ministry of Human Resource Development in Home Page under "In focus" column for transmitting the offer to all concerned.

*Bina J. Toppo*  
*24/6/19*

(Bina J. Toppo)  
Section Officer (ICC-II)  
Tel.: 23384442

Encl. As above.

Director (Stat.) & Web Master.  
R.K. Puram, New Delhi.

Indian National Commission for Cooperation with UNESCO  
Government of India  
Ministry of Human Resources Development  
Department of Higher Education

UNESCO Headquarters, Paris has invited nominations for 2019 – 2020 UNESCO- Hamdan Bin Rashid Al-Maktoum Prize. Relevant details are on the next page. Nominations should be forwarded to the Indian National Commission for Cooperation with UNESCO (INCCU) latest by 1<sup>st</sup> October, 2019 at the following address for further consideration & onward transmission to UNESCO Headquarters, Paris, France:

Mrs. Bina J. Toppo,  
Section Officer  
Ministry of Human Resource Development  
Room No. 203 'C' Wing  
Dr. Rajendra Prasad Road  
Shastri Bhavan, New Delhi – 110001  
Contact No. Tel: 011-23384442  
E-mail: inc.edu@nic.in

### UNESCO Education Sector

Education is UNESCO's top priority because it is a basic human right and the foundation on which to build peace and drive sustainable development. UNESCO is the United Nations' specialized agency for education and the Education Sector provides global and regional leadership in education, strengthens national education systems and responds to contemporary global challenges through education with a special focus on gender equality and Africa.

### The Global Education 2030 Agenda

UNESCO, as the United Nations' specialized agency for education, is entrusted to lead and coordinate the Education 2030 Agenda, which is part of a global movement to eradicate poverty through 17 Sustainable Development Goals by 2030. Education, essential to achieve all of these goals, has its own dedicated Goal 4, which aims to "ensure inclusive and equitable quality education and promote lifelong learning opportunities for all." The Education 2030 Framework for Action provides guidance for the implementation of this ambitious goal and commitments.



Education Sector

United Nations Educational, Scientific and Cultural Organization



United Nations Educational, Scientific and Cultural Organization

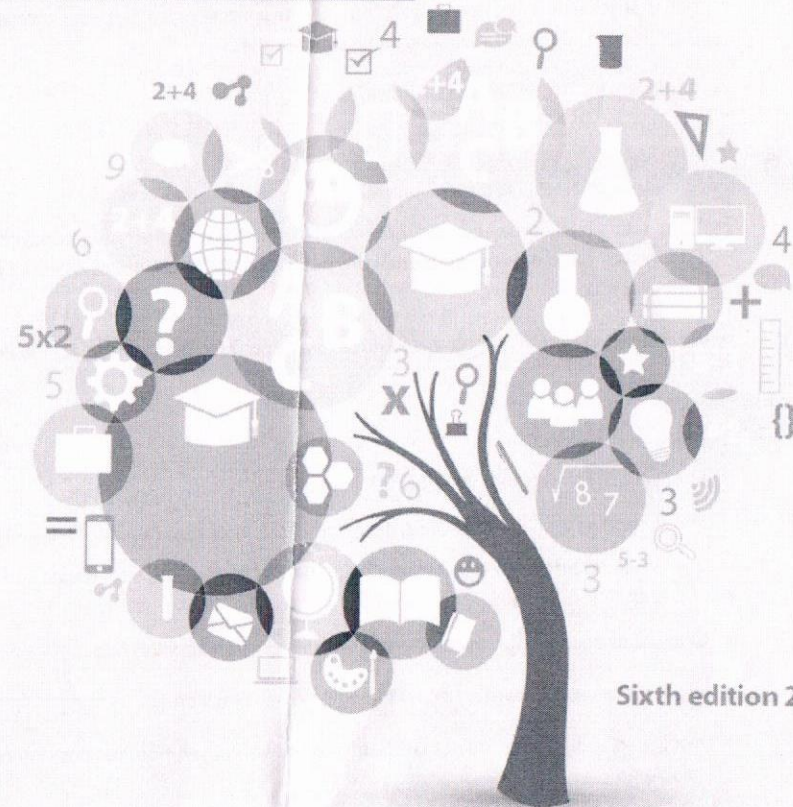


UNESCO - Hamdan Prize for the effectiveness of teachers

How to apply to the


## UNESCO-Hamdan Bin Rashid Al-Maktoum Prize

### For Outstanding Practice and Performance in Enhancing the Effectiveness of Teachers




Sixth edition 2019-2020

To learn more about the Prize, please visit:

 <https://en.unesco.org/teachers/Hamdan-prize>  
[www.ha.ae](http://www.ha.ae)

 [www.facebook.com/unesco](http://www.facebook.com/unesco)

 @UNESCO



*In 2008, the UNESCO-Hamdan Prize was created to support the enhancement of teaching and learning quality in achieving the Education for All goals, which is one of UNESCO's priorities.*

*The Prize is awarded every two years to three winners whose projects aim at improving the performance and effectiveness of teachers worldwide.*

*The Prize, generously supported by H.H. Sheikh Hamdan Bin Rashid Al-Maktoum of the United Arab Emirates, amounts to UD \$ 300 000, which is equally divided between the three winners.*

### Who is eligible?

- Candidates may be individuals representing institutions or organizations; international or national governmental or non-governmental organizations (NGOs); educational or research institutions and local/national/regional communities.
- Applications are not opened to individuals.

### What is a nominating body?

- Nominating bodies may be governments of Member States, in consultation with their National Commissions and non-governmental organizations (NGOs) maintaining official partnerships with UNESCO.
- A nominating body may nominate and recommend up to 5 candidates for the Prize.

### How to apply?

- Applications may be submitted in two ways:
  - A candidate shall ask a nominating body to send its application to UNESCO;
  - A nominating body may initiate the process of nominating a candidate and send the application to UNESCO.
- A candidate shall be nominated by no more than one nominating body.
- Applications must be written either in English or in French only.
- Unsolicited applications are not taken into consideration/self-nominations cannot be considered.



### Selection process

- Applications received before the deadline are reviewed by the Screening panel, who will eliminate non-eligible candidates and transmit accepted applications to the International Jury of the Prize.
- The International Jury meets in Dubai (United Arab Emirates) to select the Prize winners.
- Prizes are awarded to winners during an official ceremony organized at UNESCO Headquarters in Paris on the occasion of World Teachers' Day (October 2020).

### Application

The application must contain:

- The nomination form filled by the nominating body (using the appropriate form);
- The application form completed by the candidate (using the appropriate form);
- Accompanying/supporting materials (in English or French).

**Both application and nomination forms can be downloaded from UNESCO's website:**

**[www.unesco.org/new/hamdan-prize](http://www.unesco.org/new/hamdan-prize)**

**or Hamdan Foundation website: [www.ha.ae](http://www.ha.ae)**

**Applications should be sent only electronically to [teacherprize@unesco.org](mailto:teacherprize@unesco.org) with the mention in the subject "UNESCO-Hamdan Prize application" by 31 October 2019 (midnight, Paris time).**



United Nations  
Educational, Scientific and  
Cultural Organization

## Statutes of the UNESCO-Hamdan Bin Rashid Al-Maktoum Prize for Outstanding Practice and Performance in Enhancing the Effectiveness of Teachers

*Ref. 195 EX/Decision 11, September 2014*

### **Article 1 – Purpose**

The purpose of the UNESCO-Hamdan Bin Rashid Al-Maktoum Prize for Outstanding Practice and Performance in Enhancing the Effectiveness of Teachers is to support, encourage and benefit those working to enhance the performance and effectiveness of teachers for quality education for all. It will also serve to facilitate the global sharing and dissemination of outstanding practices related to teachers. The objective of the Prize is in conformity with UNESCO's policies and is related to the Programme of the Organization in the field of education and teachers development.

### **Article 2 – Designation amount and periodicity of the Prize**

2.1 The Prize shall be entitled the "UNESCO-Hamdan Bin Rashid Al-Maktoum Prize for Outstanding Practice and Performance in Enhancing the Effectiveness of Teachers".

2.2 The Prize shall be funded by the Donor, His Highness Sheikh Hamdan Bin Rashid Al-Maktoum of the United Arab Emirates. As determined by the Director-General and in consultation with the Donor, the Prize shall consist of US \$300,000 to be divided equally among three winners and paid directly by the Donor, and a certificate for each of the three Prize-winners.

2.3 All funds received and the interest accrued thereon shall be kept in a special interest-bearing account for the Prize (see financial rules in Annex II).

2.4 The full staff support and operating/management costs of the Prize, including all costs related to the award ceremony and public information activities and overhead charges, estimated at a minimum of US \$200,000 per biennial edition, shall be fully covered by the Donor, His Highness Sheikh Hamdan Bin Rashid Al-Maktoum of the United Arab Emirates. To this end, the Director-General will determine a mandatory overhead cost amount to be applied and charged against the funds in the special account, which is to be established under the financial regulations for the Prize.

2.5 The Prize shall be awarded once every two years, on an initial basis of 6 years, to three programs/projects which have proven achievement in enhancing performance and effectiveness of teachers in developing countries, or within marginalized or disadvantaged communities, from the wider global context. A prize amount may be equally divided between up to three winners, each of which is considered to merit a Prize.

ED/2014/TLC/LTR/20

### **Article 3 – Conditions/Qualifications of candidates**

3.1 The program/project submitted by candidates shall have made a significant contribution to enhancing teaching and learning, in line with UNESCO's principles and objectives in this field:

(a) by demonstrating innovation aimed at promoting effectiveness of teachers;

by producing teaching materials or other special aids designed for the development of innovative teaching and learning;

by mobilizing initiatives and/or means likely to contribute to enhancing teacher effectiveness;

by strengthening coordination and research that inform and enhance teacher effectiveness;

(b) In addition, the following criteria will be taken into consideration:

the program/project must be on-going for at least three years for its results to be evaluated and its effectiveness verified;

it must represent an outstanding contribution to the fundamental objectives of UNESCO and the United Nations in the fields of quality education for sustainable development;

the work accomplished must be exemplary and likely to stimulate similar initiatives;

it must have shown itself to be effective in mobilizing new intellectual and material resources;

3.2 The Prize may be conferred upon individuals representing institutions or organizations; international or national governmental or non-governmental organizations; educational or research institutions and local/national/regional communities.

### **Article 4 – Designation/Selection of the prize-winners**

The three prize-winners shall be selected by the Director-General of UNESCO on the basis of the assessments and recommendations made to him/her by a jury.

### **Article 5 – Jury**

5.1 The Jury shall be composed of five members, being personalities with a recognized reputation and a high-level of knowledge and experience of teacher-related issues while also taking into consideration the need for equitable geographical distribution, gender equality and the principle of non-payment of honoraria. They shall be appointed by the Director-General for two year periods for a maximum period of six years. Representatives and alternatives of Members of the Executive Board cannot be appointed as jurors. Jurors involved in a real or potential conflict of interest shall recuse themselves from further deliberations or be asked by

the Director-General to do so. The Director-General may replace members of the jury for reason.

5.2 The Jury shall elect its own chair and deputy chair. Members shall receive no remuneration for their work, but will receive allowances for travel and accommodation, where required. A quorum of three jurors present will be required for jury deliberations to proceed. The working languages for deliberations by a jury shall be English.

5.3 The Jury shall conduct its business and deliberations in conformity with these Statutes and shall be assisted in the performance of its task by a member of the UNESCO Secretariat designated by the Director-General. Decisions shall be taken by consensus to the extent possible, and otherwise by secret ballot until a simple majority is obtained. A member shall not take part in a vote concerning a nomination from his or her country

5.4 The Jury shall meet once every two years, both for induction and for evaluation of all Prize submissions.

5.5 The Jury shall send an assessment on nominations and accompanying recommendations to the Director-General of UNESCO no later than 31 July of the year of the award of the Prize.

#### **Article 6 – Nomination of candidates**

6.1 When UNESCO has received the funding of the prize, as indicated in Article 2 above, the Director-General of UNESCO shall officially invite the submission of nominations to the Secretariat of the Prize, by 31 October of the year preceding the Prize-awarding year, from the governments of Member States, in consultation with their National Commissions, as well as from non-governmental organizations maintaining official partnerships with the Organization and active in relevant fields covered by a prize.

6.2 Nominations shall be submitted to the Director-General by the governments of Member States, in consultation with their National Commissions and by non-governmental organizations maintaining official partnerships with UNESCO. A self-nomination cannot be considered. Nominations should be in English or French.

6.3 Each nomination shall be accompanied by a signed written recommendation by the nominating body and must follow the template of the application form including, *inter alia*:

- (a) a description of the candidate's background and achievements;
- (b) a summary of the work or the results of the work, publications and other supporting documents of major importance, submitted for consideration;
- (c) a definition of the candidate's contribution to the Prize's objectives.

## **Article 7 – Procedure for the awarding of the Prize**

7.1 The Prize shall be awarded by the Director-General and His Highness Sheikh Hamdan Bin Rashid Al-Maktoum at an official ceremony held for that purpose at UNESCO Headquarters in Paris on the occasion of World Teachers' Day. The prize-winners shall receive a check, issued by the Donor, for the amount of the Prize. UNESCO shall officially announce the names of the prize-winners and immediately inform the Board of Trustees of the Hamdan Bin Rashid Al-Maktoum Award for Distinguished Academic Performance.

7.2 If a project/program being rewarded has been produced by two or three entities, the Prize shall be awarded to them jointly. In no case may a prize amount be divided between more than three prize winners.

7.3 The prize-winner/s, if possible, shall give a lecture on a subject relevant to the work for which the prize has been awarded. Such a lecture shall be organized during or in connection with the Prize ceremony.

7.4 The work produced by a person since deceased shall not be considered for a prize. If, however, a prize-winner dies before he has received the prize, then the prize may be presented posthumously.

7.5 Should a prize-winner decline the Prize, the Jury shall submit a new proposal to the Director-General.

## **Article 8 – Sunset clause – mandatory renewal of the Prize**

8.1 Six months prior to the agreed end of the term of the Prize, the Director-General of UNESCO together with the donor will undertake a review of all aspects of the Prize and decide about its continuation or termination. The Director-General will inform the Executive Board of UNESCO about the results of this review.

8.2 In case of termination of a Prize, the use of any unspent balance of funds shall be determined by the Director-General, in accordance with the financial regulations for the Prize.

## **Article 9 – Appeals**

No appeals shall be allowed against the decision of UNESCO with regard to the award of the Prize. Proposals received for the award of a prize may not be divulged.

## **Article 10 – Amendments to the Statutes of the Prize**

Any amendments to the present Statutes shall be submitted to the Executive Board for its approval.



**UNESCO - Hamdan bin Rashid Al-Maktoum Prize  
for Outstanding Practice and Performance in  
Enhancing the Effectiveness of Teachers  
2019 - 2020**

**Application form**

To be completed by the focal point of the institution applying for the Prize.

The Application shall contain no less than 1000 words and no more than 2000 words. It can be established either by filling in this form or by following its template.

1. Introduction	
<b>Name of the programme/project</b>	
<b>Name of the institution</b>	
<b>Type of organization</b>	
<input type="checkbox"/> NGO <input type="checkbox"/> Education institution <input type="checkbox"/> Government entity <input type="checkbox"/> Private sector <input type="checkbox"/> Other (specify)	
<b>Name of the focal point</b>	Mr <input type="checkbox"/> Ms <input type="checkbox"/>
<b>Full address</b>	
<b>P.O. Box</b>	
<b>Country</b>	
<b>Email contact</b>	
<b>Telephone</b>	
<b>Fax</b>	
<b>Starting year of the programme/project:</b>	<b>Planned ending year:</b>
<b>Have you ever applied to a UNESCO-Hamdan Prize?</b>	
<input type="checkbox"/> No <input type="checkbox"/> Yes - When?	
<b>Have you ever won a UNESCO Prize before?</b>	
<input type="checkbox"/> No <input type="checkbox"/> Yes - Which one?      When?	
<b>How did you know about the prize?</b>	
<b>Reminder of conditions/qualifications of candidates (see Statutes)</b>	
<p>The program/project submitted by candidates shall have made a significant contribution to enhancing teaching and learning, in line with UNESCO's principles and objectives in this field:</p> <ul style="list-style-type: none"> <li>• by demonstrating innovation aimed at promoting effectiveness of teachers;</li> <li>• by producing teaching materials or other special aids designed for the development of innovative teaching and learning;</li> <li>• by mobilizing initiatives and/or means likely to contribute to enhancing teacher effectiveness;</li> <li>• by strengthening coordination and research that inform and enhance teacher effectiveness;</li> </ul> <p>In addition, the following criteria will be taken into consideration:</p> <ul style="list-style-type: none"> <li>• the program/project must be on-going for at least three years for its results to be evaluated and its effectiveness verified;</li> <li>• it must represent an outstanding contribution to the fundamental objectives of UNESCO and the United Nations in the fields of quality education for sustainable development;</li> <li>• the work accomplished must be exemplary and likely to stimulate similar initiatives;</li> <li>• it must have shown itself to be effective in mobilizing new intellectual and material resources.</li> </ul>	

**2. Background (15 points)** - This part should include a description of the target group of the programme/project, an explanation as to the needs which motivated its establishment, and supporting evidence. If there is a need to include additional complementary documents, they can be attached to this form and sent. Equity concerns will be taken into account in the grading of the application throughout.

**3. Conceptualization and design (30 points)** - This section should explain the conceptualization and design of the programme, and in particular the programme approach/methodology (including structures and mechanisms), financing and human resource capacity, stakeholder involvement (who are the stakeholders involved, why and how are they involved?). It is essential to have a clear rationale as to how this programme responds to the needs and context explained in the first part of the letter. This section should also explain monitoring and evaluation mechanisms, performance indicators (e.g. number of people participating in the training programme, learning outcomes) and targets. The appropriateness of the monitoring and evaluation, given the context and the candidate's possibilities, will be taken into account. Furthermore, equity considerations will be factored into the grading.

**4. Impact and achievement (40 points)** - This section shall describe the impact and achievements of the programme. These should be explained in relation to the previously identified need and context, as well as with regard to performance indicators and targets. Quantitative and qualitative aspects will be taken into account. The grading will consider efficiency and effectiveness of the programme, and will integrate equity considerations.

**5. Sustainability, problems, lessons learned, potential for replicability & future plans (15 points)** - Prize winners will be supported to further improve/extend their programme, as appropriate, and will be asked to share their experience with a view to helping other programmes improve their practice. In line with this purpose, this part should explain problems encountered, lessons learnt, programme sustainability, its potential for replicability, and plans for the future. While a successful programme may no longer be needed where it was launched, the Prize is concerned with ensuring its success can however help other teacher-related activities, in one way or another. To this end, **candidates are required to attach three proposals of ways of using the reward**, which shall build upon the mentioned outstanding practice: providing an overview of the activities and sub-activities that would be undertaken.

I certify that the information provided on both the project description and the way of using the money of the Prize is accurate.

I am committed to providing the UNESCO-Hamdan Prize Secretariat with documentation proving the proper use of the money of the Prize.

Date:

Signature (please, check the box to sign):



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UNESCO - Hamdan Prize  
for the effectiveness  
of teachers

**UNESCO - Hamdan bin Rashid Al-Maktoum Prize for  
Outstanding Practice and Performance in Enhancing  
the Effectiveness of Teachers  
2019 - 2020**

**Nomination form**

To be completed by the person nominating a candidate for the Prize.  
The letter of nomination can be established by filling in this form. Remember that a nominating body may nominate no more than 5 candidates for the Prize (one nomination form for each candidate nominated).

**Reminder:** Nominating bodies may be governments of Member States, in consultation with their National Commissions and non-governmental organizations (NGOs) maintaining official partnerships with UNESCO and active in relevant fields covered by the Prize.

I, the undersigned, <i>[name]</i>	
<b>Position</b>	
<b>Organization</b>	
<b>Full address</b>	
<b>P.O. Box</b>	
<b>Country</b>	
<b>Email contact</b>	
<b>Telephone</b>	
Wish to submit the application of:	
<b>Name of the project/program</b>	
<b>Name of the institution</b>	
<b>Type of organization</b>	
<input type="checkbox"/> NGO	
<input type="checkbox"/> Education institution	
<input type="checkbox"/> Government entity	
<input type="checkbox"/> Private sector	
<input type="checkbox"/> Other (specify)	
<b>Name of the focal point</b>	
<b>Full address</b>	
<b>P.O. Box</b>	
<b>Email contact</b>	
<b>Telephone</b>	
<b>Starting year of the project/program:</b>	<b>Planned ending year:</b>
<i>In a few words (no more than 200 words), please explain how you have known the candidate and the reasons why you are nominating its project/program for the Prize</i>	
I certify that I have reviewed the information included in the candidate's application and can certify that it is accurate.	
Date:	
Handwritten signature: _____	

To learn more about the Prize, please visit: [www.unesco.org/new/hamdan-prize](http://www.unesco.org/new/hamdan-prize) and [www.ha.ae](http://www.ha.ae)