

BY REGD. POST

**FINANCIAL SANCTION {49 Polytechnics}
{Rec and Non Rec}**

No.F.21-12/2010-TS.IV
Government of India
Ministry of Human Resource Development
(Department of Higher Education)

E.Mail : ts4.edu@nic.in
Shastri Bhawan, New Delhi - 110115
Dated the 24th August, 2010

To,

The Accounts Officer
Pay & Accounts Office
Department of Higher Education, Shastri Bhawan, New Delhi.

Subject: Selection of **49 new Polytechnics** to implement the new **Plan Project – Scheme of Community Development Through Polytechnics (CDTP)** and Release of Direct Central Assistance to selected institutions during the financial year **2010-11** – reg.

Sir,

I am directed to invite reference to this Ministry's letter No.F.21-3/2009-TS.IV dated 09.09.2009, conveying the provisional selection of 100 Polytechnics under the new **Scheme of Community Development Through Polytechnics (CDTP)** and to say that 49 out of the 100 Polytechnics listed therein have resolved the pending matters so far. Accordingly, I am directed to convey that the under mentioned **49 Polytechnics have now been cleared to implement the new Plan Scheme of Community Development Through Polytechnics during the financial year 2010-11.**

2. I am also directed to convey the sanction of the President of India to the payments of 1st Installment of Grants-in-aid to the tune of **Rs.6,86,00,000/- (Rupees Six Crore Eighty Six Lakh Only)** under Plan during the financial year 2010-11, to the Principals/Directors of the undermentioned **49 Institutions**, for implementing the **CDTP Scheme**, as per the details given below:-

(Rs in Lakhs)

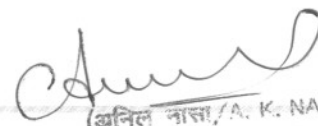
	<u>Grant per Institute</u>	<u>No. of Institutes</u>	<u>Total grant</u>
Recurring Grant :	Rs. 8.00	x 49	= Rs. 392.00
Non-Recurring Grant :	Rs. 6.00	x 49	= Rs. 294.00
Total :	Rs.14.00	x 49	= Rs. 686.00

(Rs in Lakhs)

S.No	Name of Polytechnic	Grant to be Released			BANK A/C No.	BANK ADDRESS	MICR Code	IFSC CODE
		R	NR	Total				
1.	Govt. Polytechnic, Kadirabad, PO Lalbag, Darbhanga, Bihar - 846004	8.00	6.00	14.00	30664169 77	Central Bank of India, Bela Industrial Estate, Darbhanga, Bihar	00001 6000	CBIN02 82373
2.	Govt. Polytechnic, Nayatola, Muzaffarpur, Bihar - 842001	8.00	6.00	14.00	10875805 041	State Bank of India, Red Cross Branch, Muzaffarpur, Bihar	84200 2002	SBIN00 00138
3.	Govt. Polytechnic, Saharsa, Bihar - 852201	8.00	6.00	14.00	11040001 00056499	Punjab National Bank, Mahabir Chowk, Saharsa, Bihar	NA	PUNB0 110400
4.	Govt. Women's Polytechnic, Shyampur, Bokaro, Near Garga Dam, Balidih, Bokaro, Jharkhand - 827010	8.00	6.00	14.00	05130101 05835	United Bank of India, Bokaro Indl. Estate Area, Balidih, Bokaro, Jharkhand	NA	UTBI0B OE448
5.	Orissa School of Mining Engineering, Keonjhar, Orissa - 758001	8.00	6.00	14.00	12991010 0017575	Andhra Bank, Keonjhar, Orissa	NA	ANDB0 001299
6.	Darjeeling Polytechnic, MV Road, PO: Kurseong, Distt: Darjeeling, West Bengal - 734203	8.00	6.00	14.00	30946642 882	State Bank of India, PB Road, PO: Kurseong, Distt: Darjeeling, West Bengal	73400 2602	SBIN00 00123
7.	Asansol Polytechnic, South Dhadka, PO: Asansol, Distt: Burdwan, West Bengal - 713302	8.00	6.00	14.00	11214114 517	State Bank of India, Asansol Main Br., Bijoy Pal Sarani, BNR More, Asansol, West Bengal	71300 2100	SBIN00 00011
8.	Govt. Polytechnic Curchorem, Opp. Cacoda Industrial Estate, Cacoda Distt. South Goa - 403706	8.00	6.00	14.00	10091021 0000018	Bank of India, Quepem Br., Quepem Goa.	40301 3019	BKID00 01009
9.	Govt. Polytechnic, Opposite Aerodrome, Porbander, Gujarat - 360577.	8.00	6.00	14.00	CBCA 01000300	Corporation Bank, MG Road, Porbander, Gujarat	NA	CORP0 000260
10.	Tolani Foundation Gandhidham Polytechnic, Railway Station Road, Adipur, Kuchchh, Gujarat - 370205.	8.00	6.00	14.00	01691002 4685	Dena Bank, TBX-10, Adipur, Kuchchh, Gujarat	00001 8000	BKDN0 330169
11.	Govt. Polytechnics for Girls, Opposite Physical Research Laboratory, Ambavadi, Ahmedabad, Gujarat - 380015	8.00	6.00	14.00	20291011 0002454	Bank of India, NR Helmet Circle, 132 Feet Ring Road, Memnagar, Gujarat	38001 3019	BKID00 02029

(अनिम नासा/आ.ए. नासा)
सा. शिक्षा सहायक (तकनीकी)
Asst. Educational Adviser (Tech.)
सा. सं. वि. मन्त्रालय/Min. of H. R. D.
उच्चतर शिक्षा विभाग/Div. Hgr. Edu.
नई दिल्ली/New Delhi

12.	Govt. Polytechnic, Ambavadi, Ahmedabad, Gujarat - 380015	8.00	6.00	14.00	30985832 729	State Bank of India, Polytechnic Br., Ambavadi, Ahmedabad, Gujarat	38000 2035	SP 0-43
13.	Dr. S & S.S. Ghandiy College of Engg. & Technology, Majura Gate, Surat, Gujarat - 395001	8.00	6.00	14.00	30992409 588	State Bank of India, Athugar Street, Nampura, Surat, Gujarat	39500 2004	SBIN00 01388
14.	Govt. Polytechnic College, Barapathar, Seoni, Madhya Pradesh - 480661	8.00	6.00	14.00	60038021 623	Bank of Maharashtra, Seoni, Shukrawari Chowk, Seoni, Madhya Pradesh	00001 4000	MAHBO 000421
15.	Govt. Polytechnic College, Damoh, Madhya Pradesh - 470661	8.00	6.00	14.00	10408900 878	State Bank of India, City Br Damoh, near Bunda Bahu Mandir, Damoh, Madhya Pradesh	47000 2403	SBIN00 03716
16.	Acharya Shrimannarayan Tantra Sansthan, Pipri, Wardha, Maharashtra - 442001	8.00	6.00	14.00	1531	Canara Bank, Near Sai Mandir, MG Road, Wardha, Maharashtra	NA	CNRB00 02632
17.	Maharashtra State Institute of Hotel Management & Catering Technology, 412-C, Shivajinagar, Pune, Maharashtra - 411016	8.00	6.00	14.00	60042235 084	Bank of Maharashtra, 132/B University Road, Pune, Maharashtra	41101 4057	MAHBO 000049
18.	MH Saboo Siddik Polytechnic, 8, Saboo Siddik Polytechnic Rd., Byculla, Mumbai, Maharashtra - 400008	8.00	6.00	14.00	05310100 001551	Development Credit Bank, Saboo Siddik Ext Branch, Mumbai, Maharashtra	40007 2034	DCBL00 00053
19.	Govt. Polytechnic, Khedmakta, Bramhapuri, Chandrapur, Maharashtra - 441206	8.00	6.00	14.00	30995632 503	State Bank of India, Bramhapuri, Maharashtra	44100 2885	SBIN00 00338
20.	Govt. Polytechnic, Phadke Pada, Opp. Bharat Gears Ltd., Mumbra, Thane, Maharashtra - 400612	8.00	6.00	14.00	11208816 035	State Bank of India, Thane Collectorate Campus Court, Naka Thane, Maharashtra	40002 156	SBIN00 04319
21.	Parvara Rural College of Pharmacy, Loni BK, Rahata, Ahmednagar, Maharashtra - 413736	8.00	6.00	14.00	30961098 432	State Bank of India, Loni Br., Rahata, Ahmednagar, Maharashtra	41300 2819	SBIN00 06322
22.	Nanded Pharmacy College (Poly), SSBES Campus, Opp. Kasturba Matru Seva Kendra, Nanded, Maharashtra - 431605	8.00	6.00	14.00	52068555 200	State Bank of Hyderabad, Industrial Area, Shivaji Nagar, Nanded, Maharashtra	00000 4000	SBHY00 20049
23.	Govt. Polytechnic, Rania Road, Sirsa, Haryana - 125055	8.00	6.00	14.00	26180100 011136	Bank of Baroda, Suratgarhia Chowk, Sirsa, Haryana	NA	BARB05 IRSAX
24.	Govt. Polytechnic, Rathdhana Road, Sonapat, Haryana - 131001	8.00	6.00	14.00	31092656 226	State Bank of India, Rathdhana Road, Lehrara, Sonapat, Haryana	11000 2240	SBIN00 08492
25.	BPS Mahila Polytechnic, Kanya Gurukul, Khanpur Kalan, Sonapat, Haryana - 131305	8.00	6.00	14.00	02303000 10010668 4	Punjab National Bank, Khanpur Kalan, Haryana	NA	PUNB0 230300
26.	Govt. Polytechnic, Mandi Adampur, Hissar, Haryana - 125052	8.00	6.00	14.00	30960982 332	State Bank of India, Adampur Gulati Market, Hissar, Haryana	12500 2157	SBIN00 11845
27.	Govt. Polytechnic, Jhajjar, Haryana - 124104	8.00	6.00	14.00	91001002 5190929	Axis Bank Ltd., Jhajjar Rajan Complex, Near Bus Stand, Jhajjar, Haryana	UTIB0 00071 7	1242111 02
28.	Govt. Polytechnic for Women, Sector - VIII, Faridabad, Haryana - 121006	8.00	6.00	14.00	45110201 1082828	Union Bank of India, SCO39, Sector 7, Faridabad, Haryana	11002 6050	UBIN05 45112
29.	Govt. Polytechnic College, Kahnuwan Road, Batala, Gurdaspur, Punjab - 143506	8.00	6.00	14.00	20852010 03503	Canara Bank, GT Road, Batala, Punjab	NA	CNRB00 02085
30.	Baba Hira Singh Bhattal Institute of Engineering and Technology (Polytechnic Wing), Lehragaga, Distt: Sangrur, Punjab - 148031	8.00	6.00	14.00	34750001 00068466	Punjab National Bank, Village Gaga, Sangrur, Punjab	00002 4000	PUNB0 347500
31.	Govt. Institute of Garment Technology, Bye Pass, Majitha Road, Amritsar, Punjab - 143001	8.00	6.00	14.00	33770100 000697	Bank of Baroda, Majitha Road, Amritsar, Punjab	14301 2007	BARB0 MAJAM R
32.	Chandigarh College of Engineering & Technology, Sector - 26, Chandigarh - 160019	8.00	6.00	14.00	65078909 579	State Bank of Patiala, Extn Counter CCET, Sector - 26, Chandigarh - 160019	16000 7008	STBP00 00116
33.	Govt. Polytechnic College, Gourav Path, Jodhpur, Rajasthan - 342011	8.00	6.00	14.00	30901871 109	State Bank of India, UIT Branch, Jodhpur, Rajasthan	34200 2010	SBIN00 06490
34.	Vidya Bhawan Polytechnic College, Badgaon Road, Udaipur, Rajasthan - 313004	8.00	6.00	14.00	29101014 15804	The Bank of Rajasthan Ltd., V.B.Society, Dr. Mohan Singh Mehta Marg, Udaipur, Rajasthan	31304 3009	BRAJ00 02910
35.	Sh. Gokulbhai Bhatt Govt. Polytechnic College, Sirohi, Rajasthan - 307001	8.00	6.00	14.00	31056319 114	State Bank of India, Sirohi, Rajasthan	30700 2199	SBIN00 06372
36.	Shri Gokul Varma Govt. Polytechnic College, Nr Dalmia Dairy, Bharatpur, Rajasthan - 321001	8.00	6.00	14.00	87266674 9	Indian Bank, Kotwali Road, Bharatpur, Rajasthan	32101 9002	IDIB000 8019
37.	Govt. Ram Chandra Khaitan Polytechnic College, Doonghri Jhalana, Jaipur, Rajasthan - 302004	8.00	6.00	14.00	83032010 019093	Syndicate Bank, RSBCCLtd., Agra Bye Pass, Doonghri Jhalana, Jaipur, Rajasthan	30202 5000	SYNB00 08303
38.	Institute of Engineering and Rural Technology, 26 Chatham Lines, Allahabad, Uttar Pradesh - 211002	8.00	6.00	14.00	20544464 261	Allahabad Bank, Polytechnic Br., 26 Chatham Lines, Allahabad, Uttar Pradesh	21101 0012	ALLA02 10520
39.	Chandauli Polytechnic, Chandauli, Uttar Pradesh - 232104	8.00	6.00	14.00	30859012 176	State bank of India, Chandauli, Uttar Pradesh	23200 2002	SBIN00 03618
40.	Govt. Polytechnic, Basti, Hathiagarh, Uttar Pradesh - 272002	8.00	6.00	14.00	91001002 3537227	Axis Bank Ltd., Plot No3107 Murlijot, Basti, Uttar Pradesh	27221 1002	UTIB00 00855
41.	DJ Polytechnic, Badka Marg, Baraut, Bhagpat, Uttar Pradesh - 250611	8.00	6.00	14.00	88413070 001406	Syndicate Bank, Jain College, Gandhi Road, Baraut, Uttar Pradesh	25002 5402	SYNB00 08841
42.	Govt. Girl's Polytechnic, Amethi, Sultanpur, Uttar Pradesh - 227405	8.00	6.00	14.00	08820200 000174	Bank of Baroda, Amethi, Sultanpur, Uttar Pradesh	NA	BARB0A METHI
43.	Govt. Polytechnic, Chuniti Gada, Saharanpur, Uttar Pradesh - 247001	8.00	6.00	14.00	24701000 15589	Bank of Baroda, Hakikat Nagar, Saharanpur, Uttar Pradesh	24701 2003	BARB0 HAKIKT
44.	MRAGR Govt. Polytechnic, Phool Bagh, Vizianagaram, Andhra Pradesh - 535002	8.00	6.00	14.00	62049130 238	State Bank of Hyderabad, Vizianagaram, Main Br., Maruti Complx., MG Road, Andhra Pradesh	NA	SBHY00 20548
45.	Govt. Polytechnic, BM Road, Channapatna, Ramanagara Distt., Karnataka - 571501	8.00	6.00	14.00	30291532 653	State Bank of India, No.2232 Vinayaka Complex, BM Road, Channapatna, Karnataka	NA	SBIN00 07032
46.	SES Polytechnic, Siruguppa, Bellary, Karnataka - 583121	8.00	6.00	14.00	30820059 505	State Bank of India, Siruguppa, Bellary Rd., Karnataka	58300 2121	SBIN00 11267
47.	JSS KH Kabbur Institute of Engineering, Vidyagiri, Dharwad, Karnataka - 580004	8.00	6.00	14.00	12382200 000301	Syndicate Bank, JSS Campus, PB Road, Vidyagiri, Dharwad, Karnataka	58002 5303	SYNB00 01238
48.	Gomatesh Polytechnic, Gomatesh Nagar, PO: Hindwadi, Belgaum, Karnataka - 590011	8.00	6.00	14.00	05051010 46432	Canara Bank, Khade Bazar Br., Hauns Talkies Road, Belgaum, Karnataka	59001 5002	CNRB00 00505
49.	Central Polytechnic College, PO: Taramani, Chennai, Tamil Nadu - 600113	8.00	6.00	14.00	1345	Indian Overseas Bank, VHS Branch, Taramani, Chennai, T.N.	60000 2117	IOBA00 01744
	Total	392.00	294.00	686.00				


(अनिल नासा / A. K. NASSA)

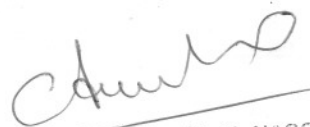
सह. शिक्षा सहायकार (तकनीकी)
Asstt. Educational Adviser (Tech.)
मा. सं. वि. मन्त्रालय/Min. of H. R. D
उच्चतर शिक्षा विभाग/Dio Hgr Edn.
सह. सहायक/Asstt. Adviser

3. The *Salient Features Document* of the *Scheme of Community Development Through Polytechnics* may please be perused and downloaded from this Department's website - http://www.education.nic.in/tech/tech_poly.asp
4. To implement the aforementioned Scheme, the selected Polytechnics are eligible for the following maximum grants-in-aid from time to time :-
- One time Non Recurring Grants-in-aid of Rs 13.00 lakhs** to Polytechnics where the erstwhile Community Polytechnic Scheme was implemented for making the expenditure on non recurring items including equipment etc.
 - Recurring Grants-in-aid upto a maximum of Rs 17.00 lakh per annum** for making recurring expenditure, including remuneration to the contractual Project Staff, stationary, consumables, technical material and other contingencies etc.
5. The above mentioned **Grants-in-aid will be released directly into the respective Bank Accounts of each Grantee Polytechnic**, as mentioned in Table at *para 2* above. Grantee Institutes **should immediately on receipt of this letter, contact their Bank and ensure that the above mentioned Bank Accounts are functional and active**, to avoid failure of Electronic transfer of grants.
6. **In case there is any change or error in the Bank details stated above, the Grantee Institutes should immediately inform this Ministry, by telephone/Email/Fax, and submit the revised Bank Account particulars in the prescribed proforma (2 pages) (Copy available at http://www.education.nic.in/tech/tech_poly.asp), duly signed by the Principal of the Polytechnic as well as concerned Bank Manager.**
- Important Notes:- Polytechnics should not use words such as "Community or Scheme etc." while recording their name in Bank Account. Only the approved name of Polytechnic must be used or Electronic transfer of funds may be delayed/fail. Polytechnics are advised that every Column of the enclosed proforma (2 pages) must be compulsorily filled and nothing must be left blank, as sanction and release of funds is done electronically. The Bank details such as MICR code & IFSC code may be filled in consultation with Bank, and should not be left blank.**
7. Submission to the Ministry, of the above proforma (2 pages), by the Principals of the Polytechnics will be deemed as their acceptance to implement the Scheme and abide by the conditions governing the Scheme's implementation, as per the Instructions and Guidelines issued by this Ministry from time to time. **It may please be ensured that separate Bank Accounts are operated for the CDTP Scheme.**
8. The Scheme should be implemented by the above Institutes **strictly in accordance with the provisions of the Salient Features Document and the Ministry's instructions and Guidelines issued from time to time.** The overall responsibility for implementation of the Scheme will rest with the Principal of the Polytechnic, who must ensure compliance of all applicable norms, guidelines & instructions.
9. The Principals of the above Institutes may take suitable action for preparation and approval of the Annual Operational Plan (AoP) as envisaged in the Scheme's *Salient Features Document* and should ensure that every expenditure incurred under the Scheme is incurred only for the activities/items as per the approved AoP. **The activities under the Scheme should be limited to the extent of grants-in-aid available with the grantee Institution at any given time. The grantee Institution would bear responsibility for any expenditure incurred over and above available grants and Ministry would not ordinarily be liable to reimburse the same, on a routine basis. Release of 2nd Installment will be considered only after Polytechnics submit the quarterly financial position, within prescribed time, as stated in para 16 below.**




(अनिल नासा/A. K. NASSA)
 सहा. शिक्षा सलाहकार (तकनीकी)
 Asstt. Educational Adviser (Tech.)
 सं. शिक्षा मंत्रालय/Min. of H. T. D.
 अवर शिक्षा विभाग, उच्च शिक्षा,
 नई दिल्ली, New Delhi

10. The concerned State Governments and the Directors of Technical Education are requested to kindly facilitate the selected Polytechnics to rapidly operationalize the scheme during the current financial year and grant required approvals for operating bank accounts and completing other formalities expeditiously. In order to ensure the effective implementation of the Scheme, each Polytechnic may be facilitated to have collaborations with local bodies, local industries, local Govt Departments and organizations at the local level, to ensure that the programmes offered under the Scheme are need based and facilitate employment opportunities.
11. There is no unspent balance of grants under this Scheme, with any of the above named grantee institutions.
12. Release of further grants-in-aid shall be made on the basis of performance of the Institutions in terms of physical and financial achievements and after the submission of pending Utilisation Certificates, within the prescribed time limit.
13. It is certified that no previous UCs pertaining to the main grant (*Scheme of Community Development Polytechnics*), released to the grantee institutions, are pending. This Grant pertains to a Scheme, different from the Scheme, for which UCs, if any, are pending and the release of grants is therefore permitted in terms of the Ministry of Finance OM No.8(4)/(E.II) A/2005 dt.07.12.2007.
14. This Sanction is issued in exercise of the powers delegated to Ministries under DFPR,1978, as amended from time to time. Above grants are being released in accordance with the pattern of assistance approved by the Ministry of Finance, Government of India. It is also certified that this Sanction is being issued in conformity with the rules and principles of the Scheme.
15. The expenditure on account of the above grant is debitable to **Demand No. 58 – Department of Higher Education – Major Head ‘2203’ – Technical Education – 00.105 –Polytechnics – 04 – Grants for Quality Improvement Programme – Community Polytechnics – 04.00.31 – Grants in aid General, during the f.y. 2010-11 under Plan (Recurring & Non-Recurring).**
16. This sanction is issued in exercise of delegated powers to the Ministries and with the concurrence of **Integrated Finance Branch vide their Dy. No.3872/2010 – IFD dated 03.08.2010 and IF.I vide Dy. No.926-0/2010-IF.I dated 20.08.2010.**
17. The amount of the above grants-in-aid will be drawn by the Drawing and Disbursing Officer (Grant), Department of Higher Education and paid through Electronic Transfer/Demand Draft to the Principal/Director of each of the Grantee Institutions mentioned in Col.2 of the Table at para 2 above, vide the **Bank Details shown against each Grantee Institution.**
18. The grant is being released subject to the conditions enumerated below:
- i) The grantee Institutions shall utilize the grants released vide this sanction letter, to implement the *Scheme of Community Development through Polytechnics*, strictly in accordance with the *Salient Features Document* and other Instructions & Guidelines issued by this Ministry from time to time and shall achieve all the targets as per each Institute’s approved Annual Operational Plan, as envisaged in the Scheme. The suggested targets for the major activities of the Scheme are as follows -
- Short term non-formal skill development courses – 600 trainees p.a.
 - Technology Transfer activities – 05 Technologies with at least 50 beneficiaries p.a..
 - Minimum 5 Technical and Support Services Camps per annum per polytechnic.
 - Extension Centres to be established – 05-10 locations.


 (A.K. NASSA)
 स. शिक्षा सहायक (तकनीकी)
 Asst. Educational Adviser (Tech.)
 स. शिक्षा विभाग/मि. ऑफ़ हा. ए. डी.
 स. शिक्षा विभाग, हा. ए. डी.
 नई दिल्ली, New Delhi

- i) On completion of training courses, the Polytechnic concerned should provide necessary guidance and assistance to the Trainees for their employment/self employment. Towards this end the programmes to be implemented under the Scheme, should be selected after careful assessment of the local needs through need assessment surveys, linkages with local industry etc.
- iii) All project staff should be engaged only as prescribed in the Scheme's *Salient Features Document* and the Principal of the Polytechnic must make clear to prospective contract employees at every stage of the recruitment, including in Public notices, Interview, contract etc. that the employment offered is purely temporary and under a project, approved for implementation on an annual basis.
- iv) The accounts of the grantee Institutions shall be open to inspection by the sanctioning authority (or it's representative) and audit, both by the Comptroller and Auditor General of India under the provision of CAG (DPC) Act 1971 and internal audit by the Principal Accounts Office of the Ministry, whenever the Institution is called upon to do so;
- v) The above Institutes are required to utilize the assets accumulated under the erstwhile *Scheme of Community Polytechnics*, to implement the new Scheme. The grantee Institution shall maintain a year-wise Register of Assets, listing assets acquired with the grants released under the above mentioned Scheme, as well as assets under the old *Scheme of Community Polytechnics*, in the prescribed General Financial Rules, 2005 Form GFR-40 & 41. Assets acquired wholly or substantially out of the grants shall not without the prior sanction of the Government of India, be disposed, encumbered or be utilised for any purpose other than for which it is sanctioned;
- vi) The institutions shall furnish regularly, ***Quarterly Financial Reports***, giving item-wise details of the recurring & Non rec. expenditure incurred, and unspent Recurring and Non-Recurring grants available at the close of the quarter, **to the concerned National Institute of Technical Teachers Training & Research (NITTTR) of their Region, within 10 days of the close of the quarter.** The Principal of the grantee institution will be responsible for any delay or stoppage in release of recurring grants, if eligible, in subsequent years, due to delay/failure of the Polytechnic to submit the required information, within prescribed time limits;
- vii) The institutions shall furnish a ***Half-Yearly Physical Progress Report***, in prescribed format, on the physical progress achieved under the Scheme's activities in the previous Half-Year, **to the concerned NITTTR of their Region.**
- viii) The institutions shall maintain separate subsidiary accounts for the grants received under the above mentioned Scheme and furnish to the Government, latest by 31.03.2011, an ***Utilization Certificate (UC)*** in the prescribed form GFR-19A, supported by the ***Audited Statement of Accounts (SoA)***, in prescribed format, duly signed by the authorized auditor of the institution and countersigned by the Principal/Director of the institution, to the effect that the grant-in-aid (GIA) has been utilized for the purpose for which it was sanctioned. The GIA in respect of the next financial year, if eligible, shall be released only after the Ministry has satisfied itself, that the grantee Institution has properly utilized the grants released.
- ix) At the close of the financial year, each Institution should also furnish an ***Annual Physical Achievement Report (PAR)***, duly signed by the Principal and **to be attached with the UC**, listing the achievements of the previous financial year, under all activities of the Scheme, including therewith, reasons for shortfall, if any, in achieving the targets prescribed in the Annual Operational Plan, and corrective action proposed;
- x) The Principal/Director of **each grantee Institution should submit, within 10 days of the close of financial year** i.e. 10th April, 2011, a ***one page summary report*** on the estimated total


 (अखिल नासा/A. K. NASSA)
 सहा. शिक्षा सलाहकार (तकनीकी)
 Asstt. Educational Adviser (Tech.)
 : सं. शिक्ष. मंत्रालय/Min. of H. E. D.
 भारत शिक्षा विभाग, D/o Higher Eon.
 नई दिल्ली, New Delhi

expenditure in the previous financial year, and the unspent closing balance of grant available as on 31st March 2010, separately for Recurring & Non Recurring grants. This report must be communicated to the Ministry/concerned NITTTR, by Fax/Email/Post. The Principal of the grantee institution will be responsible for any delay or stoppage in release of recurring grants, if eligible, in subsequent years, due to delay/failure of the Polytechnic to submit the required information, within prescribed time limits;

- xi) **The Ministry will be at liberty to blacklist those Institutions, which do not submit the Utilization Certificate within the prescribed time, from any future grant, subsidy or other financial support from Government and also to publish a list of such Institutes on its website;**
- xii) The Institution has been exempted from the execution of bond etc. in terms of Ministry of Finance (Department of Expenditure) OM No. 14(1) – E-II/A dated 23rd June 1965;
- xiii) In future grants will be released to the institute only after they have satisfied this Ministry that adequate provisions for representation of SCs/STs has been made in their constitution and these are being followed in equal practice in filling up of vacancies reserved for SC/ST candidates every year.
- xiv) The organisation shall fully implement Official Language Policy of the Union Government i.e. the organisation shall fully comply with the Official Language Act, 1963 and Official Language (use for the official purposes of the Union) Rules, 1976 etc.
19. The grantee is in concerned circle of accounts.

Yours faithfully,



(A.K.NASSA)

ASSISTANT EDUCATIONAL ADVISER

(असिस्टन्ट एज्युकेशनल/ A. K. NASSA)

सहायक शिक्षा सलाहकार (तकनीकी)
Asstt. Educational Adviser (Tech.)

ए. स. वि. सहायक/Min. of H. D. U.
एज्युकेशनल विभाग/D/O Higher Edn.
नई दिल्ली, New Delhi

Copy to:

1. The Drawing and Disbursing Officer (Grants) with two spare copies of the sanction letter and the grants in aid bill and a requisition for issue for cheque/DD duly filled for necessary action.
2. The Secretaries, Dealing with Technical Education, in the concerned States / UTs.
3. The Director of Tech. Education, of the concerned States.
4. The Principal/Director of the concerned institution.
5. The Accountant General (A&E) - II, of the concerned States.
6. The Director, National Institute of Technical Teachers Training & Research, Bhopal, Chandigarh, Chennai, Kolkata.
7. EC Unit 8. IF.I Section 9. IFD 10. Guard File. 11. Website: http://www.education.nic.in/tech/tech_poly.asp.



(A.K.NASSA)

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