

No.F.16-2/2011-TS.IV
Government of India
Ministry of Human Resource Development
Department of Higher Education

Website : http://www.education.nic.in/tech/tech_poly.asp.

E.Mail : ts4.edu@nic.in

Shastri Bhavan New Delhi-110115

Dated, 11th May, 2011

To,

The Secretaries Dealing with Technical Education

Subject :- (i) Release of grants through State Governments from f.y.2011-12, under this Ministry's *Scheme of Upgradation of existing Polytechnics*; (ii) Submitting UC & audited Accounts as on 31.03.2011 by Polytechnics, for grants already released under the Scheme- reg.

Sir,

As you are aware, this Ministry has been implementing the above mentioned Scheme during the 11th Plan Period, as a part of the Sub-Mission on Polytechnics. The Scheme envisages that an amount of upto Rs.2 crores per Polytechnic will be provided during 11th Plan Period, to 500 Polytechnics all over the country, to (i) provide for modern equipment and replacement of obsolete equipments, (ii) providing modern facilities for application of IT in teaching, learning and testing processes etc.

2. **As on 31st March, 2011, 374 Polytechnics all over the country** have been provided a 1st Instalment of Rs.10/20 Lakhs each - A list of the Polytechnics in your state covered under the Scheme and the grant released to them is enclosed at **Annexure.1**. Further, **grants under the Scheme in f.y.2011-12 can be released only after Polytechnics submit the Utilization Certificate & audited Accounts & Physical progress report, for grants released upto 31.03.2011** as well as the **Requirement of funds for 2011-12 and items of proposed expenditure.**

3. As this is the last year of the 11th Plan Period, it is of vital importance that **Polytechnics which have been provided 1st Installment, respond with utmost urgency and finalize & submit their proposal for utilization of the balance allocation of Rs.2 crores, provided under the Scheme, as well as UC & audited Accounts for**

grants already released upto 31.03.2011, as the funding for the Scheme may be available only till 31.03.2012.

4. I therefore solicit your personal intervention in this matter and request you to kindly direct the Principals of the selected Polytechnics, **to finalize and furnish the following information latest by 19th May 2011 -**

- a) The UCs & audited Statement of Accounts for the grants released upto 31.03.2011 may be submitted by the Polytechnics, directly to this Ministry. Format for UC and Accounts is enclosed at **Annexure.2.**
- b) Further Polytechnics may also furnish the Status of Physical Progress Achieved till 31.03.2011 and the proposed expenditure in 2011-12 in the format given at **Annexure.3.**

5. You may also appreciate that the progress of the Scheme, which has been in operation for 2 years has been extremely slow. This Ministry has been facing problems in releasing grants directly to such a large number of Polytechnics and following up the monitoring aspects with individual Polytechnics. The response of the Polytechnics in formulating Plans for utilizing funds has also not been as quick as required and as a result the bulk of the allocation for the Scheme is lying unutilized whereas we are already in the last year of the 11th Plan Period. There is a need for a rapid step up in the speed of the Scheme's implementation, and given the fact that the Polytechnics are under the administrative control of the State Governments, it is proposed to seek a greater involvement of the State Government, to ensure successful implementation of the Scheme

6. Towards this end, I am directed to inform you that from the year 2011-12, Parliament has approved and provided the budget allocation for the above Scheme under the State / UT Head of Account (Head No.3601/3602). Therefore, **grants sanctioned in 2011-12 to individual Polytechnics under the above Scheme, will now be released directly to the State Government (in the name of Secretary dealing with Technical**

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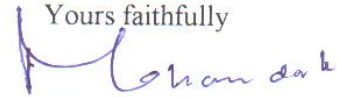
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Education), through Book Transfer through RBI. I request you to kindly put in place a process for further disbursing the sanctioned funds to the implementing Polytechnics of your State, in a time bound manner and to monitor the pace of utilization and implementation of the Scheme.

7. I would also like to inform you that for 2011-12, since grant will be released to the State Government, **UCs for grants released from f.y. 2011-12 will be submitted by respective State Governments.** The UC issued by the State Government may be accompanied by the audited Accounts and physical progress report submitted by the concerned Polytechnic, in format at Annex.2. It is requested that a separate UC may be issued for each grantee Polytechnic, to ensure that release of grants to better performing Polytechnics are not held up due to some other Polytechnics not submitting UCs on time.

8. I request your kind intervention and active guidance to ensure that this initiative under the Skill Development Mission to upgrade infrastructure in Polytechnics is successful. Towards this end I request that the Polytechnics may please be directed to submit the information sought in para 4 above, to this Ministry, **latest by 19th May, 2011.**

Yours faithfully



(N Mohan Das)

Director (T)

Tel:23384721

Copy to –

- 1) The Directors of Technical Education of concerned State Governments.
- 2) The Principals of the 374 Grantee Polytechnics w.r.t kindly submit the information in para 4 above urgently to this Ministry.



(N Mohan Das)

Director (T)

**FORMAT FOR REPORTING PHYSICAL PROGRESS UNDER SCHEME OF
UPGRADATION OF POLYTECHNICS**

A: PHYSICAL PROGRESS ACHIEVED TILL 21.03.2011

NAME OF POLYTECHNIC:-

(RS.IN LAKHS)

**GRANT SANCTIONED :- IN 2009-10 -
IN 2010-11 -**

S.No	Items procured	Cost
1.		
2.		
3.		
4.		
5.		
6.		
Total Expenditure till 31.03.2011		

B: ITEMS OF EXPENDITURE PROPOSED FOR 2011-12

S.No	Items to be procured	Estimated Cost
1.		
2.		
3.		
4.		
5.		
6.		
Total funds required in 2011-12		

(Signature of Principal with Seal)

Annexure 2

FORM GFR 19A

{Rule 212 (1)}

FORM OF UTILISATION CERTIFICATE

Sr. No.	Sanction Letter No. and Date	Amount

1. Certified that out of Rs. _____ of grant-in-aid sanctioned during the year _____ in favour of _____ (Name of the Institute) under this Ministry/Department letter No. given in the margin and Rs. _____ on account of unspent balance of the previous year, a sum of Rs. _____ has been utilised for the purpose for which it was sanctioned and that the balance of Rs. _____ remaining unutilised at the end of the year has been surrendered to Government (vide No. _____ dated _____)/will be adjusted towards the grant-in-aid payable during the next year _____.
2. Certified that I have satisfied myself that the conditions on which the grant-in-aid was sanctioned have been duly fulfilled/are being fulfilled and that I have exercised the following checks to see that the money was actually utilised for the purpose for which was sanctioned.

Kind of checks exercised:

- 1.
- 2.
- 3.
- 4.
- 5.

Signature with seal
Principal of the Polytechnic

Signature with seal
Authorized Auditor

PYO for Accounts format

**STATEMENT OF ACCOUNTS FOR THE FINANCIAL YEAR
ENDING 31ST MARCH _____**

Name of the Polytechnic: _____

INCOME/RECEIPT*	
	Rupees
**Opening Balance as on 1st April _____	
Cash in hand _____	-----
Cash in bank _____	
Cash as imprest _____	

Bank interest recd. During this year	
Other Income (Give details)	
TOTAL Income:- (C.1)	

Grant received during the financial year _____	

TOTAL	

EXPENDITURE		Rupees
1		
2		
3		
4		
5		
TOTAL EXP - (D.2)		
Closing balance as at the end of 31 st March _____		
TOTAL		

**Audited and verified as correct subject to the observation, if any,
in the attached Auditors Report.**

Signature with seal
Authorized Auditor

Signature with seal
Principal of the Polytechnic

** This should always tally with the Closing Balance of the previous year.